

ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, GAJAPATI
O/o – DRDA, Gajapati, Paralakhemundi

Notice No. 191/ORMAS, GJP/2022-23

Date: 15/07/2022

Tender Call Notice

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 no. of Non AC Petrol driven car Tiago/ Bolt/ Celerio/ Equivalent model of vehicles for ORMAS, Gajapati, having sitting capacity not more than ten including driver, which shall conform to the Terms and Conditions (Annexure-II) for official use in ORMAS, Gajapati on monthly rent basis.

However, the undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereon.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for filing of tender. The vehicle should be in good condition as per RTO terms & Conditions.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. His age should be above 21 years.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the **Chief Executive, DSMS, Gajapati** and needs to be submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The Vehicle must achieve a fuel efficiency of 17 Kms. per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically mentioned in the general bid information to be furnished with the Quotation/Tender (Annexure-III)

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8. The Quotation completed in all respect should reach the undersigned on or before 29/07/2022 by 5.00 a.m/p.m. through Registered Post/ Speed Post and shall be opened on the ~~next~~ day at 4.00 a.m/p.m. in presence of the bidders or their authorized representatives.
9. The application form of tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at ORMAS, Gajapati on payment of Rs.100/- (Rupees One Hundred) only from 16/07/22 to 29/07/22 or can be downloaded from Gajapati District Website www.gajapati.nic.in from 16/07/22 to 29/07/22. In case, the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only, drawn in favour of Chief Executive, DSMS, Gajapati, drawn in any Nationalised Bank towards cost of application along with application.
10. The eligible bidder shall commence the services from the date of placing of the order and shall continue to provide the services upto one year and it may further be extended after fulfillment of certain conditions.


Collector & DM,
Gajapati

Memo No. 192 /ORMAS

Dt. 15/07/2022

Copy to Dy. Collector, Nizarat, Collectorate, Gajapati / all BDOs, CDPOs & Tahsildar to affix the tender call notice in their notice boards.


Collector & DM,
Gajapati

Memo No. 192 /ORMAS

Dt. 15/07/2022

Copy to DIO, NIC, Gajapati for information with a request to web host the tender call notice.


Collector & DM,
Gajapati

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law on monthly basis is final but does not include cost of petrol/diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown of the vehicle for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for a minimum of 26 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

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8. Monthly hire charges and reimbursements towards cost of petrol/diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the bidder/owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and for termination of agreement.
12. If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.
13. The sealed envelope containing the Tender papers Superscribed is sent through Registered Post/ Speed Post only to the following address.
**Deputy CEO, ORMAS, Gajapati, O/o- DRDA Building, At/Po - Paralakhemundi,
Dist.- Gajapati, PIN- 761200.**
14. It needs to be written in capital letters "HIRING OF VEHICLE FOR ORMAS SECTION OF DRDA, GAJAPATI" on the top of the sealed envelope containing all papers along with application.


Collector & D.M.
Gajapati

PROFORMA FOR ENGAGEMENT OF VEHICLE ON MONTHLY RENT BASIS

1. Registration No. of Vehicle
(Enclose self attested Xerox copy of RC) :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the
Owner of the vehicle
(Enclose ID Proof
Telephone/Mobile No :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the Driver :
11. D.L. No. & Validity of the D.L. of the
Driver :

FORMAT FOR PRICE BID

District	
Hire Charges (Per Month, In INR.)	Fuel (Kms per Ltr)

“Certified that the information submitted above is true and correct to the best of my knowledge and belief”.

**Seal & Signature of the
Quotationer/Tenderer**

