



**OFFICE OF THE DIVISIONAL FOREST OFFICER,
PARALAKHEMUNDI FOREST DIVISION,**

Contract No. 9437079579 E-mail : dfo_pkd@yahoo.com

Tender Call Notice No. / Dated.

Sub:- Tender Call Notice for supply of Fibre Square Net under MGNREGS Avenue plantations raised in Paralakhemundi Forest Division.

Sealed tenders are invited from reputed Dealer / Manufacturer / individuals for supply of good quality Fibre Square Net of up to **22500 nos. of size 6' Feet x 4' Feet x 400 GSM** as required at various locations in Paralakhemundi Forest Division during the year 2019-20. The tender application form shall be obtained from the O/O- the DFO, Paralakhemundi Forest Division on working days from **10.00 AM to 5.00 PM** from **05.06.2019 to 15.06.2019 on payment of Rs.200/-** in shape of non-refundable Demand Draft drawn in favour of Divisional Forest Officer, Paralakhemundi Forest Division payable at Paralakhemundi. The last date for submission of sealed tender by Regd. Post/Speed Post/ By hand is **17.06.2019 up to 5.00 PM**. Only the Technical bids shall be opened at **4.00 PM of 18.06.2019** in presence of the bidder or his authorized representatives in the office of the undersigned. The financial bids shall be opened after evaluation of the technical bids by the Tender Selection Committee. Final Selection of the bidder shall be done based on quality and cost of the materials. The undersigned reserves the right to reject any or all tender without assigning any reason thereof.

Virender
**Divisional Forest Officer,
Paralakhemundi Division.**

TENDER DOCUMENT**FOR SUPPLY OF FIBRE SQUARE NET TO PARALAKHEMUDI FOREST
DIVISION, PARALAKHEMUNDI,
DIST-GAJAPATI, ODISHA FOR THE YEAR 2019**

It has been decided to procure Fibre Square Net of approved quality by inviting sealed tenders. The Dealer/Manufacturer/ Individuals or Persons expressing interest shall procure the tender application Form from the O/o the Divisional Forest Officer, Paralakhemundi Forest Division, on any working day from **10:00 AM to 05:00 PM from 05.06.2019 to 15.06.2019**. The Cost of the Tender paper of **Rs. 200/-** only shall be deposited in shape of Demand Draft drawn in favour of the Divisional Forest Officer, Paralakhemundi Forest Division payable at Paralakhemundi while submitting the tender.

The tenderer has to furnish all required documents & rate of the material, Taxes separately in the application form. The tenderer has to submit the technical bid and financial bid in two separate closed covers.

Eligibility: -

1. The invitation to participate in the Tender Document is open to Original Fibre Square net producers.
2. The Tenderer must not have been banned or black listed by any Government organization.
3. There must not be any adverse action pending against the Tenderer

SALE OF TENDER DOCUMENT- **05.06.2019 TO 15.06.2019**.

LAST DATE FOR SUBMISSION OF SEALED TENDER DOCUMENT- **17.06.2019**
by 05.00 PM

OPENING OF TECHNICAL BID- **18.06.2019** BY 04.00 PM

OPENING OF FINANCIAL BID- AFTER APPROVAL OF TECHNICAL BID BY THE
TENDER SELECTION COMMITTEE.

Terms & Conditions:-

1. The Tenderer has to attach EMD @1% of the total Financial Bid Amount quoted by them in shape of Demand Draft purchased from any Nationalize Bank in favour of Divisional Forest Officer, Paralakhemundi Forest Division payable at Paralakhemundi along with the tender; otherwise their bid shall not be qualified for the tender. The EMD shall be refunded to unsuccessful bidders.
2. The successful tenderer shall furnish a security deposit @1% of the total bid amount duly pledged in favour of the Divisional Forest Officer, Paralakhemundi Forest Division in shape of Demand draft only drawn on any nationalized bank payable at Paralakhemundi. This Security deposit of the successful tenderer shall be retained at Paralakhemundi Forest Division & shall be returned after completion of the delivery of the materials. If the tenderer fails to deliver the required quantity of the Fibre Square Net in time as per agreement, then the security deposit shall be forfeited to Govt.
3. The tenderer or his authorized representative shall produce a sample packet of their materials before the tender selection committee.
4. The Technical bid only shall be opened on **18.06.2019**. The Tender Selection Committee may inspect the Fibre Square Net production site mentioned by the bidder for on the site evaluation and sample collection. The date of opening of Financial Bid shall be communicated through the Notice Board of Division Office.
5. The Fibre Square Net production unit should be within Odisha State.
6. The Tenderer shall execute an agreement with the Divisional Forest Officer, Paralakhemundi Forest Division in line with the terms and condition laid out in the tender document.
7. The Tenderer shall deliver the Fibre Square Net at the approved sites within the period as per agreement.
8. The material should be delivered on the site after sampling at Division Office and proper weighing **in presence of the Forest Range Officer In-charge of the Range & taking counter signature on Challan Copy.**
9. A Sample of the Fibre Square Net shall be sent to any authorized laboratory for analysis. The Laboratory analysis report should match the specification furnished by the Tenderer in the original tender application form and the sample collected by the Tender Selection Committee. Failing to comply the Laboratory approval, the tenderer shall be responsible for non-payment of material cost & the material shall not be accepted.
10. The cost of materials furnished in the bid document shall be inclusive of transportation Charges and Taxes admissible.
11. All payments to the Tenderer including EMD and Security Deposit shall be adjusted after completion of delivery of approved quality Fibre Square Net.
12. All documents and Original tender paper with Form No. A and B should be signed by the Tenderer.

Place:
Date:

Signature of the Tenderer

DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPER

1. Original Demand Draft for **Rs.200/-** in support of payment of cost of Tender Paper or money receipt issued from Paralakhemundi Forest Division in this regard.
2. Demand Draft in Original being the 1% EMD of the total financial bid amount.
3. Copy of Valid Sales Tax Registration Certificate.
4. Copy of valid PAN Card.
5. Copy of VAT/ GST Clearance Certificate for the year 2017-18 & 2018-19.
6. Income Tax Clearance Certificate.
7. A certificate from any authorized Laboratory regarding the quality of the Fibre Square Net to be produced by the Tendering Dealer/ Manufacture/ Supplier/ Individual.
8. Copy of Work order of similar nature of work completed earlier, if any.
9. Certificate for Authorized Dealer/ Manufacturer/ Supplier/ Individual.

Place:

Signature of the Tenderer

Date:

FORM-A
TECHNICAL BID FOR SUPPLY OF FIBRE SQUARE NET DURING 2019-20 TO
PARALAKHEMUNDI FOREST DIVISION, PARALAKHEMUNDI

1. Name of the Bidder/Organization
2. Detailed Address of Bidder
3. E-mail ID _____
4. Telephone/Mobile No. _____
5. PAN No. _____
6. SRIN/TIN /GST No. _____
7. Period of clearance of VAT/GST _____
8. Detail address of the Fibre Square Net production site/Unit.
9. Annual turnover of Fibre Square Net (in MT) of the tendering Agency/
Organization
10. Present Capacity of the bidder to supply Fibre Square Net (in MT)

Sl. No	Name of the site of stock of Fibre Square Net	Quantity of Fibre Square Net available (in MT)	Capacity of the Tenderer to supply Fibre Square Net within 15 days time period (in MT)
1			
2			
3			

11. The Specification details of the Fibre Square Net be submitted by the Tenderer.

Certified that the information provided above is true and the organization has never been debarred or black listed by any Government Organization.

Date:

Place:

Name & Signature of the Tenderer

FORM-B

**FINANCIAL BID FOR SUPPLY OF FIBRE SQUARE NET DURING 2019-20 TO
PARALAKHEMUNDI FOREST DIVISION, PARALAKHEMUNDI**

1. Name of the Bidder/Organization
2. Detailed Address of Bidder
3. E-mail ID _____
4. Telephone/Mobile No. _____
5. Unit Cost of Fibre Square Net of (Size 6' X 4') of 400 Gsm (in Rs)
6. Admissible Tax per unit cost of material (in Rs)-
7. Transport Charges of Fibre Square Net to the Range Headquarter (in Rs)
8. Total (Sl No.5+6+7)unit cost of Fibre Square Net (inclusive of all) (in Rs)
9. Total Financial bid amount for **22500** nos. fibre square net.
10. Amount of EMD in shape of demand draft enclosed-

Certified that the information provided above is true to the best of my knowledge.

Date:

Place:

Name & Signature of the Tenderer