



OFFICE OF THE TAHASILDAR, R. UDAYAGIRI, DIST- GAJAPATI

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Tender Call Notice

Tender Call Notice No. 159/Niz

Date .17.01.2020

Sealed Tenders are invited from interested reputed Travels Agencies/Tour Operators or private individuals for providing 01 (one) nos. of AC/Non-AC Diesel or Petrol driven vehicles of Bolero/Sumo Gold/Tuv300/ Ertiga for the Tahasil Office, R. Udayagiri having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-I) for Official use on monthly rent basis in the Office of the Tahasildar, R. Udayagiri, District. Gajapati under Government of Odisha.

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 (three) years old from the date of initial registrations and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, R. Udayagiri payable at SBI, R. Udayagiri and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The vehicle must achieve a fuel efficiency of 10 Kms per liter in case of Bolero/Sumo Gold/Tuv300/Ertiga and 14 Kms per liter in case of Indica/ Indigo / Ambassador.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure II).

- 8) The Quotation completed in all respect should reach the undersigned on or before 15.02.2020 by 2:00 PM and shall be opened on the same day in presence of bidders or their authorized representatives.
- 9) The application form of quotation / tender containing General Bid Information and Terms and conditions for hiring of vehicles etc. application form is available in Tahasil Office, R. Udayagiri from 17.01.2020 to 15.02.2020. along with the application, the applicant shall furnish a demand draft for an amount of Rs. 100 /- (Rupees One Hundred) only in favour of Tahasildar, R.Udayagiri payable at SBI, R.Udayagiri towards the cost of application.
- 10) The eligible bidder shall commence the services from the date of placement of the order and shall continue to provide the services up to one year and it may further be extended after fulfillment of certain conditions.

Smt. R. S.
17/1/2020
Tahasildar, R.Udayagiri

Memo No. - 160 /Niz

Dated.17/01/2020

Copy to the Deputy Collector, Nizarat, Collectorate Gajapati/ all District Office / all BDOs, CDPOs & Tahasildar to affix the tender call notice in their notice board for wide publicity.

Copy to. DIO, NIC, Gajapati for publication of Quotation Call Notice in the District Website for wide publicity.

Smt. R. S.
17/1/2020
Tahasildar, R.Udayagiri

Memo No. - 161 /Niz

Dated.17/01/2020

Copy submitted to the Additional District Magistrate, Gajapati for favour of kind information.

Smt. R. S.
17/1/2020
Tahasildar, R.Udayagiri

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of Service Tax or any other Tax as applicable by law on monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & differential coolant, tyres & tubes, battery etc., will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. Log books shall be maintained for the hire vehicle for Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized Officer before making payment.
5. GST registration and GeM registration are compulsory for any service provider to provide hired vehicles
6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
7. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from the other source.
8. The vehicle shall report for duty for minimum of 25 days in a month.
9. The hire vehicle cannot be used for any private/commercial purpose beyond Office hours or during holidays.
10. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
11. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
12. The recurring expenditure involved in hiring of vehicles shall be met from the Budget sanctioned for respective offices under the object head of "Motor Vehicles"

13. The vehicle shall not be more than 3 (Thre) years old from the initial registration and also in good running condition during the period of contract.
14. The hiring may be discontinued immediately, when the vehicle is no longer required for Office.
15. If the bidder violates any of the terms of contract, the office shall forfeit the entire amount of security deposit.
16. The vehicle Owner/Bidder should apply in one form and he may quote the rates separately.
17. The Authority reserves the rights to cancel or reject any or all the quotations without assigning any reasons in the Office thereof.

Smriti R
17/1/2020
⑧ Tahasildar, R. Udayagiri

**GENERAL TENDER INFORMATION FOR ENGAGEMENT OF HIHING VEHICLE FOR
OFFICE OF TAHASILDAR, R. UDAYAGIRI**

1. Registration No. of Vehicle:
2. Vehicle to be used for:
3. Type of Vehicle(Non-AC):
4. Year of Manufacture:
5. Model:
6. Date of Registration:
7. Name & complete address of the owner of the vehicle:
8. Fitness Certificate validity:
9. Permit validity:
10. Insurance validity:
11. Name/ Address of the driver:
12. D.L. No. & Validity of the D.L. of the Driver:
13. Proposed Hire Charge of the vehicle per month excluding fuel cost:
14. Rate of fuel consumption/ Mileage per liter:
15. GST Registration No:
16. Contact number of the Service provider (Tenderer/ Quotationer):
Mobile no..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the
Quotationer/ Tenderer