

DISTRICT PLANNING & MONITORING UNIT, GAJAPATI
(STATISTICAL WING)
Tender Call Notice

No. 356 / Date. 16/07/24

Sealed tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one Non AC Petrol driven commercial four wheeler Vehicle [**Tiago/ Bolt/ Celerio/similar vehicle**] preferable to hire BS-IV compliant Petrol vehicles on monthly hire basis for **Deputy Director, Planning & Statistics, Gajapati** in Connection with the terms and conditions mentioned below. The quotation should be superscribed " quotation for providing vehicle on hire basis under **Deputy Director, Planning & Statistics, Gajapati** " on the cover and sealed quotation will be received up to **3.00 P.M date 03.08.2022** through **Registered Post/ Speed Post/ By Hand** only. Quotation received after the scheduled date and time will not be accepted. The quotation will be opened in the presence of the quotationers or any of their authorized agents on dated **03.08.2022 at 3.30 P.M** in the office of the undersigned.

The undersigned reserves the right to reject all or any of the quotation without assigning any reason therefore.

The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage permit, proof of up to date tax payment etc. of **Odisha & Andhra Pradesh** which are mandatory for plying of vehicle.

1. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
2. The Driver should be well behaved, gentle and obedient in nature.
3. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the **Deputy Director, Planning & Statistics,GAJAPATI** payable at Paralakhemundi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel).
5. The vehicle must achieve a fuel efficiency of 17 Kms. Per litre.
6. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender(Annexure-III).
7. The Quotation completed in all respect should reach the undersigned on or before **03.08.2022 by 3.00 PM** and shall be opened on **03.08.2022 by 3.30 PM** in the presence of the bidders or their authorised representatives. The quotations should be submitted through **Registered Post/ Speed Post/ By Hand Only**.

- Payment will be made on monthly basis (Subject to availability of allotment).All the expenditure of the vehicle towards salary of driver,repair replacement of spare parts, Lubricants oil of Engine, Gear box & different Coolant, Tyres & Tubes, Battery etc.will be borne by the bidder.
9. The application form of quotation/ tender containing General Bid information & Terms and conditions for Hiring of vehicles etc. can be downloaded from Gajapati District Website www.Gajapati.nic.in from **19.07.2022 to 03.08.2022**. will be available with the office of the **Deputy Director, Planning & Statistics, Gajapati** on payment of Rs. 100/- from **19.07.2022 to 03.08.2022**
 10. The eligible bidder shall commence the services from the date of place of the order and shall continue to provide the services up to one year of agreement ant it may further be extended after fulfilment of certain conditions.
 11. The undersigned does not bear any responsibility for repair/damage or mishap occurring during the period of contract.
 12. The undersigned reserves the right to accept or reject the quotation in full or part without assigning any reason thereof.
 13. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
 14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
 15. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

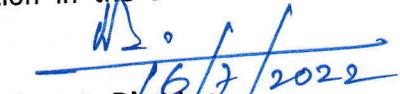

16/7/2022

Deputy Director
Planning & Statistics,
(DPMU, Gajapati)
District Planning Monitoring Unit
Gajapati, Paralakhemundi

Memo No. 357

Date. 16/07/22

Copy to the Notice Board of District Planning & Monitoring Unit, Gajapati/ Deputy Collector, Nizarat, Collectorate, Gajapati to affix the tender call notice in their notice board and copy to the District Informatic Officer (DIO), NIC, Gajapati for wide publication in the District website for information of general public.

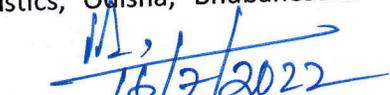

16/7/2022

Deputy Director
Planning & Statistics,
(DPMU, Gajapati)
District Planning Monitoring Unit
Gajapati, Paralakhemundi

Memo No. 358

Date. 16/07/22

Copy submitted to the Director, Economics & Statistics, Odisha, Bhubaneswar for information & necessary action.


16/7/2022

Deputy Director
Planning & Statistics,
(DPMU, Gajapati)
District Planning Monitoring Unit
Gajapati, Paralakhemundi

TENDER FORM

Part I - Technical Bid – Cover A

(The documents have to be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization with telephone no. & fax	
3	Email id of the Organization	
4	Name of authorized signatory	
5	Specimen signature of the authorized signatory	
6	Telephone number of authorized signatory	
7	Instrument No. and date of the tender document cost of Rs.100/- (Non-Refundable) submitted by the organization	(In shape of Demand Draft)
8	Submission of Bid Security Declaration	As per F.D Notification No.8943/F.Dt.18.03.2021 ,O.M No.281/F.Dt.05.01.2022 &8475/F.Dt.05.04.2022
9	Registration Certificate of the Firm (Partnership Firm / Company)	(Attach self-attested copy of the Registration Certificate of the firm)
10	GST Registration	(Attach self-attested copy of GST Registration Certificate)
11	PAN	(Attach self-attested copy of PAN Card)
12	Proof of providing of vehicles to at least 1 (One) Govt./ Semi-Govt. Organizations / PSUs / Banks etc. during the last three financial years i.e. 2019-20 to 2021-22.	(Attach self-attested copies of Work Orders received from Government / Semi-Government / PSUs/ Banks etc. (At least three different organizations) during last three Financial Years i.e. 2019-20 to 2021-22.)
13	Undertaking to provide good conditioned vehicles (not more than 3 years old BS VI compliance vehicle) along with all necessary documents required under traffic rule.	Attach the undertaking with signature & seal of the Organization
14	Undertaking that the vehicle to be provided will not belong to any employee of hiring Department or office.	Attach the undertaking with signature & seal of the organization
15	Undertaking that the firm has not been debarred/blacklisted by any Govt. Organization / Semi Government Organization / PSUs	Attach the undertaking on a non judicial stamp paper of Rs.20/- (Original Copy) with signature & seal of the organization

DECLARATION:

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:

Date:

(Signature & Seal of the Authorized Signatory)

Annexure-II
GENEREAL INFORMATION FOR HIREING VEHICLES

- 1) Registration No.of Vehicle:-
- 2) Type of Vehicle(NON-AC):-
- 3) Year of Manufacture:-
- 4) Model:-
- 5) Date of Registration:-
- 6) Name & complete address of the owner of vehicle:-
- 7) Fitness Certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name/Address of the Driver:-
- 11) D.L.No & validity of the D.L of the Driver:-
- 12) Proposed hire charges of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption/Mileage per litre:-
- 14) Contasct Number of the Service provider (Tenderer/Quatationer)

Mobile.....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the
Quatationer/Tenderer.

APPLICATION FORM FOR HIRING OF VEHICLE

- 1) Name of Travel Agencies/
Tour Operators or private individual:-
- 2) Registration No. of vehicle:-
(With date of purchase)
- 1) Make and Model of the vehicle:-
- 2) Proposed hire charges of the vehicle per month excluding fuels cost(in Rupees):-
- 3) Rate of fuel consumption in KMs per litre:-
- 4) Details of the Bank Draft of Rs.5000/-for security deposit.
- 5) Present Corresponding Address Permanent Address

I hereby declare that, the information's and documents which are submitted and attached to this application are true to the best of my knowledge and belief. I further agreed to abide the terms and conditions and model agreement of this office to provide the vehicle to District Planning & monitoring unit, Gajapati.

Yours faithfully,

Signature of the applicant
With date and seal.