

COLLECTORATE & DIST. MAGISTRATE, GAJAPATI
(Social Welfare Section)
TENDER CALL NOTICE

L.No. 777 /SW

Date: 13 /07/2018

Sealed Tender in prescribed format are invited from the reputed registered printing press, firms and individuals for Printing of calendar on Nua Arunima under ICDS & Booklets on Early Childhood & Care Education for all the 2375 Anganwadi centers & Mini AWCs of all 7 ICDS Projects under District Gajapati during the year 2018-2019. The tender paper for the above purpose containing the terms & conditions, E.M.D and statutory requirements can be obtained from the office of the DSWO, Gajapati during the office hours on any working day between dt. 13.07.2018..... to dt. 1.08.2018. till2.P.M..... on payment of non-refundable amount Rs.1000- (Rupees One Thousand only) only in shape of D.D. drawn in favour of DSWO, Gajapati payable at SBI, Paralakhemundi, Gajapati in sealed cover which should reach the office of the DSWO, Gajapati by2.P.M..... on dt. 01.08.2018 by person / registered post / speed post / courier with AD. The tender will be opened on dt. 01.08.2018 at4.30.P.M..... in the office chamber of Collector, Gajapati in the presence of the tender committee constituted for this purpose and the tenderers or their authorized representative. The tender received beyond the date & time mentioned above shall not be taken in to consideration. The Collector, Gajapati reserves the right to reject / cancel / withdraw any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

Collector, Gajapati
GAJAPATI

Memo No. 778 /SW

dt. 13 /07/2018

Copy submitted to District Informatics Officer, NIC, Gajapati for favour of information and necessary action. He is requested to advertise this notice with detail terms & condition in Govt. website of Gajapati NIC.

Collector, Gajapati
GAJAPATI

Terms & Conditions:

1. The quantity and specifications of calendar on Nua Arunima and booklet on Early Childhood and Care Education(ECCE) to be printed & supplied as indicated below:

Sl. No	Item	Total quantity	Specification
1	Calendar on Nua Arunima	One copy for each AWCs and One copy for each projects(2375+7)	The Calendar on Nua Arunima including designed and taxes@Rs.130/- per copy 1.No. of pages 7 2. Size 19" cm x 28 cm 3.both sided Cover - 300 GSM matt 4. Finishing: Wiro Binding. 5.Colour-4 colour
2	Booklet on Early Childhood and Care Education(ECCE)	@ 20 copies for each project and One copy for each AWC(2515 Copies)	The Booklet on Early Childhood and Care Education(ECCE including design & Taxes@Rs.30/-per copy 1.No. of pages 12 2. Size crown19" cm x 28 cm 3.both sided Cover - 300 GSM matt 4. Finishing: Perfect Binding. 5.Colour-4 colour

2. Sample copy of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) as prescribed by the Govt. in W&CD Deptt. can be obtained from the Govt. Website.
3. The Collector reserves the right to reduce/enhance the quantity or items stated above during indent taking into consideration of availability of funds for the purpose.
4. The cost of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) as prescribed by the Govt. in W&CD should be inclusive of all Taxes/GST (including transportation charges & loading unloading till delivery at 07 nos of ICDS Project of Gajapati District within specified period. The rate should be in rounded price without any fraction within Govt. prescribed limit.
5. The quality of the papers of the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) should be in conformity with the specification mentioned above. District Level Purchase Committee constituted for the purpose will check the quality of papers of the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) covers during the selection of tender. The sample of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) as submitted by selected tenderer will be preserved to compare with the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) delivered at respective CDPO offices of Gajapati.
6. In case of the disputes, about the quality of the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) supplied, Collector

- including department will cause an enquiry and take suitable action against the supplier.
7. The whole or part of the Security Deposit/EMD will be forfeited for irregular performance or breach of any term(s) and condition(s) of the tender.
 8. As the Govt. has fixed the cost of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) the tender committee will select the lowest tenderer and quality as per specifications within the cost norms of Govt. fixed per AWC/ mini AWC.
 9. The Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) should be delivered by the supplier/firm within 30 days from the date of issue of supply orders, failing which daily penalty of 2% of the billed amount will be charged every day for delay beyond the specified date of supply.
 10. The tenderer should deposit EMD of Rs.30,000/- (Rupees Thirty thousand) only in shape of NSC/TDR duly pledged in favour of D.S.W.O., Gajapati tender without Earnest Money will be liable for rejection.
 11. Earnest Money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply.
 12. Earnest Money of unsuccessful tenderer shall be refunded after finalization of the tender.
 13. Payment shall be made against submission of bills on completion of delivery of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) in good condition at ICDS project level as per the orders of the competent authority.
 14. The Collector shall have the right to deduct and adjust any amount found recoverable towards inferior quality, loss and damage etc. from the bill of Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE). The supplier for delay in payment of the bill shall not claim any interest. No advance payment will be made before supply.
 15. Security Deposit @ 1%, IT @ 2% and Education Cess @ 2% of IT will be deducted from the total claim bill of the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE) supplied.
 16. The detailed tender paper should be returned with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.
 17. Telegraphic tender and conditional tender will not be accepted.
 18. Intending Agency should supply the sample with tender to the district Office. Without sample, the tender will be liable for rejection.
 19. Details regarding tender papers, terms, conditions, and tender schedule can be obtained at the cost of Rs.1000/- (Rupees One thousand) only to be paid only in shape of D. D. (non refundable) from the Office of the D.S.W.O., Gajapati (Social

Welfare Section) during the office hour on any working day from 13.7.18 to 01.8.18. up to 2PM

20. The tender shall accompany the following documents:

- (i) **Original money receipt of tender paper purchased.**
 - (ii) Original tender paper duly signed by the tenderer as token of acceptance of the terms and conditions.
 - (iii) GSTIN certificate with updated GST deposit receipt.
 - (iv) Income Tax clearance certificate.
 - (v) Attested copy of Xerox copy of different varieties of Odia letter to be used for printing of the Calendar on Nua Arunima and Booklet on Early Childhood and Care Education (ECCE).
 - (vi) Sample copy indicating G.S.M. duly signed by the tenderer.
 - (vii) Attested copy of xerox copy of the registration certificate / DIC of the unit.
 - (viii) Attested copy of Proof in support of capacity of printing.
 - (ix) Xerox copy of PAN Card.
 - (x) The NSC/TDR of Rs.30,000/- (Rupees Thirty thousand) only duly pledged in favour of D.S.W.O., Gajapati towards deposit of E.M.D.
 - (xi) Part Quotation / tender of specified quantity of item will be rejected.
21. Collector, Gajapati reserves the right to reject any or all tender received and extend terms of supply without assigning any reason thereof.

Sold to _____

Against submission of D. D. worth Rs. 1000/- (Rupees One Thousand) only Drawn in favour of D.S.W.O., Gajapati payable at SBI, Paralakhemundi, Gajapati received vide M.R. No. _____ / dtd. _____.

Collector, Gajapati
GAJAPATI

TENDER SCHEDULE FOR PRINTING & SUPPLY OF

Calendar on Nua Arunima and booklet on Early Childhood and Care Education (ECCE)

Name of the Tenderer & Agency :

(In CAPITAL Letters)

Father's/Husband's name of the applicant :

Details address of communication with
FAX/Telephone with STD Code/ Mob. No.

: At _____

P.O. _____

Dist. _____

PIN _____

Phone No. _____

FAX No. _____

Mob. No. _____

E-Mail _____

I do hereby tender to execute the under mentioned description of work in accordance with the conditions noted in the tender paper as specified in the following schedule.

Sl. No.	Details Description	Rate per copy
1.	Calendar on Nua Arunima	
2	Booklet on Early Childhood and Care Education(ECCE)	

I shall abide by all the terms & conditions as mentioned in tender papers.

Signature of tenderer with Seal

Date _____