



DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI  
PARALAKHEMUNDI

Letter No. 2028 /DRDA

Dated 16.08.2021

**( EXPRESSION OF INTEREST FOR DISTRICT OMBUDSMAN UNDER MGNREGS )**

Fresh expression of interest are invited from willing persons to be engaged as Ombudsman in the District of Gajapati for redressal of grievances and disposal of complaints relating to implementation of the MGNREG Act and MGNREG Scheme.

The Ombudsman shall be appointed for tenure of 2 (two) years extendable not more than twice by one year each based on a performance appraisal process or till the incumbent attains the age of 68 (sixty eight) years, whichever is earlier. There shall be no reappointment.

**Eligibility Criteria:** The person fulfilling the following criteria may apply for selection of post of Ombudsman under MGNREGS.

1. A person of eminent standing and impeccable integrity with at least 10 years of experience in Public Administration, Law Academics, Social work or Management as per documents furnished along with the application.
2. Experience in working with people or community organization shall be a mandatory qualification.
3. Preference may be given to a person resident of the same or neighbouring District so as to take advantage of his/her first hand knowledge about the District.
4. No person who is a member of a recognized political party or a banned organization shall be considered for appointment as Ombudsman, each person shall be required to file a declaration to this effect along with the application.
5. Must be a physically active person and capable of conducting field tours inspection and visit to remote rural location in the district.

**Appointment:** The Ombudsman in the District will be appointed by the State Govt. on the recommendation of the Selection Committee of the District. Based on the applications received, the District Scrutiny Committee shall prepare a panel of suitable persons for consideration for appointment as Ombudsman and rank them in order of preference. No written test or examination shall be conducted while an interview and an internal marking system should be evolved by the Selection Committee of the State to rank persons in order of reference.

Phone: 06815-222420

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e-mail: ori-dgajapati@nic.in



DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI  
PARALAKHEMUNDI

Letter No.

/DRDA

Date

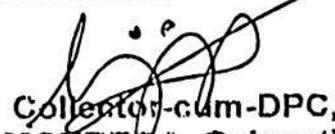
Prior to appointment, the panel prepared by the District Scrutiny Committee may be published on the official website of the State, to invite comments on the public. On expiry of 30 (thirty) days of publication, the comments received may be examined by the Selection Committee. All comments and objections may be settled within 30 (thirty) days of the date of expiry of the period for inviting comments. Anonymous and pseudonymous comments and objections shall not be considered unless they contain allegations that can easily be verified from the official records without further inquiry. Approved District panel list by the Selection Committee of the state will valid for 2 (two) years, extendable not more than twice by one year each. It is clarified that the work of the Ombudsman is in the nature of pro bono public service and no posts are created in the state for the purpose.

**Remuneration:** Subject to any notification by the State Government, the Ombudsman shall be allowed compensation, in the form of a fee of Rs. 1000/- (one thousand) per sitting with maximum upper limit of Rs, 20,000/- (twenty thousand) per month.

**Removal:** On unsatisfactory performance, the Ombudsman may be removed by the State Government on the recommendation of the Selection Committee of the District.

The willing persons fulfilling above criteria may submit their written expression in the prescribed proforma along with copy of the required documents to the address of **Project Director, DRDA Gajapati, At/Po- Paralakhemundi, District-Gajapati, PIN- 761200** (on behalf of Collector-cum-D.P.C, MGNREGA, Gajapati) by Speed Post / Registered Post (Indian Post) on or before 09.09.2021 sharp by 1.00 PM. Applications received through Courier service, by hand, e-mail and other means shall be rejected. The application received after the due date will not be considered.

The Committee reserves right to accept or reject any application for expression of interest without assigning any reasons thereof. The advertisement along with application format is also available in the Website of Gajapati District- <http://www.gajapati.nic.in>

  
Collector-cum-DPC,  
MGNREGA, Gajapati.



DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI  
PARALAKHEMUNDI

Letter No. 3029 /DRDA

Dated 16.08.2021

**ADVERTISEMENT**

Application in the prescribed format is invited with full Bio Data for appointment of suitable person for the post of Ombudsman under MGNREGA on purely temporary basis. The Final Appointment will be issued by the State Govt. on the recommendation of the Selection Committee after observing the required formalities. For details terms & condition visit:  
<http://www.gajapati.nic.in>

  
Collector-cum-DPC  
MGNREGS, Gajapati.



DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI  
PARALAKHEMUNDI

Letter No. 3030 /DRDA

Dated 16.08.2021

To

The Deputy Director, Advertisement,  
Information & Public Relation Deptt.  
Odisha, Bhubaneswar.

Sub:- Publication of Advertisement of Expression of Interest for District Ombudsman  
under MGNREGS in respect of Gajapati District.

Sir,

In enclosing herewith copy of the above cited Advertisement, I am to request you to kindly publish in two widely circulated daily Odiya Newspapers and one English Newspaper in the next issue. The publication may kindly be made in size of 08 cm x 05 cm column and the bills in the Govt. approved rates may kindly be sent to this Agency for payment. He is requested to pursue the matter for early publication of the advertisement.

This may kindly be treated as URGENT.

Yours faithfully,

Encl.: The sample copy of the above cited Advertisement.

  
Project Director,  
DRDA, Gajapati

Memo No. 3031/DRDA

Dated. 16/08/2021

Copy along with the copy of Advertisement sent to the ADM, Gajapati/Sub Collectors, Paralakhemundi / All BDOs / Tahasildars / DPO Gajapati / EO, Paralakhemundi Municipality / E.O., NAC, Kashinagar for information with a request to display the above advertisement in their Office Notice Board for wide publication.

  
Project Director,  
DRDA, Gajapati

Memo No. 3032/DRDA

Dated. 16/08/2021

Copy along with the copy of Advertisement sent to the District Informatics Officer, NIC, Gajapati for information and necessary action. He is requested to webhost this advertisement in the web site of Gajapati District website: [www.gajapati.nic.in](http://www.gajapati.nic.in) for wide publication.

Copy along with the Copy of Advertisement sent to DIPRO, Gajapati for information. He is requested to ensure with the Govt. for timely publication.

  
Project Director,  
DRDA, Gajapati

Phone: 06815-222420

Fax: 06815-223851

e-mail: ori-dgajapati@nic.in

# APPLICATION PROFORMA

(For Expression of Interest for District Ombudsman under MGNREGS)

## 1. Personal Information

Paste Colour Passport size Photograph
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- 1.1 Name:
- 1.2 Age (as on) (attach date of birth certificate):
- 1.3 Address for correspondence with Mob. No.:
- 1.4 Permanent address (attach proof of residence):
- 1.5 Are you medically (physically & mentally) fit to conduct field visits? (Attach a medical fitness certificate):
- 1.6 Whether member of a political party? (Attach a personal affidavit certified by a notary public):
- 1.7 Whether convicted/ charge sheeted in a criminal case? (attach a personal declaration certified by a notary public):
- 1.8 Do you have responsibility of Implementing MONREGA in any capacity?

## 2. Professional Information

- 2.1 Highest educational qualification (attached copy of certificates attested by a gazetted officer):
- 2.2 Total no. of years of work experience (attached copy of certificates attested by a gazetted officer):
- 2.3 Field of experience:
- 2.4 Last post/position held, if any:
- 2.5 Member of any society/ professional body, if any (give details):

## 3. Declaration:

It is certified that above information furnished by me are correct. I have gone through the advertisement and the Instructions on Ombudsman" Issued by the Govt. of India and understand that this is a part time work and all functions are to be carried out within the purview and confines of the MGNREG Act, Rules and Schemes framed there under and operational guidelines issued by Govt. of India from time to time.

Place:

Signature of the applicant:

Date:

Name of the applicant: