



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER:
GAJAPATI, PARALAKHEMUNDI

Email – gajapatidmo@gmail.com /Telephone/Fax No. 06815-222205/222305 /223834

No. 3925 /2019/SUNETRA

Dated 18.6.19

Tender Call Notice

Sealed Quotations are invited from Transporters/ Tour Operators/ Travel Agents/ Private Organisations/ NGOs/ individuals situated/ resident of Gajapati District or having its branch/ office in Gajapati for engagement of vehicles for "Mobile Vision Centre" under SUNETRA (UEHP) programme for a period of one year. The Last Date for receipt of the tender is on or before 05-07-2019 by 4.30 P.M. The details of terms and condition of the tender notice can be downloaded from the **District Website [http// www.gajapati.nic.in](http://www.gajapati.nic.in)** The tender received after due date and incomplete tender will not be entertained. The authority has reserve the rights to reject any one or all the quotations without assigning any reason thereof.

Sd/- Gunu Rani Pattnaik
Chief District Medical & Public Health Officer,
Gajapati, Paralakhemundi



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DETAILS OF TNDER

Sealed Quotations are invited from Transporters/ Tour Operators/ Travel Agents/ Private Organisations/ NGOs/ individuals situated/ resident of Gajapati District or having its branch/ office in Gajapati for engagement of vehicles Registered within 03 years from the date of Registration as on 05-07-2019 and having seating capacity not less than 9 including driver with A/c facility and minimum mileage of 10 kms/Ltr of Diesel for hire on monthly rental basis to be used for "Mobile Vision Centre" under SUNETRA (UEHP) programme for a period of one year as per the terms and conditions . The specification of the vehicles for the above categories is as mentioned below.

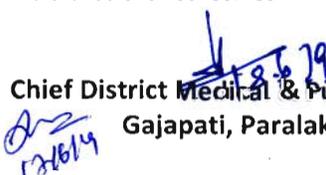
Sl. No.	Purpose	Type of vehicles	No. Of Vehicles	Maximum quoted price allowed	Remarks
01.	Mobile Vision Centre	Mahindra Max/ Marshall/Bolero/ Tata Sumo/ Victa/ Any model AC/Non Ac Diesel driven vehicle facility and minimum mileage of 10 kms/Ltr of Diesel having not less than 9 persons including driver	1	Rs.20000/- (Excluding GST)	Minor fabrication of the Vehicle (Like removal of back seat) will be needed for installation of some instrument in near future.

The bidders shall have to deposit an EMD of Rs. 5,000/- (Five Thousand Only) in the form of crossed demand draft/ pay order in favour of DPM-DPCS, Gajapati (SUNETRA) with the application. Sealed quotations in the prescribed forms in two envelopes, one for technical bid and second for financial bid addressed to **the CDM&PHO, Gajapati** and both the sealed covers should be put in to a third outer cover duly superscribed as "QUOTATION FOR ENGAGEMENT OF VEHICLE FOR "SUNETRA". Quotations shall be received through **Speed Post/ Registered Post** latest by **05-07-2019, 4.30**. The Technical bid will be opened on **05-07-2019** at 5.00 PM in the presence of the bidders or their authorised representatives at the Office of the CDM&PHO, Gajapati. The agency having qualified in the technical bid will be considered for opening of the financial bid and the lowest bidder will be selected or negotiated. The authority reserves the right to accept or reject any/ all bids without assigning any reason thereof. The authority will not be held responsible for any postal delay.


17/6/19
**Chief District Medical & Public Health Officer,
Gajapati, Paralakhemundi**

Terms and Conditions of Hiring of Vehicle for Mobile vision centre

1. The vehicle must be a multi-utility vehicle showing a mileage of at least 10 KMS per liter. The vehicle must have commercial permit.
2. The vehicle should be less than 3(Three) years old as on 05-07-2019 from the date of Registration.
3. The vehicle will be located at any place within Paralakhmeundi/ Gajapati district at the discretion of the undersigned.
4. The period of contract shall be one year from the date of agreement. Extension may be given after satisfactory performance of the vehicle during the period of contract.
5. The transporter/Tour operators/Travel Agents/Private Organisations /NGOs /Individual should have situated in Paralakhemundi/Gajapati District or having its branch/Office in Paralakhemundi/Gajapati.
6. Vehicles like Bolero / Any model of vehicle etc. etc having seating capacity not less than 9 including driver with A/c facility and minimum mileage of 10 kms/Ltr of Diesel will be considered for engagement on monthly rental basis to be used for the purpose of Mobile Vision Centre.
7. The interested party should submit their proposals in the prescribed application form in two envelopes – one for technical bid and second for financial bid and both the sealed covers should be put into a third outer cover duly superscribed as "QUOTATION FOR ENGAGEMENT OF VEHICLE FOR "SUNETRA".
8. The bidders shall have to deposit an EMD of Rs. 5,000/- (Five Thousand Only) in the form of crossed demand draft/ pay order in favour of DPM-DBCS,Gajapati (SUNETRA) with the application
9. The contract of engagement shall be entered into with the Vehicle Provider and CDM&PHO, Gajapati.
10. The vehicle to be engaged should not belong to any employee of NHM, CDM&PHO Office, any Health Department employee or the close relative of the employee of NHM/ Health department.
11. The vehicle must be available with driver at any time for official purpose even after the official hour and holidays as desired by the officials. During holidays the vehicle should not be utilized for the purpose of any private work of the owner of the vehicle. The owner of the vehicle shall also not allow the vehicle to be given on hire during holidays and unofficial hours. Deviation in this matter will be seriously viewed and vehicle will be liable to be disengaged.
12. The cost of entire major and minor repair, insurance cost, cost of engine oil, etc. shall be borne by the owner of vehicle. The NPCB/DBCS/SUNETRA programme will provide only fuel (DoL).
13. The maintenance of vehicle and payment of road tax will be borne by the owner of the vehicle.
14. The remuneration of driver shall be borne by the owner.
15. A Log Book has to be maintained on daily basis and signed by the concerned authority daily.
16. Quotations shall be received through Speed Post/ Registered Post only latest by -05-07-2019,4.30 P.M.The Technical bid will be opened on 05-07-2019 at 5.00 p.m. in the presence of the bidders or their authorised representatives at the Office of the CDM&PHO, Gajapati. The agency having qualified in the technical bid will be considered for opening of the financial bid and the lowest bidder will be selected.
17. The Vehicle owner should apply to CDM&PHO,Gajapati with all relevant documents (self attested photocopies) like:
 - Registration Certificate.
 - Insurance Up to Date Record.
 - Updated Tax payment record.
 - Vehicle fitness certificate.
 - Commercial vehicle permit of Odisha & Andhra Pradesh.
 - Valid Driver's License.
 - Two recent Passport size Photograph of Driver/ Owner.
18. The responsible of Comprehensive Insurance of Vehicle (1st, 2nd & 3rd Party), name of the Insurance Company and personal accident insurance of the driver will be borne by the vehicle owner.
19. There will be no extra night halt charge for using the vehicle at night.
20. TDS will be deducted from monthly hire charges quoted by the Tenderer as per norms.
21. If the quoted rate per month, fuel consumption per liter quoted is same then preference will be given to the Tenderers having latest vehicle with model.
22. Preference will be given to the latest vehicle and having both Odisha & Andhra Pradesh State route permit.
23. The authority reserves the right to accept or reject any/all bids without assigning any reasons thereof.
24. The authority will not be responsible for any postal delay.
25. The TOR of MVC under SUNETRA (UEHP) is attached for reference of all concerned


Chief District Medical & Public Health Officer,
Gajapati, Paralakhemundi

Annex-1

MOBILE VISION CENTRE
TERMS OF REFERENCE

Mobile Vision Centre (MVC) under SUNETRA (UEHP)

A. Location & Operational Area of MVC

1. The vehicles of the Mobile Vision Centre (MVC) will be located at the District headquarter at the disposal of CDM&PHO and DPM, NPCB&VI.
2. The area of operation is the concerned district. Each Mobile Vision Centre (MVC) on priority basis will cover the fixed Vision Centers where Ophthalmic Assistants are not available. The necessary plan would be prepared by the District.
3. As per the micro plan, the vehicle will be moved and make halt (if required) to the peripheral outreach institutions along with one Ophthalmic Assistant (who may be from District HQ or from other institutions). Effort to be taken to render Eye Care services at all Fixed Vision Centers at least two to three days in a week with the help of available Ophthalmic Assistants in the District.

B. Essential Features of Vehicles to be engaged for MVC

1. The vehicle shall not be more than 3 years old at the time of hiring/ award of contract from the initial registration.
2. The hired vehicles, during period of contract, shall have all necessarily valid MV documents such as:-Valid Registration Certificate, Insurance certificate, fitness Certificate, value Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
3. The Department / Office hiring the vehicles shall not be responsible for any damage/loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use hired vehicles any manner whatsoever. The hirer shall be responsible for all such litigation.
4. Specifications:

Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage /Lit. for reimbursement purpose	Maximum Hire charges per month
AC/ Non-AC Diesel driven vehicles having sitting capacity not less than 9 persons including driver.	Mahindra Max/ Marshal/ Bolero /Tata Sumo / Victa.	10 km/ltr	Rs. 20,000/- (Excluding GST)

5. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle
6. For effective coordination the driver of the vehicle is to be provided with a mobile phone by the vehicle owner.
7. The Driver should have a clean track record without any history of conviction in the court of law.

C. Major Features of Vehicles

1. Vehicles will be hired locally at District level on contract basis. The contracts shall be initially for a period of one year which may be extended till funding from SUNETRA (UEHP), Odisha subject to

satisfactory performance assessed by appropriate authority (CDM&PHO and DPM, NPCB&VI) every year.

2. Any private individuals/Tour operators/ Transport Agency/ Society/ Firm can participate in the tender process.
3. The monthly rate of hire charge shall be quoted separately in the price bid (excluding fuel)
4. The agency interested will quote the financial bid keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which State Government or O/o CDM&PHO or NPCB&VI will not pay.
5. In case of breakdown for reasons whatever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. The vehicles shall report for duty on all day in a Month except Govt. holidays. If emergency arises the driver may be called to report in any holidays.
7. The vehicles shall be required generally for 12 hours in a day (8 AM to 8 PM).
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the user (Ophthalmic Assistant) and counter checked by the DPM, DBCS/ NVBDCP&VI of the District on regular basis.
10. SUNETRA (UEHP) shall invest additional fund for branding and other minor fabrication (if required).
11. If the bidder violates any of the terms of contract, District authority/ Government shall forfeit the entire amount of security deposit.
12. The successful bidder shall execute an agreement with the respective CDM&PHO of the District for engagement of vehicle.
13. All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons:
 - a) If the behavior of the Driver is not proper;
 - b) Any attempt to tamper the log book;
 - c) In case of the vehicle do not report regularly;
 - d) In case the driver of the vehicle is found to be convicted.
 - e) In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be made mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.


17/11/19


17/11/19


17/11/19

APPLICATION FORMAT FOR ENGAGEMENT OF VEHICLE FOR "SUNETRA" (Mobile Vision Centre)

FINANCIAL BID

Advertisement No. 3925

Date 18/6/2019

1	Name of the Individual/Travel Agency	
2	Address of Individual/ Travel Agency for official record & further correspondence	
3	Telephone / Mobile No.	
4	Monthly hiring charges with a driver without any Km. coverage restriction**	
5	DOL consumption per liter ***	

NOTE:

1	** Hiring charges per month is limited to max Rs. 20,000/- PM.
2	*** Minimum DOL consumption is @10 kms. Per Liters.

Evaluation of the price quoted shall be made taking an average of monthly 2,000 KM of running of vehicle at prevailing market rate of DOL.

(Signature of the individual/Travel Agency/ NGO)

Name. _____

Date. _____

APPLICATION FORMAT FOR ENGAGEMENT OF VEHICLE FOR "SUNETRA"

(Mobile Vision Centre)

TECHNICAL BID

Advertisement No. 3925

Date 18/6/2019

01.	Name of the Individual/Travel Agency/ NGO	
02.	Address of Individual/ Travel Agency/ NGO for official record & further correspondence	
03.	Telephone/ Mobile No.	
03.	Vehicle Registration No./ Year	
04.	Make, Model & Date of Registration	
05.	EMD for Rs. 5,000/- (In favour of DPM-DBCS,Gajapati (SUNETRA))	
06.	MV Documents <ul style="list-style-type: none">• Fitness Certificate of the Vehicle.• RC Book.• Up to date valid Insurance Certificate.• Route Permit of all Odisha & Andhra Pradesh.• Up to date Payment of Tax.• Valid Driving License.	
07.	PAN/Service Tax no (If Any)	
08.	Applied for engagement of Vehicle for Mobile Vision Centre, Gajapati.	

(Signature of the individual/Travel Agency)

Name. _____

Date. _____