QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR MVU OF GAJAPATI DISTRICT

Sealed quotations are invited from the Travel agencies/Tour operators or Private Individuals for hiring of vehicles preferably TUV300/ BOLERO/TATA SUMO GOLD/Ertiga on monthly rent basis for the year 2020-21 for MOBILE VETERINARY UNIT of 05 (Five) Blocks of Gajapati District (i.e. **Paralakhemundi, Rayagada, Kasinagar, Mohana & Nuagada**). Interested Travel Agencies/ individuals may submit their offers mentioning DOL Consumptions in Kms/ Litre and hiring charge per month including GST specifying the Block opted for. One vehicle can be opted for maximum 3 blocks in preference and in such case separate bids may be submitted with only one security deposit per vehicle.

The following guidelines may please be adhered to.

1. The vehicles quoted **must be within 3 years old** from the date of registration.
2. A **security deposit of Rs.5000/- is mandatory**, shall be deposited by the intending bidders in shape of account payee SBI Bank Draft drawn in favour of the Chief District Veterinary Officer, Paralakhemundi, payable at SBI Main Branch Paralakhemundi and submitting along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. Persons already have submitted the security deposit in the previous tender and who have not retuned back the amount, may specify the details of the draft already submitted and need not deposit a security deposit draft again.
3. The MVU vehicle owners should have valid PAN No & GST Registration.
4. Vehicle should be insured with valid registration number.
5. All repairs/maintenance/payment of all taxes will be borne by the owner with an alternative vehicle for the period of breakdown if any, without compromising the services of MVU.
6. The licensed driver should wear a uniform & badge license, he should be a non-alcoholic and should be available as and when required as per State Motor Vehicle Rules.
7. **Bids will be taken into comparison among the qualified bids opted for same Block**.
8. The owner has to supply DOL for the month/months until re-imbursement of the HSD bills.
9. An agreement will be made with the vehicle owner before engagement of vehicle for M.V.U work with details terms & conditions as per MVU guidelines obtainable from this office.
10. The CDVO, Gajapati reserves the right to cancel the process of quotation call / any or all quotations without assigning any reason thereof.

Agencies/ Individuals desirous of giving their vehicle on monthly rental basis with above terms and conditions may submit their offers in the prescribed format addressing to the **"Chief District Veterinary Officer, Gajapati, Paralakhemundi"** in sealed covers super-scribing **"Quotation for hiring of vehicle for MVU-2020-21"** along with the photocopies of the following documents by SPEED POST or by HAND which should be delivered in this office in working hours on or before **Date-24.08.2020 by 5 P.M.** and the quotations will be opened on **25.08.2020 at 10.30 A.M.** in presence of the quotationer /one authorized representative on production of Id proof & authorization letter. There is no bar for opening of the quotations in absence of any or all the quotationers/ representatives as per scheduled time of opening.

Self attested photo copies of the following documents to be attached with the form:

1) Commercial registration certificate of the vehicle with comprehensive insurance, fitness certificate, Pollution control certificate etc.
2) GST registration certificate and up to date tax payment receipt
3) Valid Comprehensive Insurance payment of the vehicle
4) Valid DL of the driver
5) Photo copies of PAN No and Aadhaar card of the owner/proprietor.

06/08/2020

Chief District Veterinary Officer,
Gajapati, Paralakhemundi

(Cont...P/2)

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, GAJAPATI, PARALAKHEMUNDI

Memo No.- 1691 /CDVO, Gajapati **Dated.** 06.08.2020

Copy forwarded to the District Information Officer, NIC, Gajapati, Paralakhemundi, for information and necessary action with a request to publish the tender notice in the District website.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi

Memo No.- 1692 /CDVO, Gajapati **Dated.** 06.08.2020

Copy forwarded to the BDO Paralakhemundi, Rayagada, Kasinagar, Mohana & Nuagada / DD VH Paralakhemundi, BVO, Rayagada, Kasinagar, Mohana & Nuagada, Veterinary Assistant Surgeon Gurandi/ Chandragiri/Ramagiri&Uppalada / Tahasildar Paralakhemundi, Rayagada, Kasinagar, Mohana & Nuagada of Gajapati district for information and necessary action, with a request to display the notice on the office notice board for wide publicity.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi.

Memo No.- 1693 /CDVO, Gajapati **Dated.** 06.08.2020

Copy forwarded to Sub- Collector, Paralakhemundi for information and necessary action, with a request to display the notice on the office notice board for wide publicity.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi.

Memo No.- 1694 /CDVO, Gajapati **Dated.** 06.08.2020

Copy submitted to the Project Director, D.R.D.A., Gajapati, Paralakhemundi for favour of kind information and necessary action.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi.

Memo No.- 1695 /CDVO, Gajapati **Dated.** 06.08.2020

Copy submitted to the Collector and District Magistrate, Gajapati, Paralakhemundi for favour of kind information and necessary action.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi.

Memo No.- 1696 /CDVO, Gajapati **Dated.** 06.08.2020

Copy submitted to the Director, Animal Husbandry and Veterinary Services, Odisha, Cuttack for favour of kind information and necessary action.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi

Memo No.- 1697 /CDVO, Gajapati **Dated.** 06.08.2020

Copy to the Notice Board/ Accounts Section.

Chief District Veterinary Officer,
Gajapati, Paralakhemundi

To,

The Chief District Veterinary Officer,
Gajapati, Paralakhemundi

Sub: **Quotation for providing hired vehicle for MVU of .....Block.**
Preference: 1st/ 2nd /3 rd)

Sir,

As per the quotation call notice of your Office, I am willing to provide the service of my vehicle as per the terms and conditions. The details of my vehicle are furnished below:

Sl.No	Description	Detailed to be furnished
1	Name of the Vehicle Owner/ Travel agencies	
2	PAN No. of the owner/Travel Agency	
3	Aadhar No. of owner/Proprietor	
4	GST Regd. No.	
5	Local postal address for correspondence	
6	Make and Model & Date of purchase of the Vehicle	
7	Registration of number of the vehicle & date of Registration.	
8	Fitness certificate Validity	
9	Permit Validity	
10	Comprehensive Insurance validity	
11	Name/ Address of the driver	
12	DL No of the driver and date of validity	
13	Color of the vehicle	
14	Whether agreed with the terms and conditions laid down in the Tender Notice.	YES/ NO
15	Road Tax paid up to	
16	Insurance paid up to	
17	Proposed hire charges of the vehicle per month excluding fuel cost including GST	Rs/..... (Rupees.....
18	Rate of fuel consumption/ Mileage per liter	One Lit. Diesel per ..... KM.
19	Mobile No./Wats.app& Email id of the vehicle owner/ Travel agencies.	

NB: Enclose photocopies of the relevant documents.

"Certified that the information submitted above is true to the best of my knowledge and belief.

Place: Full Signature of the Quotationer/ Tenderer.

Date: