



**ODISHA LIVELIHOODS MISSION, GAJAPATI**  
**DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI**



180

Tender Call No: <sup>208</sup>/OLM/DRDA

Date: 12/06/2020

Sealed tenders are invited from interested reputed Travel Agencies / Tour Operators or Private individuals for providing 1 no's of Non-AC i.e. Tata Sumo/ Boleo/ Indica/Amnassdor/Tiago/Bolt/CelerioMarshal/ Mahindra Max for the DMMU ,OLM, DRDA, Gajapati having sitting Capacity not more than ten including driver, which shall conform to the terms and conditions ( Annexure-1) for official use in odisha Livelihoods Mission, Gajapati district on monthly rent basis.

- 1) The Vehicle must be in Road worthy condition, shall not be more then 3 years old from the date of initial registrations and must have valid registration certificate , insurance Certificate , Fitness Certificate , Valid Contract Carriage permit, proof of up to date tax payment etc. which are mandatory for running of vehicle .
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of the Odisha Livelihoods Mission-NRLM, Gajapati payable at SBI, Parlakhemundi and submitted along with the tender as security deposit . After completion of tender process, the amount will be refunded to unsuccessful bidders. The monthly rate of hire charge be quoted separately in the general bid information ( Excluding fuel and lubricants)
- 5) The Vehicle must achieve a fuel efficiency of 10 KMs per litre of Tata Sumo/ Bolero / Mahindra Max and 14 KMs per liter in case of Indica/Amnassdor/Tiago/Bolt/CelerioMarshal.
- 6) The details of the make and year of manufacture of the vehicle , registration no, mileage ( KMs covered per litre ) and name of the driver with driving license no. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender ( Annexure-II).
- 7) The quotation completed in all respect should reach the undersigned on or before 27<sup>th</sup> June 2020 by 1.00 PM and shall be opened on the same day at 4.00 PM in presence of bidders or their authorized representatives.
- 8) The application form of quotation / tender containing general bid information and terms and conditions for hiring of vehicles etc. can be downloaded from <http://gajapati.nic.in> from 12/06/2020 to 26<sup>th</sup> June 2020 along with the application.
- 9) The eligible bidder shall commence the service from the date of placement of the order and shall continue to provide the service up to One year and it may further be extended after fulfilment of certain conditions.

  
Project Director-cum-Dist.  
Mission Coordinator

  
OLM, DRDA, Gajapati

Date: 12/06/2020

Memo No: 209

Copy to Dy. Collector, Nizarat, Collectorate Gajapati/ all District office to affix the tender call notice in their notice board for wide publicity and copy to DIO NIC , Gajapati for information and he is requested to web host the tender call notice in the district website.

  
Project Director-cum-Dist.

  
Mission Coordinator  
OLM, DRDA, Gajapati

Terms & Conditions for Hiring of Vehicles.

The Following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles , during period of contract shall have necessary valid MV documents such as :- valid registration certificate , Insurance Certificate , Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. And D.L of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage to any property on account of use of hired vehicle in any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of service tax or any other Tax as applicable by law on monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine gear box & differential coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from the other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges as per actual and as per Govt norms( Finance Department letter no 30464/F dtd. 06/09/2019 "District Level office") will be paid in every succeeding month on verification of Log Book maintained by the driver , as far as possible within fifteen days of the submission of bills by the owner and ~~no~~ advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. The vehicle owner / bidder must have Odisha and Andhra Pradesh valid contract permit.
11. In the services are found to be unsatisfactory , the client shall give one month notice and terminate the agreement
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdraw of service and termination of agreement.
13. If the bidder violates any of the terms of contract, the office shall forfeit the entire amount of security deposit.
14. The bidder/vehicle owner should mention on the top of the envelope whether he/she is applied for the district.
15. The authority reserves the rights to cancel or reject any of all the quotations without assigning any reasons thereof.

Project Director-cum-Dist.

*Pradip*  
Mission Coordinator  
OLM, DRDA, Gajapati

TENDER DOCUMENT FOR ENGAGEMENT OF VEHICLE OLM DMMU GAJAPATI DISTRICT.

GENERAL INFORMATION FOR HIRING VEHICLES

1. Regsitation No. of Vehicle:
2. Vehilce to be used for
3. Type of vehicle ( Non –Ac)
4. Year of Manufacture:
5. Model
6. Date of Registration
7. Name & Complete address of the owner of the vehicle
8. Fiftness certificate validity
9. Permit validity
10. Insurance Validity
11. Name / Address of the driver.
12. D.L No & Validity of the DL of the Driver.
13. Proposed hire charge of the vehicle per month excluding fuel cost.
14. Rate of fuel consumption/ Mileage per litter
15. Contact No of the Service provider ( Tender / Quotation)

Mobile No.....Telephone .....

“ Certified that the information submitted above is true to the best of my knowledge and believe”

Seal & Signature of the  
Quotationer/ Tenderer