



ଦେବଗିରି କିଶାନ ଆଗ୍ରୋ ପ୍ରଡକ୍ଟସ୍ ପ୍ରଡ୍ୟୁସର କମ୍ପାନୀ ଲିମିଟେଡ୍

(incorporated under the Indian Companies Act, 2013)

CIN - U01409OR2017PTC027640

GSTIN : 21AAGCD4260J1ZW,

Room No. 2. OLD Exice Office,Paralakhemundi, Gajapati, Odisha, Pin-761200

B.N. Palace Road,

E Mail : dkappco@gmail.com, Phone : 06815 222769

Letter No. DKAPPCO-19-20/156

Date 20/02/2021

Devagiri Kisan Agro Products Producer Company Ltd, registered under the Companies Act, 2013, invites applications for the following vacancy positions in its registered office at Paralakhemundi in Gajapati district.

Name of the position	No. of Vacancy	Salary
Chief Executive Officer	01	Rs 40,000 plus TA/DA

Detail description of above posts has been given below.

Chief Executive Officer

Roles

- Managing the day to day affairs of company efficiently and effectively as the administrative head of the company
- To assist the Board of Directors in formation of goals, objectives, strategies, plans and policies and its achievements in the interest of the company
- Suggest BoDs with respect to legal and regulatory matters concerning the proposed and ongoing activities and take necessary action in respect thereof.
- Oversee the effective implementation of project work plans and ensure projects delivered on time and within budgetary limit.
- Market strategy, Planning and linking the product to terminal market.
- Liaise with the partnership agency of Government.
- Participate in conferences, meetings and consultations relevant to promoting the DKAPPCO
- Contribute towards the development of new business opportunities to generate additional funding for the sustainability of DKAPPCO.
- Lead the team of professionals to achieve the goal of the company.
- Increase membership base of primary produces of DKAPPCO.
- Maintain proper books of account, prepare annual accounts; place the audited accounts before the BoD and in the Annual General Meeting of the members of DKAPPCO. Overall accountability of the company remains with the CEO.



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Job requirements:

- Interest to work with rural communities and willing to do extensive field visits.
- Proven project management capabilities
- Product management with marketing of rural products and decision making for profitability of the company.
- Proven ability to use initiative, prioritize, multi-task, and work well under pressure to meet deadlines.
- Clear and systematic thinking that demonstrates good judgment, problem solving, and creativity.
- Excellent project coordination, management, negotiation, and advocacy skills.
- Flexible with a willingness and ability to travel in challenging environments.
- High level of professionalism and integrity
- IT literate with excellent MS Office skills.
- Ability to operate within the private and public sectors to effectively liaise with private enterprises, development agencies, and governments at senior level.

Experience:

- Minimum 3 years of working experience with field/ Ground Experience.
- Strong inter-personnel communication and presentation Skills.
- Product management and market Linkage.
- Budget and Strategic management.
- Experience in managing financial analysis and Reporting.
- Liaising with vendors, clients, and Stake holders.
- Experience in making business development plan and detail project reports.

Desirable: Experience in development sector viz. NRLM/UNDP/OLM

Education:

- Master of Business Administration or Post Graduate Diploma in a field of supply chain management, business and marketing, development studies, economics, agricultural development, forest management; from recognized university/institute.

Desirable: Dual specialization in (MBA /PGDBM) in Finance/Marketing from recognized institute.



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Date 20/02/2021

Terms and condition

1. Last date to receive applications is 09/03/2021
2. Applications along with Complete CV and all required documents viz. Educational qualification , Experience , No objection certificate (If employed) are to be sent through registered post / courier service to: **Devagiri Kisan Agro Products Producer Company Ltd, Old Excise office, Room no-2, Paralakhemundi, Gajapati, Odisha , Pin No 761200.**
3. Apart from the hardcopies should be sent through REGISTERED POST ONLY.
4. Decision of selection Committee will be final for recruitment.
5. Any legal issues arising will come under jurisdiction of Gajapati district only.
6. The Age limit is between 25 to 40 years as on dated 01.01.2021.
7. He / She must know Oriya Write & Speak.

Sd/- Chairman, Devagiri Kisan Agro Products Producer Company Ltd.

Devagiri Kisan Agro Products
Producer Company Ltd. Gajapati

Rani Mardor
Chairman