

DISTRICT EDUCATION OFFICE, GAJAPATI

No. 10208

Date 01-12-18

SHORT TENDER CALL NOTICE

Sealed tender in the prescribed tender paper are invited from the registered firms/ authorized dealers/ distributors/ reputed suppliers/ manufactures / Wholesale cooperative stores having valid PAN and GSTIN registration for supply of articles/ items required for Hostel, utensils for Kitchen, Bed items and other assets as detailed in **Annexure A, B, C, D & E** respectively for 06 number of Girls' Hostels of Odisha Adarsha Vidyalaya located within the premises of OAV, Kaithapadar in Rayagada block, BHQ Nuagada(Parimala) in Nuagada block, Chelligada in R.Udayagiri block, Gundima in Mohana block, Allada in Kashinagar block & BHQ Gumma in Gumma block.

The tender is to be received only through **Registered Post/ Speed Post** on or before 17.12.2018 by **05.00 PM** in the office of the District Education Officer, Gajapati which will be opened on 19.12.18 at **4:00 PM** in the office chamber of the **District Education Office, Gajapati** by the Procurement Committee. The tenderers or their authorized representatives may present during the opening of the tender.

For more details. term & conditions, and tender paper for supply of the items please visit the official website www.gajapati.nic.in or available in the office of the District Education Officer, Gajapati from 01.12.18 to 17.12.18 during office hour on all working day on payment of **Rs. 5000/- (Five thousand only)** per tender in shape of bank draft in favour of **District Education Officer, Gajapati** which is non-refundable. It can also be downloaded from the website and submitted along with a bank draft of Rs. 5000/- only. The Collector-cum-Chairperson, Odisha Adarsha Vidyalaya reserves right to accept or cancel any or all the tender without assigning any reason thereof.


Collector-cum-Chairperson,
Gajapati

Memo No. 10209 Date 01-12-18

Copy to District Informatics Officer, NIC, Gajapati for information and necessary action. He is requested to upload the tender call notice in the district website for wide publicity.


Collector-cum-Chairperson,
Gajapati

Memo No. 10210 Date 01-12-18

Copy for display in the Notice Board of this office/ OAV concerned for wide publicity.


Collector-cum-Chairperson,
Gajapati

Terms and Conditions

1. The rates should be inclusive of all taxes.
2. The tenderer should submit the tender with valid VAT clearance/GST certificate/ Dealership Certificate/PAN card/ Sales tax and Income Tax clearance certificate for last three financial years along with the registration certificate.
3. The items as per Annexure-A, B, C ,D & E should be delivered / installed at the different Girls' Hostel of OAVs located within the premises of OAV, Kaithapadar in Rayagada block, BHQ Nuagada(Parimala) in Nuagada block, Chelligada in R.Udayagiri block, Gundima in Mohana block, Allada in Kashinagar block & BHQ Gumma in Gumma block. No transportation charges will be paid for the purpose.
4. The tender paper in sealed cover must be accompanied by Earnest Money Deposit (EMD). The amount of EMD shall be 5% of total indicative price of the items quoted by the tenderer in shape of D.D. drawn in favour of **District Education Officer, Gajapati** on any Nationalized Bank payable at Gajapati which will be refunded without interest to the unsuccessful tenderer after finalization of tender and to the successful tenderer after full supply of the materials within 3 months from the date of delivery/ successful installation of goods in good condition, Exemption claimed, if any shall be accompanied with recent Govt. Order/ Circular.
5. Selection for supply of different items will be based on quality to be decided by the committee members.
6. Item wise selection will be made as per quality and within the price limit.
7. The successful tenderers will have to deposit security money 5% of the total cost of materials which is to be paid by him in shape of Bank draft in favour of the District Education Officer, Gajapati payable at Gajapati.
8. The tenderers have to produce the samples of different item that he want to supply before the selection committee otherwise they will not be considered for that item.
9. The tenderer must apply in 02 bids for the purpose. The 1st bid will be technical bid containing documents, copies of GST registration certificate, PAN, EMD, undertakings etc. as mentioned in Part-A of the tender paper. The 2nd bid will be the financial bid containing item wise quoted rate of the firm as per Part-II
10. The tenderer who wants to quote for all groups/ more than one groups of items (as has been grouping annexure wise at Annexure-A, B, C , D & E) should submit separate tender paper in respect of each group super-scribing on the top of the cloth-lined envelop "**TENDER PAPER FOR ITEMS IN ANNEXURE- _____.**"
11. Tenderer need to submit separate tender paper with required documents for each group of items i.e. separate envelop for each Annexure. If any tenderer wants to quote part items of the list, he should strike out the other item(s) in the said list.
12. The materials should be supplied within 10 days from the date of placement of order. The materials should be delivered in full and in good condition.
13. If any of the suppliers fails to supply the materials within the stipulated period, the order will stand cancelled and EMD & Security Deposit amount so deposited by him will be forfeited.

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14. The conditional tender shall not be acceptable.
15. If successful tenderer fails to execute agreement or withdraw the tender then his/her EMD amount shall be forfeited.
16. The authority reserves the right to reject any or all tenders/ supply order without assigning any reason thereof.
17. Supply of materials other than the branded company as mentioned in the tender will warrant rejection of the materials supplied and resulting in forfeiture of the EMD.
18. Supply order / quantity of items will be placed according to availability of funds.
19. Payment will be made after full supply of materials in good condition and verification of materials with reference to the brand name as approved by the committee. Supply of quality of the item must be ensured by the tenderer as per specification. If the committee found the item with low quality and not as per specification payment will not be made.
20. The bidders who have been blacklisted either by tender inviting authority or central/State government shall not be eligible for participating in the tender process. For the purpose an undertaking in support of non- blacklisting of the firm shall be submitted as a part of technical bid.
21. A checklist is attached with this tender paper(Part-I) which shall be submitted by the bidders along with the technical bid.
22. The bidders are required to submit photocopy of authorized dealership certificate issued by the manufacturer in respect of branded/standard items as shown in tender paper/sample.
23. All the documents submitted by the firm must be attested by the authorized person with his/her seal and signature.

**Collector-cum-Chairperson,
Gajapati**



APPLICATION FOR BIDDING

Sub: Supply of articles to Girls Hostels of different Odisha Adarsha Vidyalayas under Gajapati District

PART-A

Sl. No	Particulars	To be filled up by the bidders arranging document serially
1	Name of firm/Supplier	
2	Full address	
3	Contact number & email address	
4	Registration number	
5	Income tax clearance certificate for last three years	
6	PAN card	
7	GSTIN Registration certificate	
8	Proof of experience, if any.	
9	Undertaking for capacity to deliver goods in stipulated time	
10	Annual turnover of the bidder	
11	BD No. & Date of EMD Amount. (5% of indicative price of quoted items)	
12	Undertaking for no pending legal case	
13	Undertaking in support of non-blacklisting of the firm/bidder	
14	Undertaking for no cross ownership	

Signature of the Bidder
with date & Seal

PART-II (Financial Bid)

(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- A (Kitchen Item)

Name of the Bider: _____

Address: _____

Sl No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Gas light		24	1200	28800	1440				
2	Mug (Aluminium)		600	50	30000	1500				
	Specification	Smooth edge, fine finish, minimum weight 180 gms								
3	Kadhaj & Dhenkuni		36	833	29988	1499.4				
	Specification	Minimum dia 30" , depth 5" , High strength, thickness 3mm, two handles, lid (Dhankuni) as per dia, strong and heavy.								
4	Tasala & Dhankuni		12	1000	12000	600				
	Specification	Steel Tasala with cover, heavy quality								
5	Tawa		54	67	3618	180.9				
6	Belanapata		12	200	2400	120				
7	Roti Seka		12	50	600	30				
8	Thalia for making of Roti		6	300	1800	90				
9	Pitha Khadika		36	200	7200	360				
10	Dankj		36	200	7200	360				
11	Dal Chatu		24	100	2400	120				
12	Knife		12	100	1200	60				
13	Steel glass		600	2	1200	60				
	Specification	Stainless steel glass Minimum Height- 6.5" and minimum Weight- 150gm								
14	Sila & Silapua		6	200	1200	60				
15	Bucket (Aluminium)		600	200	120000	6000				

SI No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
	Specification	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25ke								
16	Dekchi & Dhankuni		36	1667	60012	3000.6				
	Specification	Minimum Inner dia 22" height 12" Capacity 70 ltr weight with two handles 10 kg, lid weight 2kg(Cooking for 100 students)								
17	Drum & Dhankuni for storage		24	1250	30000	1500				
	Specification	Steel body with steel lid. Minimum 15" wide X 15" depth with capacity of minimum 16 litres								
18	12 Lt. Pressure Cooker		6	10000	60000	3000				
	Specification	Branded company 12 liter capacity, Height around 400 mm, weight around 9.5 kg. Base thickness minimum 4 millimeter.								
19	Steel tray		600	100	60000	3000				
	Specification	Made of good grade stainless steel. BPA/ Toxin free. 5 chambers, Minimum weight 420 gms, if rectangular minimum size should be 14.5" L X 12"W. May be round in corresponding size								
20	Gas stove		24	3750	90000	4500				
21	Gas cylinder		24	2500	60000	3000				
22	Hemadasta		6	500	3000	150				
23	Spoon		72	125	9000	450				
24	Tea pot		6	500	3000	150				
25	Bucket for washing vegetables		60	500	30000	2000				
	Specification	Galvanized Iron Bucket with handle, Minimum Height 18" X Dia 14" with 0.4mm thickness								
26	(Aluminium) Bucket		36	200	7200	360				
	Specification	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25ke								
27	Mug (Aluminium)		30	100	3000	150				
	Specification	Smooth edge, fine finish, minimum weight 180 gms								
28	Wall Mirror 6mm 18x24-send govind		150	1000	150000	7500				

N.B: Please strike through the row against the item for which you do not want to quote price.

PART-II (Financial Bid)

(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- B (Bed Item)

Name of the Bider: _____

Address: _____

Sl. No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Dari (8'x10')		24	500	12000	600				
2	Floor Mat(1.5' x 1')		720	20	14400	720				
	Masari		600	250	150000	7500				
3	Specification	For single bed (6'x3'). Good Nylon/ Poly cotton net with cotton cloth attachment below								
4	Blanket		600	400	240000	12000				
	Specification	Woollen blanket of size 1-7'XB-4' Good quality								
5	Bedsheets		600	300	180000	9000				
	Dunlop & cover		600	500	300000	15000				
6	Specification	Sponge/ Foam mattress of size 72"X32"X2.5" with poly cotton cover.,Fine finishing, Normal cotton/ poly cotton cover to keep the Bed Mattress of size 72"X32"X2.5"								
	Pillow with cover		600	200	120000	6000				
7	Specification	Pillow (50X35 cm) with cotton cover 1.5 kg good quality cotton inside								

N.B: Please strike through the row against the item for which you do not want to quote price.

PART-II (Financial Bid)
(To be submitted in separate envelop)
Financial Bid for group of item at Annexure- C (Electric and Electronics Item)

Name of the Bider: _____

Address: _____

Sl No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Water Purifier		6	50000	300000	15000				
	Specification	Voltas water cooler with purifier 40/60 capacity								
	Microphone set		6	15000	90000	4500				
3	Specification	Ahuja Company or any branded company. Digital player amplifier, 4 mike and 1 aux input, built in MP3 player with USB reader and remove control. Two double speakers sound box with input power 50 watt, compatible to amplifier. One cordless microphone and one microphone with cord and stand.								
	Generator set		6	30000	180000	9000				
4	Specification	Self started unleaded petrol run 1 KVA(1000W) super silent Generator conforming to latest norms for noise and emission prescribed by CPCB(Central Pollution Control Board). Safety measures like monitor for engine, control panel display to prevent engine seizure and other major problem for customer safety are to be provided (with complete delivery, installation and functioning at the OAV/ Hostel Point)								
5	Colour Television Specification		6	20000	120000	6000				
	Specification	Branded/reputed company make Size: 32" /42 "LED TV (please mention brand wise price)								
6	Grinder Specification		6	3000	18000	900				
	Specification	Branded company, Minimum-500 watt, capacity-2 litres, warranty-5 years, detachable stainless steel drum and roller stone assembly, RPM 1400, 1-piece table top wet grinder (2 litres) and 1-piece grinding stone Weight minimum 12 kg.								
7	Computer Destop & Printer Specification		6	43000	258000	12900				
	Specification	HP Computer Desktop: Processor:- Core i3, RAM:-4GB, Hard Disk:- 1TB Monitor Size:- 19.5" Epson Printer M200								
8	Wall Clock		24	500	12000	600				
9	Torch (3 cell)		30	500	15000	750				

N.B: Please strike through the row against the item for which you do not want to quote price.

PART-II (Financial Bid)

(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- D (Musical Item)

Name of the Bidder: _____

Address: _____

Sl No.	Item Name	Specification of Item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
	Harmonium		6	5000	30000	1500				
1	Specification	40 + notes (3.5 octave) double harmonium, Kanjil reed, side vale, box system with good quality wood and cover								
2	Dholki/Tabla		6	1000	6000	300				
	Specification	Sheesham wood/ steel body, Regular size good quality leather, Chimula with cover								
3	Drum		6	1000	6000	300				

N.B: Please strike through the row against the item for which you do not want to quote price.

PART-II (Financial Bid)

(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- E (Furniture and other item)

Name of the Bidder: _____

Address: _____

Sl No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Almirah		24	8000	192000	9600				
	Big Table		12	3000	36000	1800				
2	Specification	Size W-48"XH 30" with 3 drawers of size W-14"XD-22"XH -17" and locking facility. Frame and footrest made out of ERW mild steel, size - 25X25X1.25 mm. Top made out of 8mm thick ISI marked pre-laminated board. Each drawer shall be fitted with corrosion free handle. Knee space width -560mm. The lock shall be of 6 levers with duplicate keys of non-corrosive material conforming to ISI 729/79								
3	Small Table		600	1000	600000	30000				
	Specification	Size 2'X2.5' with 1 drawer and foot rest.								
	Cot		600	5500	3300000	165000				
4	Specification	SIZE: 80" (LENGTH) X 34" (WIDTH) X 27" (HEIGHT) as per the EP&M rate								
5	Chair		120	500	60000	3000				
	Specification	Fiber armed chair from branded company								
6	Lock & key		600	50	30000	1500				
7	Hostel Bell		6	500	3000	150				
8	Lock (for the gate Big)		30	100	3000	150				
9	Dias		6	2000	12000	600				

N.B: Please strike through the row against the item for which you do not want to quote price.