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**ODISHA LIVELIHOODS MISSION, GAJAPATI**  
**DISTRICT RURAL DEVELOPMENT AGENCY, GAJAPATI**

Letter No: 29 /OLM/DRDA

Date: 19/1/19

**Quotation Call Notice**

of electronics equipments and furniture as per specification given below for official use of District Mission Management Unit (DMMU), Odisha Livelihoods Mission (OLM), DRDA, Gajapati.

The details of the term and conditions and the bid document can be download from [www.gajapati.nic.in](http://www.gajapati.nic.in) or [www.olm.nic.in](http://www.olm.nic.in) for use. Interested bidders may submit their sealed quotation in the prescribed format mentioning **“Quotation for Electronics Equipments and furniture”** on the cover of the envelope to the Project Director- Cum- District Mission Coordinator, District Mission Management Unit, OLM, DRDA, Gajapati. The sealed quotation required to be submitted latest by 4<sup>th</sup> February 2019 in person or by post at DMMU OLM, Gajapati so as to reach latest by 12:00 PM on last day i.e. 4<sup>th</sup> February 2019. The quotation will opened at 3:00 PM on the same day. The bidders may be present in person or through their authorized representatives during the opening of the quotation at the office of the Project Director- Cum- District Mission Coordinator, DRDA, Gajapati.

Dist. Project Manager  
OLM, Gajapati

The authority reserves the right to reject all or any quotation/without assigning any reason thereof.

List of electronics equipments items (Annexure –I)

Brief Description of Item	Specification	Delivery Period	Place of Delivery	Quantity	Warranty and Installation Requirement (if any)	Brand
Laptop computer	i-5 processor, 4Gb RAM, 1Tb HDD, graphic card, WIFI, Bluetooth & LAN, DVD RW, Projector connectivity and HDMI	Within 10 days of receipt of purchase order	OLM,DRDA, Gajapati	1	The warranty in years to be furnished by supplier and Installation (if any)	HP, DELL, LENOVO or Equivalent
AC with stabilizer	2 Ton, 3 Star, 5 KVA Stabilizer, Minimum 1800watt and Minimum BEE 3 star rating	Within 10 days of receipt of purchase order	OLM,DRDA, Gajapati	1	1 year on hardware and 5 year on compressor	Hitachi, Samsung or equivalent

  
**Project Director-cum-  
Dist. Mission Coordinator**  
**OLM, Gajapati**

Screen for projector	8 feet by 6 feet, with tripod (supporting facility), Aspect ratio 4:3, Clear white	Within 10 days of receipt of purchase order	OLM, DMMU, Paralakhemundi OLM, R.Udaygiri	2	The warranty in years to be furnished by supplier and Installation (if any)	
Desktop computer	i-3 processor, 4 GB RAM, 500 GB HDD, Wired key board and mouse, WIFI & LAN, DVDRW, 18.5" Monitor, speaker(inbuilt or external)	Within 10 days of receipt of purchase order	OLM, Kasinagar, OLM, Gosani OLM, Mohana	5	The warranty in years to be furnished by supplier and Installation (if any)	HP, DELL, Lenovo or equivalent
Multifunction Printer	Black & White Printer with Scanner, LASER type, Monochrome output, Minimum print resolution 1200*1200 dpi, Scanning resolution 1200 dpi	Within 10 days of receipt of purchase order	OLM, Gosani OLM, R.Udaygiri OLM, Mohana OLM, Kasinagar	4	The warranty in years to be furnished by supplier and Installation (if any)	HP, Samsung or equivalent
Inverter and battery	1 KV, 180 AH Battery(2 piece), with inverter and Trolley for inverter battery set	Within 10 days of receipt of purchase order	OLM, Nuagada OLM, Mohana	2	The warranty in years to be furnished by supplier and Installation (if any)	Exide, Luminous or equivalent
Camera	Digital camera (DSLR Type) 20MP, minimum 0.8 FPS, minimum 35 optical zoom, minimum lens focal length 4.5-157.5 mm, Red eye reduction, Auto focus	Within 10 days of receipt of purchase order	OLM, Nuagada OLM, Mohana OLM, Gumma OLM, Rayagada	4	The warranty in years to be furnished by supplier and Installation (if any)	Sony, Nikon, Cannon
Projector	input:- HDMI x 2/USB x 2/SD/VGA/Bluetooth /AV/3.5mm Audio, minimum Brightness:-3200 Lumens, minimum 1280x1080pixels	Within 10 days of receipt of purchase order	OLM, Mohana OLM, Gosani OLM, Kasinagar	3	The warranty in years to be furnished by supplier and Installation (if any)	Sony, Epson, or equivalent
UPS for computer	Output voltage 240v, output frequency 50-60 HZ,	Within 10 days of	OLM, Mohana OLM,	2	The warranty in years to be furnished by supplier and	Microtek, Luminous or equivalent

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output power wattage 250W, 3 Outlet plug -	receipt of purchase order	Rayagada		Installation (if any)	
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List of Furniture (Annexure-II)

Brief Description of Item	Specification	Delivery Period	Place of Delivery	Quantity	Warranty	Brand
Executive Table	strong steel frames fitted with polished surface(Sunmacia on Top) fitted with 3 side cabinets or drawer(right hand side) and 2 side cabinets (left hand side)for keeping files and accessories including key lock. Facility with footrest size (L*B*H) 4ft*2ft.*2.5ft.	Within 10 days of receipt of purchase order	OLM, Kasinagar OLM, Gosani OLM, Mohana	6	The warranty in years to be furnished by supplier and Installation (if any)	Godrej or Equivalent
Executive Chair	Executive chair with hand rest and hydraulic adjustments, cushion seated and moving full back rest	Within 10 days of receipt of purchase order	OLM, Kasinagar OLM, Gosani OLM, Mohana	6	The warranty in years to be furnished by supplier and Installation (if any)	Godrej or Equivalent
Plastic Chair	Plastic chair having arm rest	Within 10 days of receipt of purchase order	OLM, R.Udaygiri OLM, Kasinagar OLM, Gosani OLM, Mohana OLM, Gumma OLM, Rayagada	60	The warranty in years to be furnished by supplier and Installation (if any)	Neelkamal/ Supreme or equivalent
Computer table	Minimum 2 ft 11 in x 2 ft 5 in x 1 ft 7 in, with polished surface(Sunmacia on Top)	Within 10 days of receipt of purchase order	OLM, Rayagada OLM, Kasinagar OLM, Gosani	3	The warranty in years to be furnished by supplier and Installation (if any)	Godrej or Equivalent
Almira	4 drawer vertical filling cabinet including key lock facility.	Within 10 days of receipt of purchase	OLM, Kasinagar OLM, Gosani OLM,	5	The warranty in years to be furnished by supplier and	Godrej or Equivalent

  
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		order	GummaOLM, Rayagada OLM R.Udaygiri		Installation (if any)	
File Rack	Metal rack with at least 4 racks	Within 10 days of receipt of purchase order	OLM R.Udaygiri OLM, Kasinagar OLM, Gosani OLM, Gumma OLM, Rayagada	5	The warranty in years to be furnished by supplier and Installation (if any)	Godrej or Equivalent

### Term and Condition

1. **A. Items of supply:** The quotation may quote the price, specification, warranty/Guarantee, taxes, installation charge and other levies for all items specified in the quotation notice.
  - B. The Price quoted should be inclusive of all taxes, transportation cost and installation cost.
  - C. The bidder shall quote their price separately for Annexure-I and Annexure-II one bidder can quote their price in multiple categories.
2. Each Bidder shall submit only one quotation
3. Bidder should be submit the following document as follows
  - a. Photocopy of GST registration certificate
  - b. Photocopy of PAN card
  - c. Photocopy of Passbook Bank Account no.
  - d. Sample Brochure/Photograph for each item shall be attached with quotation document in the sealed envelope. Samples outside the sealed envelope will not be accepted in any circumstances.
  - e. Upto date PAN, ITR of 2018-19 and GST clearance certificate
4. Quotation received late and incomplete will not be considered. The bidder should sign and stamp each page of the quotation documents.
5. **Delivery:** The vendor shall supply the electronics equipments items and furniture (Annexure –I and II) at the DMMU and BMMU, OLM Gajapati, within 15 days from the opening of date of quotation.

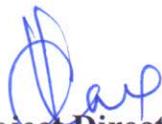
**6. Award of Contract:**

- a. The purchase order will be placed to the selected bidder (s) whose bid has been determined to be substantially responsive and who has offered the lowest evaluation bid price.
- b. DMMU OLM Gajapati reserves all the right to increase or decrease or change the quality of item while placing order.

**7. Quality specification of item:**

- a. The supplier shall supply the item as per the specification mentioned at Annexure –I and II. In case a defect or damage is observed at the time of supply the supplier shall replace it with a new one failing which amount equivalent to the defective material shall be deducted from the payment amount.
  - b. During the time of warranty/guarantee of item defect or damage observed then supplier shall repair without any charge or replace it with a new one failing which amount equivalent to the defective material.
  - c. In a case of non-delivery and/ or delayed delivery against an order placed with quotation, Project Director-Cum- District Mission Coordinator, OLM Gajapati reserved to himself the right to reject the quotation.
8. Any legal dispute arising out of this subject to Gajapati district jurisdiction only.
9. Payment shall be made after delivery of the goods through A/C transfer after submission of the bills.
10. The 1<sup>st</sup> lowest bidder cannot claim to supply the items; items will be purchased as per specification & quality and requirement of DMMU OLM, Gajapati.
11. Interested bidder may submit their sealed quotation in the prescribed format super scribe on cover of the envelop **“Quotation for Electronics Equipments and furniture”** to the Project Director- Cum- District Mission Coordinator, DMMU, OLM, DRDA, Gajapati

**Yours Faithfully**

  
**Project Director**  
**DRDA, Gajapati**  
**Project Director-cum-**  
**Dist. Mission Coordinator**  
**OLM, Gajapati**

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**FORM**

1	Name of Supplier	
2	Full address of Supplier's shop/Vender/Agency Telephone no. Email address	
3	GST/TIN Registration No (Copy to be attached)	
4	PAN No (with Copy of certification)	
5	Upto date PAN, ITR of 2018-19 and GST clearance certificate (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct

**Signature of the Bidder:**

**Date**

**Seal :**

**Declaration by the Bidder**

It is hereby declared that I undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid personally/under proper lawful power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the condition of the terms and conditions. This is also certified that our agency /firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

**Signature of the Bidder**

**Date :**

**Name of Person:**

**Address :**

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SI. No	Description of Items	Specifications	No of Unit/Number	Rate (in Rs) quoted for each item excluding of taxes	Total tax amount with percentage	Total Cost (5+6)	Warranty Period	Remarks If any
1	2	3	4	5	6	7	8	9

Gross Total Cost :Rs. ....

Total Bid Price (Including taxes and other charge) in Rs. .... (in Number )

.....in words)

**Signature of the Bidder**

**Date :**

**Name agency/farm:**

**Address :**

**Place:**

**Seal**

**The DMMU, OLM Gajapati will not be bound to accept the lowest quotation. The decision of DMMU OLM Gajapati shall be final in this regard.**