



Collectorate: Gajapati
District Office: Mission Shakti
(S.W.Section)



Phone No. 06815-222025

Email – dswogajapati@nic.in gajapati.missionshakti@gmail.com

**Notice for Expression of Interest for different activities under “OPELIP” by
ST & SC Development Department**

Letter No.: - 1526 /SW

Date: - 21.10.2022

Interested WSHG/Federation having willingness and aptitude for the activity namely

Sl. No.	Activity	Specific Criteria
1	Goatery (30+2)	Min. 450-500 Sq. ft of Goatery shed
2	Puffed Rice	Min. Size of shed of 10'X10'X10' with roof (own or rented shed)
3	Rice Huller /Multi Milling Unit	Min. Size of shed of 10'X10'X10' with roof (own or rented shed)
4	Tent House	Min. Size of shed of 10'X10'X10' with roof (own or rented shed)
5	Paper plate making unit	Min. Size of shed of 10'X10'X10' with roof (own or rented shed)
6	Tailoring Unit	Must be trained on tailoring activity
7	Catering Unit	Min. Size of shed of 10'X10'X10' with roof (own or rented shed) with prior experience

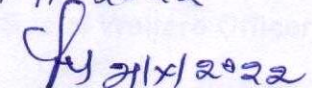
are invited to submit their proposal before CDPO Gumma and Mohana in the mentioned format (enclosed as Annexure-II) within 15 (fifteen) days of this notice i.e. by 04.11.2022 towards different above activity under “OPELIP” by **ST & SC Development Department**. SHGs should be from the same VDC/GP/MPA/BLOCK where they propose to take up the activity. Details target and the activity is enclosed in Annexure-I

Detailed eligibility criteria, selection procedure and application form is available in the Gajapati District Website i.e. www.gajapati.nic.in

The application must reach within the scheduled date and time at the office of the concerned CDPO of ICDS project Gumma and Mohana. Application received after due date will be rejected.

Date of receipt of the applications with effect from: - 21.10.2022

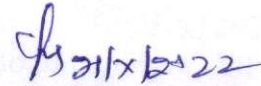
Last date for receiving the completed applications: - 04.11.2022


District Social Welfare Officer,
Gajapati

Memo No.: - 1527 /SW

Date: - 21.10.2022

Copy to D.I.O, NIC Gajapati, Paralakhemundi for information with a request to webhost the notice.


District Social Welfare Officer,
Gajapati

Memo No.: - 1528 /SW

Date: - 21.10.2022

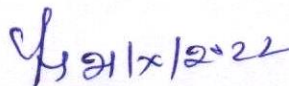
Copy to SO, SDA Chandragiri & SO, LSDA Serango for favour of information and with a request to circulate this among their block officials for selection of eligible applicant.


District Social Welfare Officer,
Gajapati

Memo No.: - 1529 /SW

Date: - 21.10.2022

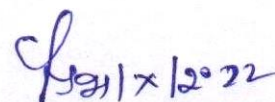
Copy to CDPO Mohana and CDPO Gumma of this District for information and instructed to display the notice in their office and in all AWCs/Federations of their concerned block for fifteen days. The applications should be received as per the above notification with in the due dateline. They are requested to facilitate selection of willing and eligible WSHGs to take up this activity in accordance with the enclosed guideline.


District Social Welfare Officer,
Gajapati

Memo No.: - 1530 /SW

Date: - 21.10.2022

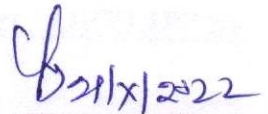
Copy to BDO Mohana and BDO Gumma of this District for favour of information and necessary action.


District Social Welfare Officer,
Gajapati

Memo No.: - 1531 /SW

Date: - 21.10.2022

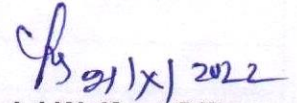
Copy submitted to CDO-cum-EO, Zilla Parishad, Gajapati for favour of kind information.


District Social Welfare Officer,
Gajapati

Memo No.: - 1532 /SW

Date: - 21.10.2022

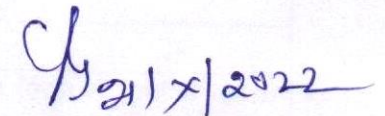
Copy submitted to PA to collector for kind information of Collector, Gajapati.


District Social Welfare Officer,
Gajapati

Memo No.: - 1533 /SW

Date: - 21.10.2022

Copy submitted to Commissioner-cum-Secretary, Department of Mission Shakti, Govt. of Odisha for favour of kind information.


District Social Welfare Officer,
Gajapati

Format for Application

Name of the activity: _____

1. Name of the SHG: _____
2. SHG Address: _____ Village _____ Post Office _____ GP
_____ Block _____ District _____

MPA Name _____

ICDS Project _____ PIN _____

3. Year of Formation: _____
4. Whether the SHG having all PVTG members (Yes/No): _____
5. Present livelihood activities undertaking: _____
6. Name of village / business area where the activity will be taken up: _____
7. Whether the SHG has undergone training at Krishi Vigyan Kendras (KVKs) or by OPELIP (ST & SC Development Department) or any other agencies for the interested activity. (Yes / No): _____

If yes, please mention the details: _____

8. Whether the SHG fulfilling the desired criteria as mentioned to take up the activity (Yes / No): _____
9. Savings Account Number, Bank and Branch Name: _____
10. Funds available in the Savings Bank Account: _____

- i. Regular Saving (Yes / No)
- ii. Amount of savings (in Rs.):
- iii. Whether Loan taken (Yes / No), if yes, mention the number of times loan availed
- iv. Mode of loan repayment (Regular / irregular):
- v. Meeting Register maintained (Yes / No):
- vi. Cash Book maintained (Yes / No):

11. Contact No: _____

12. Resolution of the SHG to take up the activity is enclosed (Yes / No):

Name & Signature of the Authorized Person of the SHG

Date:

Acknowledgement

Received the Expression of Interest from _____ SHG,
_____ Village, on date _____ for the
activity _____

Signature of the CDPO / Authorized Signatory

Date:

Activity wise Target for the FY 2022-23 under OPELIP

Sl. No.	Name of the SDA	Name of the Activity	No. of Target for the FY 22-23
1	SDA, Chandragiri	Goat Unit (30+2)	22
2		Income Generating activities (Processing Unit)	4
3	LSDA Serango	Goat Unit (30+2)	36
4		Income Generating activities (Processing Unit)	11

1. Allocation of Micro Project Agency (MPA)/Block wise target:

Special Officer (SO) shall communicate the detailed MPA/Block wise & activity wise target on number of PVTG SHGs to be supported along with village list of OPELIP programme area to the District Social Welfare Officer (DSWO) for the financial year 2022-23 under OPELIP, ST & SC Development Department.

2.Process of Selection of SHG

A. The selection of SHGs will be done for the following activities under OPELIP:

1. Goat Unit (30+2)	:	400 nos.	
2. Puffed Rice	:		}
3. Rice Huller/Multi Milling Unit	:		
4. Tent House	:		
5. Leaf / Paper Plate Making Unit	:		
6. Tailoring Unit	:		
7. Catering Unit	:		

SHG should belong to the concerned programme area of OPELIP, where they propose to take up the activity.

- B.** Expressions of Interest (EoI) for selection of SHGs for taking up different activities under OPELIP shall be invited by the DSWO basing on the MPA/Block wise target communicated by Special Officer (SO), MPA. Copy of EoI will also be communicated to the concerned SO, MPA.
- C.** The WEO and CDPO shall give wide publicity and awareness among the SHGs on the proposed activities in OPELIP programme village. Mission Shakti field functionaries will facilitate awareness among the SHGs in coordination with the field functionaries of ST & SC Development Department, SMSs of MPA, OPELIP and Facilitating NGOs (FNGOs) experts.
- D.** The EoI shall be published at the offices of the Special Officer (SO) of Micro Project Agency (MPA), DSWO, DWO, BDOs, CDPO, AWC and BLF for a period of 15 days. The Format for expression of interest for SHGs is enclosed herewith as **annexure II**.
- E. Block Level Selection Committee:** The Block Level Selection Committee comprising of following officials is formed to examine the received Expressions of Interests of SHGs and select the eligible SHGs following the SHG Selection Criteria.
- Block Development Officer (BDO) - Chairperson
 - Child Development Project Officer (CDPO) – Convener
 - Welfare Extension Officer- Member
 - Block Project Coordinator & Block Project Manager, Mission Shakti – Member

- v. Special Officer (SO) & Project Manager (PM) of OPELIP –Member
- vi. Livelihood & Rural Finance Officer (L&RFO) of FNGO – Member

F. General Criteria for identification and selection of SHGs

- i. SHG must have all PVTG members.
- ii. SHG must have completed one year from the date of formation.
- iii. SHG should belong to the villages coming under Village Development Committee (VDC) of the OPELIP Programme area of concerned G.P/ Block under MPA where they propose to take up the activity.
- iv. SHG must have an active Bank account.
- v. SHG must not be a bank loan defaulter.
- vi. SHG must have undertaken regular and systematic book keeping including maintenance of meeting register, cash book, updated pass book among others.

G. Specific Criteria for particular activities

- i. **Goat Unit (30+2):** SHG must have minimum 450 – 500 sq. ft. shed to keep Goat safe or SHG willing to construct shed from own source.
- ii. **Processing Unit (Puffed Rice):** SHG shall have enclosed shed of 10ft X 10ft X 10ft with asbestos or slab roof to keep the machinery safe.
- iii. **Processing Unit (Rice Huller/ Turmeric Milling/Oil Extraction/Honey Processing/Multi Milling Unit):** SHG shall have enclosed shed of 10ft X 10ft X 10ft with asbestos or slab roof to keep the machinery safe.
- iv. **Tent House:** SHG must have enclosed Shed of 10ft X 10ft X 10ft with asbestos or slab roof to keep the materials safe. Preference may be given to those SHG who have some knowledge or having prior experience in handling other business.
- v. **Paper Plate making Unit:** SHG must have enclosed Shed of 10ft X 10ft X 10ft with asbestos or slab roof for setting up the production unit. Preference may be given to those SHG who have electric connection or interested to connect power supply immediately.
- vi. **Tailoring unit:** Preference will be given to SHGs those have received training on tailoring.
- vii. **Catering Unit:** SHG must have enclosed Shed of 10ft X 10ft X 10ft with asbestos or slab roof to keep the materials safe. Preference may be given to those SHG who have some knowledge or having prior experience in handling other business.

The Committee will scrutinize the EoIs based on the SHG Selection Criteria and select the empaneled list of SHGs considering the targets.

3. The Block Level Selection Committee (**BLSC**) shall examine the received applications and select suitable SHGs as per the criteria. The BLSC shall recommend the empaneled list of SHGs as per the target following the SHG selection criteria to the concerned SO of MPA for approval.
4. Approved SHG list shall be shared by SO of MPA with the DSWO for onward communication to the concerned CDPOs and selected SHGs for taking up the activities.
5. Go-ahead letter shall be issued by SO of MPA and shared with DSWO for onward transmission to concerned CDPOs. The CDPOs will provide the Go-ahead letter to the concerned SHGs.
6. After issue of Go-ahead letter, the SHGs will take the activity and other infrastructure as the case may be under the direct supervision and guidance of officers of OPELIP.

7. Training and Capacity Building:

- i. Based on the activities identified for each SHG, a training calendar to be prepared with specific time line for addressing the capacity building needs of the SHG.
- ii. The FNGO/MPA shall organize the training programme as per the training calendar in coordination with SO of MPA & Department of Mission Shakti.
- iii. Line department officers shall be engaged for imparting training & in certain cases domain expert on different field can be hired after due consultation with MPA, OPELIP & Mission Shakti.
- iv. Training shall be organized at MPA/Block head quarter or at nearby place as per the convenience of the SHG members.
- v. SHGs will be provided hand holding support, training on different aspects based on their enterprise and above all they will be trained on Business Management & rotation of income. In specific cases, the service provider/materials provider will be entrusted to provide basic training to SHG for initiating the business.
- vi. The SMSs of MPAs, OPELIP and Experts of FNGO shall facilitate time to time inter/intra village exposure programme for the SHGs to gain technical skill & knowledge.
- vii. Apart from all OPELIP has also planned for some capacity building training programme for SHG such as Demonstration programme on Farm/Non-Farm sector, Training on preparation of Organic manure, exposure visit, training on business management, etc. in the year 2022-23.

8. Funds will be released as one time grant to SHG: Fund flow mechanism (Grant in Aid):

Special Officer (SO) of MPA, OPELIP will place the fund to the concern Village Development Committee (VDC) (VDC is the executive committee of VDA and VDA is a registered body under society act 1860) where SHG will take up the activity and VDC shall release fund to SHG to start the activity. **Funds will be placed at VDC after the case record is prepared. Once, CASE RECORD (Case Record includes Detail of beneficiary, Aadhar, Photographs, Mobile number, etc.) gets prepared by Expert from FNGO with support of**

OPELIP officials within 10 days of issue of go-head letter, then fund shall be transferred to concerned SHG within one week for procuring all related materials & grounding the activity. Project Manager of MPA, OPELIP & Experts of FNGO will be responsible for verifying Case Records, ensuring timely flow of funds to SHGs & it's utilization at regular interval.

9. **MIS & Documentation:** The MIS and documentation of activities taken up under this convergence program shall be made by the Special Officer (SO), MPA as per the prescribed format.
- i. The project reporting and review mechanism including MPR, QPR reporting and review cycle to be monitored by OPELIP in coordination with Mission Shakti department. The reporting mechanism would include both program and financial monitoring of the project.
 - ii. OPELIP will ensure appropriate stakeholder review meetings with participation of all partners and held regularly at MPA level in collaboration with Mission Shakti Department.
 - iii. SO, MPA will share consolidated report covering progress made such as SHG engaged, Fund placed, Income Generated, etc. & activities undertaken by SHG, key learning, challenges, key achievements, outputs and outcomes of the project and future plan to the department.

The detailed guidelines of each activity will be communicated to SO, MPAs by OPELIP, ST & SC Development department. It is requested that the matter regarding the selection of SHGs, issue of approval letter/go-ahead letter to the SHGs, SHG engagement and fund released to SHGs may be periodically reviewed by District magistrate-cum- Collector with SO, MPAs.

Name of the MPA :-LSDA Serango, Gumma Block ,Gajapati

SI No	MPA	GP	Village	Hamlet of the Revenue village	HHS
1	2	3	4	5	6
1	LSDA,Serango	KUJASING	JAGANNATHPUR (SC)	JAGANNATHPUR	89
	LSDA,Serango	KUJASING	JAGANNATHPUR(ST)		40
	LSDA,Serango	KUJASING	SITAPUR		18
	LSDA,Serango	KUJASING	PUSTAPUR		18
2	LSDA,Serango	KUJASING	LONDAHATI	LONDAHATI	24
3	LSDA,Serango	KUJASING	KANHEIPUR	KANHEIPUR	49
4	LSDA,Serango	KUJASING	KUJASING	KUJASING	97
	LSDA,Serango	KUJASING	KUJASING NUASAHI		35
5	LSDA,Serango	KUJASING	NUAGAON	NUAGAON	65
6	LSDA,Serango	KUJASING	KUNDEISING	KUNDEISING	143
7	LSDA,Serango	KUJASING	ANGEDA	ANGEDA	132
8	LSDA,Serango	KUJASING	GIRA	GIRA	198
	LSDA,Serango	KUJASING	Gira Raitasahi		22
9	LSDA,Serango	KUJASING	BALMUNDA	BALMUNDA	102
10	LSDA,Serango	KUJASING	ADEHEI	ADEHEI	98
11	LSDA,Serango	KUJASING	MURUSING	MURUSING	56
12	LSDA,Serango	KUJASING	GANGAPUR	GANGAPUR	63
	LSDA,Serango				1249
13	LSDA,Serango	Bhubani	Tarbaul	Tarbaul	39
	LSDA,Serango	Bhubani	Sinjangring		9
14	LSDA,Serango	Bhubani	Tuburda	Tuburda	42
15	LSDA,Serango	Bhubani	Sindibur	Sindibur	26
	LSDA,Serango	Bhubani	Sitiriguda		14
	LSDA,Serango	Bhubani	Ruguda		33
16	LSDA,Serango	Bhubani	Ragidi	Papada	21
	LSDA,Serango	Bhubani	Papada		31
17	LSDA,Serango	Bhubani	Amesingh	Amesingh	60
18	LSDA,Serango	Bhubani	Kitumba	Kitumba	20
19	LSDA,Serango	Bhubani	kulpat	Kulpat	48
	LSDA,Serango	Bhubani	kinjaganpadar		17
20	LSDA,Serango	Bhubani	Taragi	Taragi	40
	LSDA,Serango	Bhubani	pudiol		17
21	LSDA,Serango	Bhubani	Banimul	Kindang	10
	LSDA,Serango	Bhubani	Kindang		22
22	LSDA,Serango	Bhubani	Uparsahi	Bhubani	13
	LSDA,Serango	Bhubani	sandang		25
	LSDA,Serango	Bhubani	Bhubani		122
23	LSDA,Serango	Bhubani	Angada	Angada	54
	LSDA,Serango	Bhubani	Tidasingh		93
	LSDA,Serango	Bhubani	Padasagarajang		36
24	LSDA,Serango	Bhubani	Arbun	Arbun	32
	LSDA,Serango	Bhubani	Abasing		43
	LSDA,Serango	Bhubani	Gudang garanja		38
	LSDA,Serango	Bhubani	Kumulsing		13

25	LSDA,Serango	Bhubani	changuruda	Changurda	54
26	LSDA,Serango	Bhubani	Puturu	Puturu	13
	LSDA,Serango	Bhubani	Sindiba		20
	LSDA,Serango				1005
27	LSDA,Serango	Ajayagada	Bantilada	Bantilada	89
	LSDA,Serango	Ajayagada	Kindrumati		10
	LSDA,Serango	Ajayagada	Kantisahi		32
	LSDA,Serango	Ajayagada	Mulisahi		18
28	LSDA,Serango	Ajayagada	Talimba	Talimba	70
29	LSDA,Serango	Ajayagada	Tipising	Tipising	181
30	LSDA,Serango	Ajayagada	Luara	Luara	105
31	LSDA,Serango	Ajayagada	Rudhei	Rudhei	66
32	LSDA,Serango	Ajayagada	Barusing	Barusing	57
33	LSDA,Serango	Ajayagada	Jangtar	Jangtar	61
34	LSDA,Serango	Ajayagada	Ajaygada	Ajaygada	125
					814
					3068

SDA - Chandragiri

Sl No	Name of the GP	Name of the Village	No. Of HHs	Total PVTG SHGs
1	Antaraba	Nuasahi	42	3
2	Antaraba	Dengama	21	2
3	Badasindhiva	Poibandha	15	1
4	Badasindhiva	Dimiripankal	45	3
5	Badasindhiva	Kadamuli	21	3
6	Badasindhiva	Kandalsahi	20	1
7	Badasindhiva	Jamadhia	60	6
8	Badasindhiva	Bariabandha	55	6
9	Baghamari	Baghamari	195	13
10	Baghamari	Ramukasahi	20	2
11	Baghamari	Bhaliasahi	18	1
12	Baghamari	Nilakiti	32	4
13	Baghamari	Pajapani	18	2
14	Baghamari	Sinkulipadar	151	12
14	Baghamari	Padhigon	44	2
16	Chandragiri	Bansuri	70	5
17	Chudangapur	Medicalsahi	48	4
18	Chudangapur	Purunasahi	54	5
19	Chudangapur	Chandanpur	27	2
20	Chudangapur	Rathadanda	23	2
21	Dhadiambo	Chakadhar	9	1
22	Dhadiambo	Jagannthapur	25	2
23	Dhadiambo	Konkarada	32	2
24	Dhadiambo	Pollabandha	32	3
25	Dhadiambo	Dimirijholly	48	5
26	Jeerango	Sagada (Sourasahi)	36	4
27	Jeerango	Jeerango (Sourasahi)	16	2
28	Jeerango	Tentulikhunti	33	2
29	Jeerango	Bahadapada (Sourasahi)	29	2
30	Lobarsing	S.Lobarsing	37	4
31	Manikapur	Manikapur (Soura Sahi)	23	2
32	Manikapur	Guburiguda (Sourasahi)	15	1
		Total	1314	109