

DSMS

DISTRICT SUPPLY & MARKETING SOCIETY

Panchayati Raj Department, Govt. of Odisha
OLM, Building/o DRDA, Campus, Paralakhemundi, Dist-Gajapati, Odisha-761200
Ph: 06815 - 223596 email: dsmsgajapati@gmail.com

No 296

Date 15.11.2018

Short Quotation Call Notice

Sealed Quotations are invited from intending authorized printers and suppliers at Paralakhemundi having GST registration number for supply of following forms, printing of leaflet, Banners, Survey format, Training Materials(Booklet), Application forms, Note pad with printing, folders, pens etc to DSMS, Gajapati for the programme under DDU-GKY as per the following description. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Details of work to be done by intending supplier/printer

Sl No	Items	Nos of Forms Registers to Print	Specifications
1	Printing of forms for counseling of candidates under DDU-GKY (in Odia/English) A4 size	14450 nos	Available with DSMS which may be collected from office between 10.00 A.M to 05.00 P.M during working days
2	Leaflet (ODIA script) A4 size	25000 nos	
3	Survey format (Odiya script) A3 size	1500 nos	
4	Banners (6*3)	08 nos	
6	Note Pad with printing side	450 nos	
7	Stationery (Pen, Folder)	450 nos	
8	Register (32 pages both sides print)	150 nos	

Term and conditions

1. The sealed quotation in envelope addressed to Assistant Director ORMAS Gajapati should reach in the DSMS Gajapati office (by hand /courier/Registered post on or before 20.11.2018 till 11.00 A.M. The quotations will be opened on the same day at 01.00 PM in presence of Quotationer or their representative in the office chamber of Project Director, DRDA.
2. The Quotations received after due date and period will not be considered.
3. Incomplete quotation in any respect shall not be entertained
4. Only one quotation will be entertained from one Quotationer/firm.
5. The Quotationer has to put price including all taxes as prescribed under govt. norms and the rate will remain valid up to six months

6. and the rate will remain valid up to six months
7. The EMD of Rs. 1,000.00 (Rupees five thousand) only should be deposited along with Quotation form in shape of Demand Draft drawn in favour of NRLM-Skill, Gajapati Payable at Paralakhemundi).
8. The Quoteioner should furnish registration certificate, PAN card and up to date GSTIN clearance certificate with quotation.
9. Payment shall be made after delivery of the goods through NEFT after submission of the bills and vouchers by the supplier.
10. The Quoteioner has to furnish sample paper with quotation form for consideration of quotation committee.
11. The 1st Lowest Quotetioner cannot claim to quality the quotation as the pricing must match the specification, quality and requirement of DSMS, Gajapati.
12. Any legal dispute arising out of this is subject to concern district jurisdiction only and the decision of PD,DRDA is final.
13. The materials/goods should be delivered to DSMS office within 5 days of finalization of quotation (on or before 20-11-2018).
14. Quality and size of paper should be

SL. No.	Items	Specification/Description	Upper limit per Unit (in ₹)
1	Application Form	Three pages both side printing, using Odia and English Script	3
2	Survey Form	Single page one side printing, Odia Script	2
3	Register	32 pages two side printing, Odia Script	70
4	Leaflets	Single page two side printing, Odia Script	1.80
5	Flex Banner	8 no's (Size- 6' x 3') Odia and English Script	200
6	Note Pad with printing side	450 no's with cover page printing	30
7	Stationery (Pen, Folder)	450 no's each	20
8	Training Materials (Book let) 42 Pages	450nos	30

15. The check list given bellow should be verified before submission of quotation to avoid.

Rejection

- i) Name and address telephone no of Questioner with quoting of rate
- ii) Valid registration certificate
- iii) Up to date GST clearance certificate
- iv) PAN / TAN certificate
- v) EMD of 1000/-
- vi) Past work experience proof previously work executed

Project Director-cum-Vice Chairman
DSMS, Gajapati

Memo No: 297 /

Date: 15.11.18 /

Copy attached to DRDA Notice Board, Nijarat Section Notice Board, Collectorate Notice Board, ITDA Notice Board, DSMS Notice Board for wide publicity.

Project Director-cum-Vice Chairman
DSMS, Gajapati

Memo no 298

Date 15.11.18

Copy furnished to the DIO, NICU for information with a request to upload the quotation call notice in district web.

Asst. Director, DRMS.