

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, GAJAPATI  
(Gram Panchayat Section)

QUATATION CALL NOTICE

Letter No. 1159 /GP

Date 26-10-21

Sealed quotations are invited from the local intending suppliers/ Firms etc. so as to reach this Office on or before 03.11.2021 by 4.00 PM in a closed sealed cover with samples for supply of Election materials as per the list annexed herewith. The maximum rate prescribed by the State Election Commission is acceptable as per the terms and conditions are laid down below.

The quotation will be opened on 03.11.2021 at 5.00 P.M by the undersigned in presence of Committee Members and quotationers or their authorized agents.

1. The basic price of the materials per piece should be quoted in the quotation.
2. Supply of Election materials should be made available in the District Panchayat Office within 7(seven) days from the date of issue of supply orders.
3. Any difference between sample materials and actual supply material, if found, the orders will be rejected and earnest money deposited will be forfeited.
4. Security amount of three percent (3%) of the total value in shape of cash shall be deposited by the selected supplier in the District Panchayat Office, Gajapati.
5. An undertaking should be given for timely supply of Election materials in all respect and delivery of same in the District Panchayat Office, Gajapati as per the date fixed by the undersigned or else the security deposit shall be forfeited and also recommended to the authority concerned to black list the firms of the supplier.
6. Tender received after scheduled date & time shall not be accepted.
7. The firms/Suppliers shall submit the up-to-date GST clearance and valid TIN number/PAN card alongwith Tender paper.
8. No amount shall be paid in advance for supply of Election materials.
9. The undersigned reserves all the rights to accept or reject any or all Tenders in full or part without assigning any reason thereof.

Memo No. 1160 /

Date 26/10/21

Collector, Gajapati

Copy to the firms of Paralakhemundi for information and necessary action.

Copy to the Notice Board of Collector, Gajapati/ Project Director, DRDA, Gajapati/ Sub-Collector, Paralakhemundi/ District Treasury Officer, Gajapati/ DIPRO, Gajapati/ General Manager, DIC, Gajapati for information and necessary action.

Encl: Rate chart of SEC, Odisha

Collector, Gajapati

**STATEMENT**

Sl. No	Name of Item	Quantity	Rate (in Rs)	Norms
(1)	(2)	(3)	(5)	(6)
1	Full scape paper ✕	4 pieces	3.00	Consumable item for each booth
2	Pin ✕	1 Small Packet	7.50	-do-
3	Sutuli ✕	1 Small bundle	7.50	-do-
4	Sealing Wax ✕	10 pieces	30.00	-do-
5	Gum Paste ✕	1 bottle	15.00	-do-
6	Match box ✕	1	1.00	-do-
7	Carbon Paper ✕	4 sheets	5.00	-do-
8	Flexible wire ✕	1 small piece	5.00	-do-
9	Candle ✕	2 pieces	9.00	-do-
10	Pencil ✓	3	6.00	Non Consumable item to use 3 times.
11	Ball Pen ✓	3	10.00	-do-
12	Ink Pad and ink ✓	2	30.00	-do-
13	Pusher ✓	1	3.00	--do-
14	Blade ✓	1	1.00	-do-
15	Cloth ✓	1 Mtr	15.00	-do-
16	Oil container ✓	1	15.00	-do-
17	Metal rule to detach ballot paper ✓	1	5.00	-do-
18	Wet sponge ✓	2	10.00	-do-
19	LED lamp ✓	1	100.00	-do-
20	Empty small plastic bottle ✓	1	3.00	-do-