ଗାୟତ୍ରୀ ପଞ୍ଚାୟତ ମହାସଂଘ

ଗଣ୍ଡାହାତୀ ପଞ୍ଚାୟତ, ବ୍ଲକ୍ – ରାୟଗଡ଼, ଜିଲ୍ଲା – ଗଜପତି

ତାରିଖ 07/01/2022

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Application are invited form the eligible candidates to fill up 1 no of post of Program Manager in Gayatri GPLF, Gandahati GP of Rayagada Block in Gajapati District on Contractual Basis for Centre of Excellence (CoE), Community Managed Training Center (CMTC), Project Under Odisha Livelihood Mission (OLM) of Mission Shakti Dept. Govt. Of Odisha .For details regarding, Application Form, Eligible criteria, Remuneration, Selection Procedure, Documents etc .Are available in the Gajapati district official web site www.gajapati.nic.in. Application in prescribed format dully filled in along with all relevant document (sefl attested)are to be submitted in a sealed cover scribed " **APPLICATION FOR THE POST OF PROGRAMME MANAGER**" in the address of president Gayatri GPLF AT/PO–Gandahati, Rayagada,Dist–Gajapati ,PIN –761215 through Registered post / speed post only and in no other means latest by Dt -22.01.2022 at - 5.00 P.M Incomplete application, application without signature , no submission of required documents shall be rejected without any information . Further, legal action will be initiated against the candidates who will submit false documents and information for same. Gayatri GPLF, Gandahati GP of Rayagada reserves the right to reject or accept any or all applications without assigning any reason thereof.
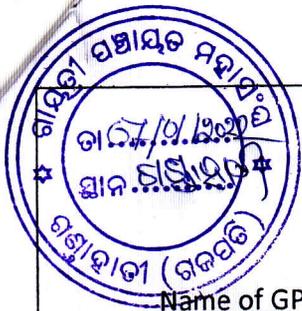
Sd . Secretary of Gayatri GPLF , Gandahati Gp , Rayagada Block , Gajapati .
Sd . president of Gayatri GPLF , Gandahati Gp , Rayagada Block , Gajapati .

President

Gayatri GPLF, Gandahati
Rayagada Block, Gajapati

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ଗ୍ରା:ପ-ଗଣ୍ଡାହାତୀ ,ଗଜପତି

ସମ୍ପାଦିକା
ଗାୟତ୍ରୀ ପଞ୍ଚାୟତ ମହାସଂଘ
ଗ୍ରା:ପ ଗଣ୍ଡାହାତୀ ,ଗଜପତି

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Name of GPLF with full address invites applications from candidates for contractual engagement for the following posts under Centre of Excellence (CoE) Project.

Positions	Total Nos.	Qualification	Age Limit	Experience	Salary (Rs. Per Month)
Programme Manager	01	Post Graduation	40 years	5 years	15,000

GENERAL TERMS & CONDITIONS

1) Details of role, responsibilities, qualification and other eligibility criteria for each position and application forms are available at district (name) and block (name) office of Odisha Livelihoods Mission as well as at GPLF office.

2) Documents in support of identity, qualifications, experience, etc. have to be produced in 'originals' as and when required.

3) The selection process will consist of shortlisting of candidates on basis of academic qualifications, and experience & skills, followed by personal interview.

4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on application closing date. Qualification should be from approved recognized institutions.

5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.

6) Only shortlisted candidates will be informed about further selection process through text message and email. Applicants should ensure that the mobile number and email-id given in the application form is active.

7) The eligibility criteria for selection may be changed based on the number of applications received, without assigning any reason thereof.

8) **The last date of receipt of application is** 22/01/2022

Sd/-
GPLF President

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VACCANCY POSITION, QUALIFICATION, EXPERIENCE AND AGE LIMIT

SL NO.	NAME OF THE POST	TOTAL NO. OF POST	ELIGIBILITY AND DESIRED CRITERIA	REMUNERATION
1	PROGRAMME MANAGER	01	**ELIGBLE CRITERIA** A. Post Graduate or MBA in any Discipline. B. At least 5 year experience in Development Sector C. Proficiency in Local Language D. Age Limit: 40 Year on 1.1.2022 **DESIRED CRITERIA.** A. Exposure of working with enterprise promotion will be an added advantage. B. Working experience on different community level institutions. C. Basic Knowledge in Computer D. Posses strong	Rs. 15000/- PM

		inter personal Communication Skill E. Preference will be given to candidates previously associated with NRLM.		

Domicile: The candidates should be a resident of Odisha but the Preference will be given to the local candidates.

DOCUMENTS SUBMITTED (SELF ATTESTED PHOTO COPY)

1. Matriculation/HSC Certificate and Mark sheet.
2. +2 Certificate and Mark sheet.
3. Graduation Certificate and Mark sheet.
4. Post Graduation or MBA Certificate and Mark sheet.
5. Work experience Certificate.
6. Computer Proficiency Certificate. (PGDCA/DCA etc.)
7. Residential Certificate.
8. Caste Certificate.
9. One photograph (to be pasted in the application form).

APPLICATION FOR THE POST OF PROGRAMME MANAGER

A. Personal Information

1	Name Of the applicant		
2	Gender (M/F)		
3	Full name Of Father/Husband		Recent Pass photo size Photograph
4	Date of Birth (DD/MM/YYYY)		
5	Age		
6	Current address with name, village block, District		
7	Permanent address with name, village block, District		
8	Mobile Number		
9	Alternative mobile number		
10	Email id		

B. Educational Qualification

Sl. no	Name of the examination	Name of the school/college/ institution	Board university name	Year of passing	Total mark/CGPA	Mark secured (without 4th optional)/CGPA
1	10th					
2	12th					
3	Graduation (specify)					
4	Post graduation (specify)					
5	Any other qualification?? If yes then mention					

C. Computer/ Any other Courses

Sl no.	Name of the course	Name of the institution	Government/private	Period of course	Grade/class/marks
1					
2					
3					

D. Professional Experience- start with most recent Job

Sl no	Name o the organization	Position held	Period of work (from which month to which month)	Year of experience	Main responsibility
1					
2					
3					
4					

E. Language proficiency (Write the name of the language and put Tick Mark in Columns)

Sl no.	Language	Speak	Read	Write
1				
2				
3				
4				
5				

F. Any other relevant information...

I hereby, declare that information written by me is true to best of my knowledge. I understand that, in case of false information my candidature will be rejected at given point of time and I am also liable for appropriate action.

Date   Signature of Candidate

Place