



**Request for Proposal (RFP) document for Printing of IEC/BCC
Materials, Wall Painting, fixation of hoardings & Supply of
Office Stationary under (NHM).**

**O/o the CDMO, Gajapati, Paralakhemundi,
District Hospital Road, Paralakhemundi.**

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INSTRUCTIONS TO BIDDERS

SPECIFICATIONS, TERMS AND CONDITIONS FOR PRINTING, SUPPLY OF IEC/BCC MATERIALS, WALL PAINTING, FIXATION OF HOARDINGS & SUPPLY OF OFFICE STATIONARY UNDER NHM.

1. Sealed tenders are invited from interested /reputed agencies having adequate experience in printing of Flex materials, Posters, Leaflets, Banners and Fixing of Hoarding & wall painting etc. to the Office of the CDMO cum DMD, Gajapati , Paralakhemundi on Annual Rate Contract Basis.
2. Interested bidders may obtain detail terms and conditions from the website for taking up this assignment.
The interested bidder may download the tender document from the district web site <https://Gajapati.nic.in>
3. The tender will be in **Three parts** i.e. Technical Bid (Cover –**A 1**), Model Copy (Sample) of the Materials (Cover – **A 2**) and Financial Bid I, II, III & IV (Cover –**B**). The bidders should give their Technical, Model Copy (Sample) of the Materials and Financial proposal separately in **Three Envelopes** and the **Three Envelopes** should be put into another **Envelope (Cover- C) Superscripted** as “**Proposal for Printing Materials & Supply and Fixing of Hoardings under NHM (IEC/BCC, NTCP, DMHP & Others)**” with reference to the **Advt. No. 1/ IEC/BCC/DPMU/NHM/GJP/2019-20**.
4. The bidders are requested to submit the sample of individual items as mentioned in **Annexure-II**, otherwise the expression of interest for the said items will not be taken into consideration for further process.
5. Bidders who qualify technically, their Sample envelop (Cover-**A 2**) will be opened and if the samples are as per specification as mentioned in Annexure-II, their financial proposal shall only be opened.



TERMS AND CONDITIONS

Sl. No.	Terms & Conditions	Documents to be submitted
1.	The Organization should be a bonafide	Valid Certificate
2.	The Organization should have PAN & GST	Photo copy of PAN & GST
3.	<p>Annual turnover of the bidder (all item except wall painting & Office Stationary) Average turnover should be more than Rs. 20 lakhs Per Annum for last 3 years. F.Y : 2015-16. F.Y : 2016-17. F.Y : 2017-18.</p> <p>Annual turnover of the bidder for the item wall painting & Office Stationary. Average turnover should be more than Rs. 05 lakhs Per Annum for last 3 years. F.Y : 2016-17. F.Y : 2017-18 F.Y : 2018-19.</p>	<p>a. To be issued in the letter head of chartered Accountant with Membership No.</p> <p>b. Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.</p>
4.	<p>The organization will have to submit the affidavit with following clauses:-</p> <ol style="list-style-type: none"> 1. It has not been blacklisted by any Government Organization. 2. The Organization does not have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law. 3. The CDM&PHO Office will have no liability regarding transportation, loading and unloading of material and all the material order for shall be delivered at the designated place in good condition and fixing the material at institution level for Hoarding & change of flex. The defective/damaged printed material if any will be replaced by the organisation. 4. That the organization agrees to abide by all terms & conditions of tender. 5. The organisation will quote prices inclusive of all taxes. 	One Affidavit reflecting all the clauses will do.
5.	<p>Tender must be accompanied by Earnest Money Deposit (EMD) of Rs.25,000/- by way of Demand Draft (Must be Submitted), drawn on any Nationalized Bank in favour of ZSS NON NRHM FUNDS ACCOUNT, GAJAPATI. Payable at Paralakhemundi & Tender Paper Cost of Rs 2,000/- by way of Demand Draft (Must be submitted) drawn on any Nationalised Bank in favour of ZSS NON NRHM FUNDS ACCOUNT, GAJAPATI payable at Paralakhemundi. Tender if not accompanied by EMD and Tender Paper Cost will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid but Tender Paper Cost shall not be refunded. EMD of successful bidder will be retained & will be refunded on successful completion of the job without interest.</p>	Demand Draft for Rs.25,000/- towards EMD & Rs.2,000/- towards Tender Paper Cost to be submitted.
6.	If the successful bidder fails to supply the materials within the stipulated period i.e. 10 days or as mentioned in the purchase order, the order stands cancelled automatically and EMD will be forfeited. No further	

	correspondence will be entertained. The order will be placed to next lowest bidder.	
7.	The CDM&PHO will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
8.	All information, documents and data coming in the possession of the organisation as a result of execution of the job shall at all time remain the property of the CDM&PHO. The organisation shall not make or allow any of his employee or agents etc. to make an unauthorised copy, use, access or other utilization of these materials commercially or otherwise, directly or indirectly except as agreed to by the Office. The organisation shall also ensure complete confidentiality of the information and data provide to it in the course of carrying out the job.	
9.	Under no circumstance shall the Selected organisation appoint any sub-contractor or sublease the contract. If it is found that the organisation has violated these conditions, the contract will be terminated forthwith without any notice and EMD of the organisation shall be forfeited.	
10.	The Agency must have experience in executing minimum three assignments in F.Y. 2018-19, out of which one must be from Govt.	Document/ Proof to be submitted.
11.	Rates quoted against this tender enquiry shall remain valid up to 12 months after publication of approved rate for future requirement. No request for increase in rates, if any, will be allowed or entertained during this period.	
12.	The tender, which is not as per our required specifications or any deviations of the terms and conditions will not be considered.	
13.	The CDM&PHO reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
14.	Any legal matter should be under the jurisdiction of, Paralakhemundi, District: Gajapati.	

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TENDER FORM
(Technical Bid)

1.	Name of the Organization	
2.	Address of the Organization.	
3.	Name of the authorised signatory (in capital letters)	
4.	Telephone number of authorized Signatory/ Organization.	
5.	GSTIN(Photo Copy to be Attached).	
6.	PAN (Photo Copy to be Attached).	
7.	Annual turnover certificate duly signed by Chartered Accountant submitted for last 3 Years. Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.	
8.	Draft number and date of the Tender Paper Cost of Rs.2,000/-.	
9.	Draft number and date of the EMD Deposit of Rs25,000/-.	
10.	Affidavit regarding organisation does not have any legal suit/ criminal case pending against it for violation of PF/ESI/MW Act or any other law and declaration that the organization agrees to abide by all terms & conditions of tender. Submit.	
11.	Model copy (Sample) of the material submitted must have signature and seal of the authorized bidder.	
12.	Whether all documents submitted signed by the authorized signatory of organization (Yes/No)	
13.	Proof of three assignments under taken out of which one is from Govt.	

DECLARATION

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me /us and that the information furnished above is full and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any stage, the Firm/Agency will be blacklisted and will not have any dealing in the future.

Place:



✍ Signature and seal of the bidder/Authorised Signatory.

Model copy (Sample) of the materials

ANNEXURE-II

SL. NO.	SAMPLE MATERIAL & SPECIFICATION	SAMPLE SUBMITTED FOR TECHNICAL BID
1.	Flex Star Quality- 300 GSM	1 Sqft.
2.	Flex Ordinary Quality-220 GSM	1 Sqft.
3.	Poster- 130 GSM Art Paper with self adhesive double side gum tap (02inch) in the back sight of the poster.	One Poster (44 cm X 56 cm)
4.	Poster- 130 GSM Art Paper	One Poster A3 size
5.	Calendar-170 GSM Art Paper with self adhesive double side gum tap (02inch) in the back sight of the Calendar.	One Calendar (75 cm X 50 cm)
6.	Leaflet-80 GSM Map litho	One leaflet (28cm X 22cm)
7.	Leaflet-54 GSM	One leaflet (28cm X 22cm)
8.	Handouts- 330 GSM Art paper	One Handout (42cm X 19.5cm)
9.	A4 copier- 70 GSM	One sheet
10.	Front cover-120 GSM colour paper	One sheet A4 Size
11.	Back cover- 24 no hard board	One Board A4 Size
12.	Treatment card- 300 GSM white	One Sheet A4 Size
13.	Front cover-150 GSM colour paper	One sheet A4 Size
14.	Register-90 GSM Map litho	One sheet A4 Size
15.	Register-95 GSM Super sun shine ledger paper light green colour	One Sheet A4 Size
16.	Training module of Demi paper- 300 GSM Art paper	One Sheet A4 Size
17.	Tally sheet- 65 GSM A3 size	One Sheet A3 Size
18.	Sticker Paper – 90 GSM A4 Size	One Paper A4 Size
19.	Challan Book- 60 GSM colour	One Paper (20 cm X 14 cm)
20.	Demi Size white -50 GSM	One Sheet 1/8 Size
21.	Demi Size white -52 GSM	One Sheet 1/8 Size
22.	Demi Size white -60 GSM	One Sheet 1/8 Size
23.	Demi Size white -65 GSM	One Sheet 1/8 Size
24.	Demi Size white -70 GSM	One Sheet 1/8 Size
25.	Demi Size white -80 GSM	One Sheet 1/8 Size
26.	Demi Size white -90 GSM	One Sheet 1/8 Size
27.	Demi Size white -110 GSM	One Sheet 1/8 Size
28.	Demi Size white -130 GSM	One Sheet 1/8 Size
29.	Drawing Sheet white-80 GSM	One sheet A4 Size
30.	Drawing Sheet Color-80 GSM	One sheet A4 Size
31.	Drawing Sheet white-90 GSM	One Sheet A4 Size
32.	Drawing Sheet Color-90 GSM	One sheet A4 Size
33.	Drawing Sheet white-110 GSM	One sheet A4 Size
34.	Drawing Sheet Color-110 GSM	One Sheet A4 Size
35.	Drawing Sheet white-130 GSM	One Sheet A4 Size
36.	Drawing Sheet Color-130 GSM	One sheet A4 Size
37.	Drawing Sheet white-220 GSM	One sheet A4 Size
38.	Drawing Sheet Color-220 GSM	One Sheet A4 Size
39.	Drawing Sheet white-250 GSM	One sheet A4 Size
40.	Drawing Sheet Color-250 GSM	One sheet A4 Size
41.	Leaflet Art paper-80 GSM	One Sheet A4 Size
42.	Leaflet Art paper-90 GSM	One Sheet A4 Size
43.	Leaflet Art paper-110 GSM	One Sheet A4 Size
44.	Leaflet Art paper-130 GSM	One Sheet A4 Size
45.	Leaflet Art paper-220 GSM	One Sheet A4 Size
46.	Leaflet Art paper-250 GSM	One Sheet A4 Size
47.	Vinyl Board Ecosolvent – Thickness 3 MM	1 Sqft
48.	Sun Board- Thickness 3 MM	1 Sqft
49.	Item Sl. No. 42,43,44, 45, 46, 47, 63, 64,65,67,101,103 & 104 of Financial Bid-IV(for supply of office stationary)	One for each Sl. No. Item of Financial Bid-IV

Note: Model copy (Sample) of the material submitted must have signature and seal of the authorized bidder.

9.

TENDER FORM
Financial Bid - I

Sl. No.	NAME OF THE ITEM	SPECIFICATION	Unit	Approx. Quantity	QUOTE D RATE PER UNIT
1	Hoarding(Size-10'x20') i.e. 200 Sqft. With flex	Size-10'X20' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness -6mm 4 feet deep concrete on each pole of the board along with supporting iron angle (20 ft stay angle with 3ft deep concrete) Frame should be made from Iron Angle (as per prototype) Flex should be of best quality with digital multicoloured printing Flex should be fixed by pipes and GI wires Structure of the hoarding will be of 5 feet height from ground level	Each hoarding	As per requirement	
2	Hoarding (Size-8'x16') i.e. 128 Sqft. With flex	Size-8'X10' Joist-5"X2.5" Angle-3" of Thickness -6mm Stay Angle-2" of Thickness -6mm 3 feet deep concrete on each pole of the board along with supporting iron angle(15 ft stay angle with 3ft deep concrete) Frame should be made from Iron Angle Flex should be of best quality with digital multicoloured printing Flex should be fixed by pipes and GI wires Structure of the hoarding will be of 5 feet height from ground level	Each hoarding	As per requirement	
3	Hoarding (Size-6'x10') i.e. 60 Sqft With flex	Size-6'X10' Joist-5"X2.5" Angle-3" Angle Thickness -6mm 2.5 feet deep concrete on each pole of the Hoarding. Frame should be made from Iron Angle Flex should be of best quality with digital multicoloured printing Flex should be fixed by pipes and GI wires Structure of the hoarding will be of 5	Each Hoarding	As per requirement	

		feet height from ground level.			
4	Hoarding Size 6'X5') i.e. 30 Sqft With flex	Size- 6'x5', Quality of surface angle should be of good quality, Joist-4'x2', Angle- 3' Angle Thickness- 6 mm. 2.5 feet deep concrete on each pole of the Hoarding. Frame should be Iron Angle. Flex should be best quality with digital multicoloured printing. Flex should be fixed by iron pipes and GI wires. Structure of the hoardings will be 5 feet height from ground level.	Each Hoarding	As per requirement	
5	Change of Flex for Dynamic Hoarding at District and Sub District level Health Institutions.	Star Quality- 300 GSM	Per Sqft.	As per requirement	
6	Flex street Banner	Star Quality- 300 GSM	Per Sqft.	As per requirement	
7	Flex Banner	Ordinary Quality- 220 GSM	Per Sqft.	As per requirement	
8	Wall Painting at different level (CHC, PHC (N), Sub Centre/ Schools/ Colleges)	Multi Colour enamel paint (Water proof)	Per Sqft.	As per requirement	
9	Poster & Calendar (12 types of Poster & 1 Calendar for each GKS)	POSTER Size-44cm X 56 cm Process- Multi colour (four colour) Paper 130 GSM art paper with self adhesive double side Gum tape (02inch) in the back side of poster CALENDAR Size-75 CM X 50CM Process- Multi Colour (Four Colour) Paper-170 GSM Art Paper (02inch) with adhesive double side Gum tape in the back side of calendar	Per Poster Per Calendar	As per requirement	
10	Poster	Poster Size-A3 Process-Multi Colour Paper-130 GSM Art Paper With self-adhesive (02inch) double side Gum tape in the	Per Poster	As per requirement	

		back side of poster.			
11	Poster	Poster Size-A3 Process-Multi Colour Paper-130 GSM Art Paper Without self-adhesive Gum tape in the back side of poster.	Per Poster	As per requirement	
12	Posters	19"X29", 130 GSM Art Paper Multicolour	Per Poster	As per requirement	
13	Leaflet	Leaflet Multicoloured Size-28 cm X 22 cm Paper-80 GSM Map litho	Per Leaflet	As per requirement	
14	Leaflet	Leaflet Single Colour Size-28 cm X 22 cm Paper- 54 GSM	Per Leaflet	As per requirement	
15	Handouts	Handouts size-42 cm X 19.5 cm Paper- 300 GSM Art Paper Both side Multicoloured with pictorial massages.	Per Handout	As per requirement	
16	Handouts	Handouts size-42 cm X 19.5 cm Paper- 300 GSM Art Paper One side Multicoloured with pictorial massages.	Per Handout	As per requirement	
17	Handouts	Handouts size- A3 Paper- 300 GSM Art Paper Both side Multicoloured with pictorial massages.	Per Handout	As per requirement	
18	Handouts	Handouts size- A3 Paper- 300 GSM Art Paper One side Multicoloured with pictorial massages.	Per Handout	As per requirement	
19	Frequently Ask Question (FAQ)	Size- 22 cm X 14 cm Process-Both side Multi Colour print Paper-130 GSM Art Paper	Per FAQ	As per requirement	
20	Handouts	Handouts size-18 cm X 28 cm Paper- 300 GSM Art Paper Both side Multicoloured with pictorial massages.	Per Handout	As per requirement	
21	Handouts	Handouts size-18 cm X 28 cm Paper- 300 GSM Art Paper One side Multicoloured with pictorial massages.		As per requirement	
22	Sticker	Size- 20CmX 05 Cm, Multicolour, Paper 90 GSM Art paper with front lamination		As per requirement	
		Size- 21CmX15 Cm, Multicolour, Paper 90 GSM Art paper with front lamination		As per requirement	
		Size- 14 Cm x 11 Cm, Multicolour, Paper 90 GSM Art paper with front lamination		As per requirement	
23	LABORATORY FORM BOOK / Annexure B	Demi 1/8 – 70 GSM – Line Perforation. Both Side Printing. (One booklet contains 100 sheets	Per Book	As per requirement	

		excluding front cover 120 GSM colour board & back cover 24 no. Hard Board with binding)			
24	LABORATORY FORM Annexure B	Demi 1/8 – 70 GSM Single side printing	Per sheet	As per requirement	
25	MONTHLY REPORT / TRIPPLICATE FORM BOOK / MONTHLY ABSTRACT Spt.+ve / MICROSCOPE LOG BOOK / O.S.E. FORM / RNTCP request form for examination of biological specimen for T / STS Tour Note / STLS Tour Note / Annexure-XV – Evaluation of completion of M/XDR TB treatment	A4 Copier – 70 GSM - Line Perforation. Both Side Printing. (One booklet contains 100 sheets excluding front cover 120 GSM colour board & back cover 24 no. Hard Board with binding)	Per Book	As per requirement	
26	TRANSFER FORM BOOK / DISTRICT ISSUE VOUCHER/ DEATH AUDIT FORMAT / Pvt Practitioner Notification Book / Default Audit Format / Referral/Transfer form for Treatment / RNTCP PMDT Referral for Treatment Form / Annexure C / Annexure D	A4 Copier – 70 GSM Single Side Printing. (One booklet contains 100 sheets excluding front cover 120 GSM colour board & Back cover 24 no. Hard Board with binding)	Per Book	As per requirement	
27	RNTCP referral slip	Size:A4 size, Landscape Type of paper: 54 GSM (One booklet contains 100 sheets excluding front cover & Back cover with 120 GSM Colour Board) Printing: Black and white; single side; landscape Two Perforated Line (vertical)	Per Book	As per requirement	
28	Tuberculosis Treatment Card	Size:A4 Type of paper: 300 GSM Paper Printing: Black and white; both side; landscape	Per Card	As per requirement	
29	Patient's TB Identity Card / RNTCP PMDT Patient Identity Card	Size:A5 Type of paper: 300 GSM Printing: Black and white; both side; portrait	Per Card	As per requirement	
30	RNTCP PMDT Treatment Card	Size: A3 Type of paper: 300 GSM Paper Printing: Black and white; single side; landscape Binding: Centre folding with binding & Belt	Per Card	As per requirement	
31	RNTCP PMDT Treatment booklet	Size:A5 Cover page: 150 GSM Paper Inner page: 70 GSM Printing: Black and white; both side printing. Binding: Stapled No. of Sheets:36	Per Booklet	As per requirement	

32	TB Notification register / RNTCP PMDT Treatment Register / RNTCP PMDT Treatment Register For TU / RNTCP Laboratory Register for Culture / CBNAAT / Drug susceptibility	Size:A3 size Cover:300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 90 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages:101 sheets (with number)	Per Register	As per requirement	
33	Tuberculosis Laboratory Register	Size:A4 size Cover:300 GSM Hard binding with red cloth/ rexin corners with end leaves Inside: 90 GSM map litho paper Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on top; Perfect sewn No. of Pages:151 sheets (with number)	Per Register	As per requirement	
34	TB REGISTER	Each Book containing 100 sheets 95 GSM Super Sunshine/Ledger Paper(Light Green Color). Cover: 1+0 Color, Text: 1+0 Color Fabrication: Sticking with good Quality hard-case binding on 8 inch side (Landscape) Hard Core Binding with Cloth/rexim corners with end.	Per Register	As per requirement	
35	VISITING REGISTER / STOCK REGISTER (LAB Items) / MDR LINE LIST REGISTER / REFERRAL REGISTER	A4 Coppier – 70 GSM Both Side Printing (One Register contains 100 sheets excluding front cover 120 GSM colour board & Back cover 24 no. Hard Board with binding)	Per Register	As per requirement	
36	Training Module Odia & English	Size: ½ Demi - Paper: 300 GSM Art Paper – Printing: Cover Multi Colour Inner Page: ½ Demi 70 GSM Paper (14 Sheets) Both Side Printing with Middle Switching Booklet.	Per Booklet	As per requirement	
37	L QUAS Stickers for Glass Slide Boxes.	3.5 Cm X 9.5 Cm One side Printing Paper: Sticker Paper 90 GSM	Per Sticker Paper	As per requirement	
38	Name based Due-cum-tally Sheet	A3 Size 65 GSM Book Forms with both side printing, paste binding (one booklet contains 100 sheets excluding back & front	Per Booklet	As per requirement	

		cover of 120 GSM)			
39	AVDS ILR point weekly Reporting Format / AVDS Monthly Reporting of ILR Point / Supervision format of ILR Point by CCT/ RI House to House monitoring format/ RI Session monitoring format	A4 Size 65 GSM Book Forms with one side printing with paste binding (one booklet contains 100 sheets excluding back & front cover of 120 GSM)	Per Book	As per requirement	
40	Supportive Supervision Format for CCVLM	A4 Size 65 GSM Book Forms with both side printing (3 Pages in 2 sheets is 1 set) with paste binding (one booklet contains 100 sheets excluding back & front cover of 120 GSM)	Per Booklet	As per requirement	
41	Challan book for DVS/ Challan book for BVS	22cm X 18 cm 60 GSM Book having 150 sheets (consecutive 3 diff. Colour page) and cover page 120 GSM colour board and back side 24 No Hard board binding.	Per Book	As per requirement	
42	Sub-Centre Pass Book	20 cm X 14 cm 65 GSM Book Book having both side bi-colour printing with 120GSM Glossy cover page with Plastic Cover	Per Book	As per requirement	
43	Temperature Record Book for ILR & DF	24 cm X 18cm 65 GSM Book Book having both side printing (28 pages) with thick cover page 120 GSM.	Per Book	As per requirement	
44	M Register	A3 size 70 GSM, Single side printing, Every alternate page white and Yellow, 100 Sheets register with Carbon paper of A3 size to be supplied with every register, Binding – Both side 32 No Hard Baoard.	Per Register	As per requirement	
45	M1 Register / SSLR	A3 Size 70GSM, Single side printing, Every alternate page white and Yellow, 100 Sheets register with Carbon paper of A3 size to be supplied with every register, with thick cover page 120 GSM.	Per Register	As per requirement	
46	M2 Format / M3 Register / M4 Format	A4 Size 70GSM, Single side printing	Per Sheet	As per requirement	
47	M3 Register	A4 Size 70GSM, Single side printing with cover binding with thick cover page 120 GSM.	300 Nos	As per requirement	
48	M4 Format	A3 Size 70 GSM, Single side printing	Per Sheet	As per requirement	
49	SSLR	A3 Size 70 GSM, Single side printing, 100 Page register with cover binding	Per Register	As per	

		with thick cover page 120 GSM.		requirement	
50	VC1 Format / Monitoring Checklist for IRS	A4 Size 70 GSM, Both side printing	Per Sheet	As per requirement	
51	Monitoring Checklist for IRS	A4 Size 70 GSM, Both side printing	Per Sheet	As per requirement	
52	LQAS Questionnaire Module -I	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Blue Colour. Both side printing.	Per Booklet	As per requirement	
53	LQAS Questionnaire Module -II	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Pink Colour. Both side printing.	Per Booklet	As per requirement	
54	LQAS Questionnaire Module -III	A4 Size 70 GSM each Booklet contains 10 pages including, cover binding with thick cover page 120 GSM Green Colour. Both side printing.	Per Booklet	As per requirement	
55	LQAS Questionnaire Module -IV	A4 Size 70 GSM each Booklet contains 12 pages including, cover binding with thick cover page 120 GSM Yellow Colour Both side printing.	Per Booklet	As per requirement	
56	Demi (1/8)	Paper Thickness- 60 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
57	A4 copier	Paper Thickness- 70 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
58	A4 copier	Paper Thickness- 70 GSM Both Side, Single Colour Loose Sheets	Per Sheet	As per requirement	
59	A4 copier	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
60	Legal Copier	Paper Thickness- 70 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
61	Legal Copier	Paper Thickness- 70 GSM Both Side, Single Colour Loose Sheets	Per Sheet	As per requirement	
62	Legal Copier	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding	Per Pad	As per requirement	

		excluding back & front cover of 120 GSM			
63	Demi (1/6)	Paper Thickness- 70 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
64	Demi (1/6)	Paper Thickness- 70 GSM Both Side, Single Colour Loose Sheets	Per Sheet	As per requirement	
65	Demi (1/6)	Paper Thickness- 70 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
66	A3 Copier	Paper Thickness- 90 GSM Both Side, Double Colour 200 Sheets Quality Hard binding	Per Booklet	As per requirement	
67	A3 Copier	Paper Thickness- 70 GSM Both Side, Double Colour 200 Sheets Quality Hard binding	Per Booklet	As per requirement	
68	A3 Copier	Paper Thickness- 70 GSM One Side, Single Colour Loose Sheets	Per Sheet	As per requirement	
69	A3 Copier	Paper Thickness- 70 GSM Both Side, Single Colour Loose Sheets	Per Sheet	As per requirement	
70	XL Bond Paper	Paper Thickness- 90 GSM One Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
71	XL Bond Paper	Paper Thickness-90 GSM Both Side, Single Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
72	XL Bond Paper	Paper Thickness- 90 GSM One Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
73	XL Bond Paper	Paper Thickness- 90 GSM Both Side, Double Colour 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per Pad	As per requirement	
74	½ Crown (15"x20")	Paper Thickness- 90 GSM Both Side, Double Colour 200 Sheets Canvas binding with 36 no Hard board both side and thread stitching.	Per Register	As per requirement	
75	Bill Book 1/8 Demi	Paper Thickness- 60 GSM One Side, Single Colour Book Size of 50 Sheets (With Triplicate)	Per Bill Book	As per requirement	

76	Yellow Colour Envelope Size (16"x13")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
77	Blue Colour Envelope Size (13"x13")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
78	Green Colour Envelope Size (13"x11")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
79	Gray Colour Envelope Size (11"x9")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
80	Bill Book 1/6 Demi	Paper Thickness- 60 GSM One Side, Single Colour 100 sheets Book of 400 receipts with duplicate(One sheet/4 receipts each)	Per Book	As per requirement	
81	Chest Badges	2.5"X3.00" Art paper 170 GSM	Per Badge	As per requirement	
82	Vehicle Sticker	1.5"X10" 90 GSM Sticker Paper	Per Sticker	As per requirement	
83	Form no 7A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
84	Form no 7B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
85	Form no 8B (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
86	Form no 8C (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
87	Form no 8D (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
88	Form 9A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
89	Form 9B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
90	Form 9A (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
91	Form 9B (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
92	HMIS Booklet Printing (Sub Centre)	Sub Centre HMIS Reporting booklets with coverage & binding (each booklet contain 103 sheets excluding cover page & binding). Paper A4, 70GSM.	Per booklet	As per requirement	

76	Yellow Colour Envelope Size (16"x13")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
77	Blue Colour Envelope Size (13"x13")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
78	Green Colour Envelope Size (13"x11")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
79	Gray Colour Envelope Size (11"x9")	As per Sample One Side Single Colour	Per Envelope	As per requirement	
80	Bill Book 1/6 Demi	Paper Thickness- 60 GSM One Side, Single Colour 100 sheets Book of 400 receipts with duplicate(One sheet/4 receipts each)	Per Book	As per requirement	
81	Chest Badges	2.5"X3.00" Art paper 170 GSM	Per Badge	As per requirement	
82	Vehicle Sticker	1.5"X10" 90 GSM Sticker Paper	Per Sticker	As per requirement	
83	Form no 7A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
84	Form no 7B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
85	Form no 8B (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
86	Form no 8C (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
87	Form no 8D (ORIYA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
88	Form 9A	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
89	Form 9B	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
90	Form 9A (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
91	Form 9B (HRA)	A4 Size One Side Printing 60 GSM (White)	Per Sheet	As per requirement	
92	HMIS Booklet Printing (Sub Centre)	Sub Centre HMIS Reporting booklets with coverage & binding (each booklet contain 103 sheets excluding cover page & binding). Paper A4, 70GSM.	Per booklet	As per requirement	

		<i>The Original copy should have a provision for a dotted line i.e. perforated, which should be easily tearable. Front cover should be 120 GSM with book title & back cover 24no hard binding.</i>			
93	HMIS Booklet Printing (DHH/CHC/PHC)	DHH/SDH/CHC HMIS reporting booklets with coverage & binding (each booklet contains 112 pages excluding cover page & binding). Paper A4, 70GSM. <i>The Original copy should have a provision for a dotted line i.e. perforated, which should be easily tearable. Front cover should be 120 GSM with book title & back cover 24nos hard binding.</i>	Per booklet	As per requirement	
94	IDSP Form S	¼ Demi Size One Side Printing Each book contains 220 sheets of 60 GSM with 1 pink, 1 yellow and 2 white sheets forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.)	Per booklet	As per requirement	
95	IDSP Form P	¼ Demi Size One Side Printing Each book contains 165 sheets of 60 GSM for 55 weeks with 1 pink, 1 yellow and 1 white sheet forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.	Per booklet	As per requirement	
96	IDSP Form L	¼ Demi Size One Side Printing Each book contains 165 sheets of 60 GSM for 55 weeks with 1 pink, 1 yellow and 1 white sheet forms Front cover should be 120 GSM with book title & back cover 24nos hard binding.	Per booklet	As per requirement	
97	Prescription for Glasses	Size- 1/20, One side printing, 200 GSM	Per card	As per requirement	
98	Cataract Surgery Record	Size-A4 70 GSM, both side printing , 100 Sheets PAD with paste binding excluding back & front cover of 120 GSM	Per booklet	As per requirement	
99	Invitation Card	Size- Demi 1/16 Paper- 300 GSM One side Multicoloured Printing	Per Card	As per requirement	
100	Temperature record book	Size : 18 cm x 24 cm, Cover page-250GSM, Page-2 single color both side print, Inner page- 12 sheet, 70 GSM, single color both side print (Total page-14 including cover page)	Per book	As per requirement	
101	Printing of Certificate	Size : A4, 300 GSM, Multi color	Per certificate	As per requirement	
		Size : A3, 300 GSM, Multi color	Per certificate	As per requirement	

				requirement	
102	Patient Card (NPCDCS)	Size : ¼ Demi, Cover page- 300 GSM, Page-2 single color both side print Inner page- 12 sheet, 70 GSM, single color both side print (Total page-14 including cover page)	Per book	As per requirement	

N.B:

1. Rate should be quoted inclusive of cost of Paper/Sheet, Printing, Pasting (Only Dynamic Flex Banner) transportation, fixing, designing, DTP, as per specifications & also inclusive of charges of GST & other taxes as applicable.
2. The rates will be applicable for purchase of the above mentioned items for the period of one year.
3. Material is to be delivered at different institution in District/Sub-District level.
4. The supplier selected shall have the responsibility to supply above mentioned items as per the supply order which is required for carrying out day to day official work.
5. Sample Copy of the above items are available at DPMU during office hours for bidders reference.
6. **Delivery Schedule:** Within 10 days from the date of purchase order received by the successful bidder or as mentioned in the purchase order.
7. **Consignee:** Chief District Medical Officer, Gajapati.

Date:

Place:

Signature and seal of the bidder/Authorised Signatory.

9.

FINANCIAL BID - II

Quoted Rate (in Rs.) for 1000 pages Printing (Single / double side). Cost inclusive of all taxes, Transportation &

Labour

Sl. No.	Item	Quoted Rate (in Rs.) for 1000 pages Printing (Single / double side). Cost inclusive of all taxes, Transportation & Labour																			
		50		52		60		65		70		80		90		110		130			
	GSM → Printing of materials	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side	Single side	Double side		
1	Demi Size 1-16 (5x4.5) inch																				
2	Demi Size 1-8 (5x8.5) inch																				
3	Demi Size 1-4 (8.5x11) inch																				
4	Demi Size 1-5 (7x11) inch																				
5	Demi Size 1-6 (7x8.5) inch																				

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Quoted Rate (in Rs.) for 1000 pages Printing (Single / double side). Cost inclusive of all taxes, Transportation & Labour

Sl. No.	Item	GSM →	80		90		110		130		220		250	
			Single side	Double side										
13	DFC Size 1-8 (16x26) inch - White	Single Colour												
14	A4 Coiper (210 x 297) mm	Single Colour												
15	FS Coiper (215 x 345) mm	Single Colour												
16	A3 Coiper (420 x 594) mm	Single Colour												
17	Drawing Sheet (22 x 28) inch - White	Single Colour												
		Multi Colour												
		Multi Colour												

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FINANCIAL BID – III

Sl. No.	Items	Amount (Rs.) (Inclusive of Tax, Transportation and Labour charges)
1.	Flex printing (Normal Quality) Per Sq. Ft.	
2.	Flex printing (Star Quality) Per Sq. Ft.	
3.	Sun board with Vinyl printing (2 mm Sun Board) Per Sq. Ft.	
4.	Sun board with Vinyl printing (3 mm Sun Board) Per Sq. Ft.	
5.	Sun board with Vinyl printing (4 mm Sun Board) Per Sq. Ft.	
6.	Tin Printing (0.5 mm) Hot press Per Sq. Ft.	
7.	Iron Pipe Framing (Rectangular 1 mm with hook) With flex gumming per per Sq. Ft.	
8.	Branding of SACHETANATA RATHA Vehicle : TATA ACE type vehicle Fixing with flex and iron frame (125 Sq Ft.) all side cover with message including fitting charge. Fitting of Audio system (mike)	
9.	Hiring Charge of Vehicle : TATA ACE type vehicle / per day DOL will be provided @12 KM / 1 litter.	
10.	Acrylic Sheet 4 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside with wall mount fitting with stainless stud all corner	
11.	Acrylic Sheet 3 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside, with wall mount fitting with stainless stud all corner	
12.	Acrylic Sheet 2 mm thickness (both side) Multi color printing with imported color tone with lamination and prderly pressing without air bubble inside, with wall mount fitting with stainless stud all corner	
13.	Wall Painting (Enamel paint) Single Colour without photo Per Sq. Ft.	
14.	Wall Painting (Enamel paint) Single Colour with photo Per Sq. Ft.	
15.	Wall Painting (Enamel paint) Multi Colour without photo Per Sq. Ft.	
16.	Wall Painting (Enamel paint) Multi Colour with photo Per Sq. Ft.	

Signature and seal of the bidder/Authorised Signatory & Date :

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FINANCIAL BID – IV

(for supply of office stationary)

SL NO	Name of the Items	BRAND I (Mention)	Rate(Rs.) inclusive of all taxes	BRAND II (Mention)	Rate(Rs.) inclusive of all taxes	BRAND III (Mention)	Rate(Rs.) inclusive of all taxes
1	WHITE BOARD MARKER	REYNOLDS		CELLO		CAMEL	
2	CD 100 NOS PACK	MOSE		SONY		PHILPS	
3	CD COVER 100 NOS PACK	Best quality		Best quality		Best quality	
4	CORRECTION PEN	LUXURE		KORES		GORILLA	
5	DRAWING SHEET	JK		IMAGE		MODI	
6	DVD –R (100 Nos. Pack) (DVD-R, 16X/4.7 GB)	MOSE BEAR pro		SONY		PHILPS	
7	DVD RW (10 Nos Pack)	MOSE BEAR pro		SONY		PHILPS	
8	ENGAGEMENT STAND (Acrylic Fibre)	Omega		CELLO			
9	ENVELOPE A3 Laminated (Brown) (for each)	PRINTED					
10	ENVELOPE A4 Laminated (Brown) (for each)	PRINTED					
11	Envelope A4 size cloth Laminated (for each)						
12	ENVELOPE SIZE STANDARD (11x5) white 80 GSM (for each)	PRINTED					
13	Paper Flag - Coloured (three Colors)						
14	FLIP CHART						
15	Fly Leaf Printed with two eye lid						

SL NO	Name of the Items	BRAND I (Mention)	Rate(Rs.) inclusive of all taxes	BRAND II (Mention)	Rate(Rs.) inclusive of all taxes	BRAND III (Mention)	Rate(Rs.) inclusive of all taxes
16	Plastic Bottom Folder (Full Scape) with single bottom MRP.25						
17	Executive Folder with pad holder, Pen holder and single button made of Eco Friendly Card Board						
18	Folder Executive (Full Scape)						
19	Executive Folder Leather Finish						
20	L FOLDER A4 (foe Each)						
21	Glossy Paper for Photo Printing A4 (20 Sheet 180 GSM)						
22	GUM BOTTLE 100 ml.						
23	GUM STICK 15 gm						
24	HIGHLIGHTER						
25	JAMES CLIP PLASTIC COATED (100 CLIPS)						
26	Letter Despatch/Receive Registers No. 40 (for each)						
27	PARMANET MARKER						
28	PEN						

SL NO	Name of the Items	BRAND I (Mention)	Rate(Rs.) inclusive of all taxes	BRAND II (Mention)	Rate(Rs.) inclusive of all taxes	BRAND III (Mention)	Rate(Rs.) inclusive of all taxes
29	Pen Executive						
30	PEN for Training Purpose						
31	PEN GEL (Mrp 10)						
32	PEN TWO SIDED						
33	Pencil						
34	REGISTER (No.10) 70						
35	STAMP PAD 8CMx12CM						
36	STAMP PAD INK 100ml						
37	STAPPLER PIN MEDIUM 24/6 (20x50 Pack)						
38	STAPPLER PIN SMALL NO10 1M (20x50 Pack)						
39	STAPPLER MEDIUM HD 45						
40	STAPPLER SMALL 10M						
41	STAPPLER PIN BIG 26/10						
42	STOCK REGISTER 360 Pages (Legal size)						
43	FILE TAG (50 Nos) 5.5						
44	COPIER PAPER Legal Size						
45	COPIER PAPER Legal Size 70 GSM (Green) – 500						
46	COPIER PAPER A3 70 GSM – 500 Sheets						
47	COPIER PAPER A4 70/75 GSM – 500 Sheets						

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