



**ZILLA SWASTHYA SAMITI, GAJAPATI**  
(Department of Health & FW, Govt. of Odisha)



Advertisement No: 1832 / NHM/2019

Date: 2/3/19

**NOTICE**

Walk-In-Interview/Applications are invited from eligible candidates for filling up of different posts for different Health Programmes under National Health Mission, Gajapati on contractual basis for a period of 11 months subject to renewal on satisfactory performance or till the end of the project period, which-ever is earlier, The details of the category wise vacancies, required qualifications, age limit, format of application along with tentative schedule of the recruitment process is hoisted in the district website i.e. [www.gajapati.nic.in](http://www.gajapati.nic.in). Interested candidates fulfilling the eligibility criteria for the Posts can apply to the Chief District Medical & Public Health Officer-cum-District Mission Director, Gajapati, At/Po. Paralakhemundi, Dist-Gajapati-761200 for Application Invitation posts **on or before 20.03.2019 by 5.00 PM** through registered post /Speed post only and the envelope containing the application should be **superscribed** with the name of the post applied for. Application for each individual post must be submitted separately, and refer to the District Website [www.gajapati.nic.in](http://www.gajapati.nic.in) for details of Walk-In-Interview posts.

-Sd/-

CDM &PHO-cum- District Mission Director, Gajapati

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**ZILLA SWASTHYA SAMITI, GAJAPATI**  
**(Department of Health & FW, Govt. of Odisha)**



Advertisement No: 1835/DPMU/NHM/2019

Date: 21/3/19

**CONTRACTUAL APPOINTMENT**

Applications are invited from eligible candidates/ Walk-In-Interview for filling up of different posts for different Health Institutions under National Health Mission, Gajapati on contractual basis for a period of 11 months subject to renewal on satisfactory performance or till the end of the project period, which-ever is earlier. The monthly remuneration and other allowances shall be paid as mentioned against each post as per OSH & FW Society norms and orders there under from time to time.

Sl. No.	Name of the post	Vacancy	Monthly Base Remuneration	Qualification	Remarks
01.	Medical Officer SNCU	04	50,400/- + Other Allowance as Applicable.	MBBS preferably having experience of working in Paediatric ward for 02 yrs. Though MD (Paediatrics)/ DCH are preferable. Must have valid Registration from Odisha Council of Medical Registration. (Upper Age limit is 65 yrs. As on 01.03.2019)	Walk-In-Interview on 15.03.19
02.	Medical Officer UPHC	01	50,400/- + Other Allowances as Applicable.	MBBS Degree from an Institution recognized by Medical Council of India. The Candidate must have the valid Registration from the Odisha Council of Medical Registration. (Upper Age limit is 65 yrs. As on 01.03.2019)	Walk-In-Interview on 15.03.19
03.	Pediatrician (DEIC)	01	63,000/- + Other Allowances as Applicable.	MBBS Degree from an Institution recognized by Medical Council of India with MD in Pediatrics/ Diploma of National Board in Child Health/ Diploma in Child Health from any recognized University/ Institution. S/he must have valid Registration from the Odisha Council of Medical Registration. (Upper Age limit is 65 yrs. As on 01.03.2019)	Walk-In-Interview on 15.03.19
04.	MO Dental (DEIC)	01	50,400/- + Other Allowances as applicable.	Bachelor Degree in Dental Surgery from Institutions Recognised by Dental Council of India. The candidate must have the valid Registration from the Odisha State Dental Council. (Upper Age limit is 65 yrs. As on 01.03.2019)	Walk-In-Interview on 15.03.19
05.	Paediatric Specialist (AMA Clinic), UPHC, Gajapati (Part Time)	01	On Hiring Basis @1250/- per session (First or rsecond session)	MBBS and PG in Paediatric and valid registration from Odisha State Medical Council. Age- No age bar.	Walk-In-Interview on 15.03.19
06	O&G Specialist (AMA Clinic), UPHC (PartTime)	01	On Hiring Basis @1250/- per session (First or second session)	MBBS and PG in O & G and valid registration from Odisha State Medical Board. Age- No age bar.	Walk-In-Interview on 15.03.19
07	Block Programme Manager (BPM)	01	20,837/-	The candidate should be a Post Graduate with minimum 55% marks aggregate and have completed one year Diploma course in Computer Applications from recognized / registered Institute. Age- Age limit is from 21-35 years as on 01.03.2019	Application invitation 20.03.2019
08	Block Accounts Manager	01	15,215/-	The candidate should be a Graduate in Commerce with minimum 50% marks aggregate. Should have basic knowledge in computing and should have at least 2 years post qualification working experience in accounting. Age- Age limit is from 21-35 years as on 01.03.2019.	Application invitation 20.03.2019
09	Block Data Manager (BDM)	02	12,789/-	The candidate should be a Graduate with minimum 50% marks an aggregate and have passed PGDCA/DCA. of one year duration from recognized/ registered Institute. Age- Age limit is from 21-35 years as on 01.03.2019.	Application invitation 20.03.2019
10	RBSK AYUSH Doctor Ayurvedic	11	20,880/-	1. The candidate must have a Bachelor Degree in Ayurvedic Medicine and Surgery (B.A.M.S) / Bachelor Degree in Homeopathic Medicine and /surgery (B.H.M.S) as the case may be from a recognized University. S/He must have completed compulsory internship training. H/She have a registered his/her name in the Odisha State Council of Ayurvedic Medicine/Hoemopathic Medicine. 2. S/he <sup>s</sup> should have passed Odia up to M.E. Standard. 3. S/He should be above 21 years and below 37 years as on 01.03.2019	ORV will be followed
11	RBSK AYUSH Doctor Homeopathic	08	20, 880/-		Application invitation 20.03.2019

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12	Office Assistant	01	12,789/-	The candidate should be a Graduate with minimum 50% marks an aggregate and have passed PGDCA/DCA etc. of one year duration from recognized/ registered Institute. Age- Age limit is from 21-35 years as on 01.03.2019.	Application invitation 20.03.2019
13	Malaria Technical Supervisor (MTS)	01	15,215	<u>Essential:</u> 1 .He/She should be a Graduate from the Biology Stream. In areas where a candidate with the desired qualification is not available a Graduate with Science subject in class XI & XII will be considered. 2. The candidate should have a valid two wheeler driving license and ready to travel extensively. <u>Preference:</u> Experience candidate in malaria and other vector borne disease control programme shall be given preference. The candidate should be preferably from the same district for the post he applies. Age- Should not be above 40 years as on 01.03.2019.	Application invitation 20.03.2019
14	Optometrist DEIC	01	12,789/-	Diploma in Optometry from a recognized Institution/University or trained as Ophthalmic Assistnat from a recognized Govt. Hospital/Institution. However candidates having Master/Bachelor Degree in Optometry will be given preference. Age- Applicant should be above 21 years and below 35 years as on 01.03.2019	Application invitation 20.03.2019
15	Dental Technician (DEIC)	01	11,011/-	Diploma in Dental Technology from a recognized Institution. Preference will be given to candidates having at least 2 years post qualification experience in related field. Age- Applicant should be above 21 years and below 35 years as on 01.02.2019.	Application invitation 20.03.2019

The above positions are purely temporary and co-terminus with the scheme. Selection for the above posts shall be made strictly on merit basis. Canvassing in any form will render the candidate disqualified for the position. Vacancies shown above for the different posts are provisional and subject to change as per actual requirement. The candidates who are already working in Health & FW Department have to apply through proper channel. Candidates who have been disengaged from the society on administrative grounds such as disobedience/ poor performance/ misbehavior/ criminal activities etc. are not eligible to apply. Application Form & Other details can be downloaded from the district website [www.gajapati.nic.in](http://www.gajapati.nic.in). Interested candidates fulfilling the eligibility criteria for Post Sl. No. 07/ 08/ 09/ 12/ 13/14/15 can apply to the **Chief District Medical & Public Health Officer, Gajapati, At/Po. Paralakhemundi, Dist-Gajapati on or before 20.03.2019 by 5.00 PM through registered post /Speed post** and the envelope containing the application should be superscribed with the name of the post applied for. Application form for each individual post must be submitted in separate format along with attested photocopy of all the mark Sheet & Certificates. For Post Sl. No. 01/ 02/ 03 /04/05/06/10/11 the candidates are requested to Register their name from **10.00 AM to 11.30 AM** to attend the Walk-In-Interview at the District Training Unit (DTU), O/o. CDM&PHO, Gajapati as per the schedule dates mentioned above. The panel for the above mentioned posts shall also be valid for similar positions for other programmes under NHM. In complete application in any form is liable for rejection. The office of the undersigned will not be held responsible for any postal delay. The authority reserves the right to cancel any or all applications without assigning any reason thereof.

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-Sd/-

CDM&PHO-cum-District Mission Director, Gajapati

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**APPLICATION FORM**  
For Post Sl. No. (1/2/3/4/5/6) of Advt.

Advertisement No		Photograph
Name of the post		
		Identity Proof No.

01. Name of the Candidate (in Capital Letter) :

02. Father's Name:

03. Date of Birth :	04. District of Domicile :	05. Sex
06. Age as on 01-02-2019:		
07. Present Contact Address :	08. Permanent Address :-	
09. Contact Telephone / Mobile No :		
10. Email Address :		

11. Academic and professional Qualification details :

Sl No	Exam Passed	Name of the Board / University	Year of passing	Marks (excluding 4 <sup>th</sup> optional)			Duration of Course	Remarks
				Full Marks	Marks secured	% of Marks		

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12. Employment Record:

Total years of post qualification experience:-

13. Experience Details (starting from present / last employment):-

Name of the employer	Post Held	From Date	To Date	Total	
				Year	Month

**DECLARATION**

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that , if at any stage , it is found that any of the above information is false / incorrect or is suppressed by me, my candidature / appointment under Odisha State Health & Family Welfare (OSH&FWS), Odisha is liable to rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performance / misbehavior / criminal activities etc.

**Date :**

**Place :**

**List of enclosure(s):-**

**Full Signature of the Applicant**

**Note :**

**The following documents are to be enclosed along with the application :**

- Two copies of Passport size color self attested photographs. One copy of self attested photograph will however to affixed at the position in the application form.
- Self attested photocopies of documents in support of age, qualification, experience etc.
- Self attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Aadhar Card / Passport).



## APPLICATION FORM

For Post Sl. No (7/8/9/10/11/12/13/14/15) of Advt

<b>Post Applied For :</b>	<b>Attested Photograph</b>
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<b>1. First Name</b>	<b>Last Name:</b>
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<b>2. Date of Birth:</b>	<b>3. Sex</b>	<b>4. District of Domicile :</b>
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**5. Please mention if SC/ ST/ OBC / General :**

<b>6. Present Contact Address With Telephone No:</b>	<b>7. Permanent Contact Address With Telephone No:</b>
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<b>8. Email Address:</b>	<b>9. Mobile No.:</b>
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**10. Languages spoken/written:**

**11. Education: High school onwards, please list all your qualifications**

Degree	Institute/Board & Location	Year	Marks			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	
Matriculation						
+2						
Graduation						
P.G						
Computer						
Other						
Any other qualification						

**12. Employment Record:**

Total years of post qualification experience :
Years of experience in the Development Sector / NGO :
Years of experience in Government :

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<b>13. Details of Employment: (Use separate sheets if required).</b>		
Starting with your present employment, list in reverse order all the employments you have had.		
<b>14. A. Current Employment:</b>		
From Month / Year	To Month / Year	Designation
	Till date	
Location of Employment :		
Description of your duties :		
<b>14. B. Previous Employment :</b>		
From Month / Year	To Month / Year	Designation
Location of Employment:		
Description of your duties :		
Declaration: I hereby declare that all the information furnished above are correct to the best of my knowledge.		
Place:		
Date:	Signature of the Applicant	

**Note :**

1. Two copies of passport size colour photograph (for each post) to be submitted along with the application.
2. The following documents are to be enclosed along with the application (for each post separately).
  - a) Attested photo copies of all mark sheets & certificates in proof of claim made by the candidate relating to his/her educational qualification.
  - b) Experience certificate (attested) and original.
3. Application form for each individual post must be submitted in specified format along with attested photocopy of all the mark sheets & certificates.
4. Application form & attested photo copy of all mark sheets & certificates (for each post separately) should be post into a cover super scribed as "APPLICATION FOR THE POST OF (NAME OF THE POST)".

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**SELECTION CRITERIA, TERMS & OTHER CONDITIONS**

**01. FOR THE POST MO SNCU, MO UPHC, Pediatrician, MO Dental for DEIC, Pediatric Specialist, O&G Specialist for AMA Clinic.**

Direct selection of candidate through Walk-in Interview.

**2. Block Programme Manager (BPM)**

**Selection Procedure**

I	Mark Assessment (Post Graduation)	40 Marks
II	Computer Test (Practical)	20 Marks
III	Viva Voice	40 Marks

Candidate securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test. Candidates securing 50% and above marks in the Computer Test shall be called for Viva-Voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.

**3. Block Accounts Manager Manager (BAM)**

**Selection Procedure**

I	Mark Assessment (Graduation in Commerce)	40 Marks
II	Viva Voice	40 Marks
III	For either CA or ICWA (Inter), candidates shall be given marks of	20 Marks

Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for Viva-Voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the two stages.

**4. Block Data Manager (BDM)**

**Selection Procedure**

I	Mark Assessment (Graduation)	40 Marks
II	Computer Test	40 Marks
III	Viva Voice	20 Marks

Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for Computer Test. Candidates securing 50% and above marks in the Computer Test shall be called for Viva-Voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.

**5. AYUSH Doctors for Mobile Health Team, RBSK**

The selection shall be made purely on the basis of merit to be assessed in the following manner. No Personal Interview will be conducted.

Sl. No.	Examination	Weightage
I	PG in Homoeopathy/Ayurvedic	Full 10 marks
ii	Homeopathy/Ayurvedic	50
iii	+2	20
iv	Matriculation	20
	Total Marks	100

**6. Office Assistant**

**Selection Procedure**

I	Matriculation	20 Marks
II	+2 Intermediate	20 Marks
III	Graduation	20 Marks
IV	Computer Test (Practical)	30 Marks
V	Interview	10 Marks

- Candidates in the ratio of 1:20 shall be called for the interview.

- Contract needs to be signed with CDM&PHO for a period of one year as has been done for other NRHM staff.

**7. O&G Specialist (AMA Clinic)**

**Selection Procedure:**

The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard format. In case need, the CHS/DHS may conduct the interview of the candidate.

**8. Paediatric Specialist (AMA Clinic)**

**Selection Procedure**

The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.

**9. For the Post MTS:**

Selection procedure for recruitment of MTS will consist of

1. Written cum Computer test in MS Office.
2. Personal Interview.

**GENERAL INSTRUCTION FOR WALK-IN-INTERVIEW**

Candidates fulfilling eligibility criteria may attend in the scheduled date with duly filled in application form in prescribed format (available in the official website) and bring all certificates / testimonials, in original and a set of self attested photocopies of the same, in support of age, qualification and experience, for verification on the scheduled date. Incomplete application in any form will be rejected.

2. Candidates are also required to bring two recent passport size colour photographs and self photo ID proof (Voter ID card / PAN card / Driving License / Aadhar card / Passport).
3. All the positions are purely temporary and co-terminus with the scheme.
4. Candidates who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate from concerned employer at the time of interview /submission of application form without which they will not be eligible for the post applied for.
5. If any candidate is found to have suppressed any information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Odisha State Health & Family Welfare Society (SOH&FW) Society forthwith.
6. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible, for any of the advertised post.
7. No personal correspondence / queries will be entertained. All official communication will be made through e-mail / official website / Notice Board.
8. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society for a period of 1 (one) year from its approval.
9. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
10. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE /UGC recognised Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
11. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

12. Weightage to the existing contractual employees (only under the OSH&FW Society) who are continuing in Contractual service under the Society and who are other wise eligible to apply, shall be taken into account, such candidates shall be awarded weightage i.e. additional 2(two) marks for each completed term of 11 months of uninterrupted contractual service under the Society only in the same position, for which he or she will be applying in other district subject to a maximum of 20(twenty) marks over the total marks secured in the entire examination process. In the case of such candidates applying with previous experience under the Society, the upper age limit shall be 45 years, akin to the principles under government.

**DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION**

1. Completely filled up application form as available in the District website i.e [www.gajapati.nic.in](http://www.gajapati.nic.in).
2. Two recent self attested passport size color photographs and 01 to be affixed on the application form at the desired space earmarked in the application form.
3. Self attested copies of mark sheet and passed certificate from Matriculation onwards.
4. Self attested copy of valid residence certificate (The residence certificate should not be older than 06 months from the date of advertisement.).
5. Self attested copy of valid caste certificate.
6. Self attested copy of valid PWD certificate for PWD candidates.
7. No objection from the concerned employer / appointing authority those who are working in the Health Department either regular or contractual.
8. NOC must be specific for the post She/He<sup>54</sup> applying and must be issued subsequent to the issue of advertisement.
9. Experience Certificate if any.

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