

**ORMAS**

Odisha Rural Development & Marketing Society, Gajapati
Panchayati Raj & DW Department, Govt. of Odisha
O/o DRDA, Campus, Paralakhemundi, Dist-Gajapati, Odisha-761200
Ph: 06815 – 223596 email: dsmgajapati@gmail.com



No 150

Date 13/7/18

Short Quotation Call Notice

Sealed Quotations are invited from intending authorized printers and suppliers at Paralakhemundi having GST registration number for printing of leaflet, and Hoardings, etc to ORMAS.Gajapati, for the programme under DDU-GKY as per the following description. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Details of work to be done by intending supplier/printer

Sl No	Items	Quantity of Leaflet, & Hoardings	Specification s
1	Leaflet Size: 7 inch(width)x9 inch(Height)	10000 No	100GSM Glossy Art Paper, Both Side 4 Colour Offset Printed (English/Odia script)
2	Hoardings : 12 ftx6 ft Size	09 No	(star flex ,with 20gaze iron frame with bamboo or wooden pole structure(Printing ,Mounting and Installation) (English/Odia script)
3	Hoardings of trade list 12ftx6ft Size	09 No	(star flex ,with 20gaze iron frame with bamboo or wooden pole structure(Printing ,Monitoring and Installation) (English/Odia script)

Term and conditions

1. The sealed quotation in envelope to be addressed to Asst. Director, ORMAS, Gajapati which should reach in the ORMAS , Gajapati office (Registered post/Speed Post/Courier) on or before 21/07/2018 till 01.00 PM. The quotations will be opened on the same day at 3.00 PM in presence of Quotationer or their representative in the office chamber of Project Director, DRDA.
2. The Quotations received after due date and period shall not be considered.
3. Incomplete quotation in any respect shall not be entertained
4. Only one quotation will be entertained from one Questioner/firm.
5. The Questioner has to put price including all taxes as prescribed under Govt. norms and the rate will remain valid up to six months
6. The EMD of Rs.5,000.00 (Rupees five thousand)only should be deposited along with Quotation form in shape of Demand Draft drawn in favour of NRLM-Skill, Gajapati Payable at Paralakhemundi)

7. The Questioner should furnish registration certificate, PAN card and up to date VAT/ GST clearance certificate with quotation. with quotation
8. Payment shall be made after delivery of the goods, installation at the sight and photographs which shall be accompanied with bills and vouchers. The payment shall be made through NEFT/RTGS for the concerned firm.
9. The Questioner should produce the proof of successful execution of similar work (last two/three years).
10. The Questioner has to furnish samples with quotation before the Quotation committee.
11. The 1st Lowest Questioner cannot claim to quality the quotation as the pricing must match the specification, quality and requirement of ORMAS, Gajapati.
12. Any legal dispute arising out of this is subject to concern district jurisdiction only.
13. The number of materials may increase or decrease. If the successful Questioner fails to execute the order of supply by the schedule date and time within 10 days of issue of work order, the EMD money will be forfeited and necessary possible steps for penalty under rules will be initiated or the decision of the committee shall be final.
14. The check list given bellow should be verified before submission of quotation to avoid rejection.

Name and address telephone no of Questioner with quoting of rate

Valid registration certificate

Up to date GST clearance certificate

Valid TIN (Xerox)

PAN / TAN certificate

EMD of 5000/-

Past work experience proof previously work executed


Project Director
DRDA, Gajapati

Memo No: 151 ✓

Date: 13/7/18

Copy attached to DRDA Notice Board, Nizarat Section Notice Board, Collectorate Notice Board, ITDA Notice Board, ORMAS Notice Board, NIC, Gajapati & Print media for wide publicity.


Project Director
DRDA, Gajapati