



**OFFICE OF THE
DISTRICT PROJECT COORDINATOR,
SAMAGRA SHIKSHA, GAJAPATI**



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ସର୍ବ ଶିକ୍ଷା ଅଭିଯାନ

ପଢ଼ିବି ପଢ଼ନ୍ତୁ ପଢ଼ିବି ବଢ଼ନ୍ତୁ



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No. 553 /Fin/21

Dated 10 / 03 / 2021

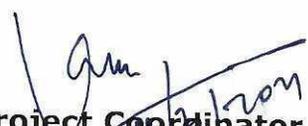
Quotation Call Notice

Sealed quotations/tenders are invited from interested reputed Travels Agencies/Tour Operators or private individuals for providing two, one A/c and one Non- Air Conditioner Diesel Driven vehicles having sitting capacity not more than ten including, driver shall conform to the **terms and conditions (Annexure-I)** for official use of Dist. Project Office, Sarva Shikhya Abhiyan, Gajapati on monthly rent basis for the year **2021-22**

1. The vehicle must be Road Worthy condition, shall not be more than 1(one) year old form the date of initial registration and must have valid Registration Certificate, Insurance, Fitness Certificate, Valid Contract Carriage Permit, Proof o up to date tax payment, PAN Card etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A Sum of Rs.7500/-(Rupees seven thousand and five hundred) only Security Deposit shall be deposited by the intending bidders in shape of Account payee Bank Draft/Banker Cheque drawn infavour of DPC, SSA, Gajapati payable at parlakhemundi and submit along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 17(Seventeen) KMs per litre.

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7. The details of the make and year of manufacture of the vehicle registration no., mileage (KMs covered per litre) and name of the driver with driving License No. and period of validity should be specifically provided in the **general bid information to be furnished with the quotation/tender (Annexure-II)**.
8. The quotation completed in all respect should be reach the undersigned on or before **31 /03/2021 by 01:00 PM** and shall be opened on the **same day at 4:00 PM** in presence of the bidder or their authorized representatives.
9. After the quotation is finalized the successful quotationer shall have to produce the vehicle for physical verification within one day.
10. The vehicle should not belong to any employee of Govt. organization.
11. The vehicle shall remain at the disposal of the DPC, RTE-SSA, Gajapati.
12. Payment will be made after submission of log book of vehicle duly certified by the officer using the vehicle along with the bill.
13. Necessary income tax will be deducted from the bill as per Income tax rules.
14. The application form of the quotation/tender containing General Bid information & terms and conditions for Hiring of vehicles can be downloaded from the web site **www.opepa.in/www.gajapati.nic.in from 10 /03 /2021 to 31 /03/2021by 01:00PM**. The application shall down loaded from Govt. website, the applicant shall furnish a demand draft of Rs100/- (Rupees one hundred) only towards the cost of application along with application. **The quotations shall be submitted to the Dist. Project Coordinator, Samagra Shiksha, Infornt of Dist. Treasury, Parlakhemundi, Gajapati, through registered/Speed post only on or before 31 /03/2021 by 01:00PM**. The quotations received after due date and time shall not be entertained for evaluation of quotation.


District Project Coordinator,

TERMS & CONDITIONS FOR HIRING OF VEHICLES:

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The undersigned shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the owner.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be a liberty to reject the agreement and may engage vehicle form other source.
6. The vehicles shall be report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and Lubricants(as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills no advance payment will be made.
9. The vehicle shall not be more than on year old from the initial registration and also in good running condition the period of contract.
- 10.If the services are found to be unsatisfactory, the undersigned has right to issue notice for terminate the agreement.
- 11.If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- 12.The bidder or the representative should remain present at the time of opening of the tender otherwise no compliant shall be entertained. The right to negotiation rests with the undersigned if need arises.
13. The successful bidder of the vehicle shall enter into agreement on non-judicial stamp paper with the Dist. Project Coordinator, SSA, and Gajapati before execution of the supply order.
14. The Check list given below must verified before submission of the quotation to avoid rejection of the document due to non-submission of the required certificates and documents.
 - 1) valid Registration Certificate,
 - 2) Insurance Certificate,
 - 3) Fitness Certificate,
 - 4) Road permit for odisha & Andhra,
 - 5) valid Contract Carriage Permit
 - 6) Photo copy of PAN Card
 - 7) Proof of up to date tax payment etc.
 - 8) D.L of the driver
 - 9) A Sum of Rs.7500/-(Rupees seven thousand and five hundred) only towards Security Deposit shall be deposited by the intending bidders in shape of Account payee Bank Draft/Banker Cheque drawn infavour of DPC, SSA, Gajapati payable at Parlakhemundi .

- 10) The application shall be down loaded from Govt. website, the applicant shall furnish a demand draft of Rs100/-(Rupees one hundred) only drawn infavour of DPC, SSA, Gajapati payable at Parlakhemundi towards the cost of application along with application
- 11) The quotations Shall be submitted to the Dist. Project Coordinator, Sarva Sikhya Abhiyan, In-front of Dist. Treasury, Gajapati, Parlakhemundi through Registered/Speed post only on or before 31/03/2021 by 01:00PM. quotations received after due date and time shall not be considered for evaluation of quotation.
- 12) Any other documents relates to the vehicle.
- 13) Collector-cum-chairman, SSA, Gajapati reserves the right to accept or reject any or all quotations in full or part without assigning any reason thereof, no intimation will be given to the bidders.


District Project Coordinator,
RTE- SS, Gajapati.

Annexure-II

GENERAL INFORMATION FOR HIRING VEHICLES:

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle(A/C/Non-A/C) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration :-
- 6) Name & Complete Address
of the owner of vehicle :-
- 7) Fitness Certificate Validity :-
- 8) Permit Validity(Odisha/Andhra) :-
- 9) Insurance Validity :-
- 10)Name /Address of the driver :-
- 11)D.L. No. & Validity of D.L of the Driver :-

12) Proposed Hire charges of the vehicle per month excluding fuel cost

Sl. No.	Type of Vehicle	Hiring charges	Quoted rate (in Rs.)	
			In figures	In words
1	D Zire	Rate per month(excluding POL/DOL the rate should inclusive of all taxes, remuneration of driver and dues if any		
2	Bolero/Scorpio			
Sl. No.	Type of Vehicle	Fuel for consumption	Quoted in KMs	
			In figures	In words
1	D Zire	No. of Kilo meters to be covered per liter		
2	Bolero/Scorpio			

13.Contact Number of the Quotationer Mobile no. _____
Telephone _____

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of the
Quotationer/tenderer**