



Collectorate: Gajapati
District Office: Mission Shakti
(S.W.Section)

Phone No. 06815-222025

Email – dswogajapati@nic.in gajapati.missionshakti@gmail.com

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Notice for Expression of Interest for Supply of School uniforms for students studying in schools run by ST & SC Development Department

Letter No.: - 1695 /SW

Date: - 3 .11.2021

Interested WSHG/Federation Members having willingness and aptitude for the activity titled **Supplies of School Uniforms for students studying in schools run by ST & SC Development Department** is invited to submit their proposal before the concerned CDPO in the mentioned format (enclosed as Annexure-II) within 15 (fifteen) working days of this notice i.e. by 21.12.2021 towards **Supply of School Uniforms for the students studying in schools run by ST & SC Development Department**. SHGs should be from the same GP where they propose to take up the activity. Name and Address of the school and student strength is enclosed in Annexure-I

Detailed eligibility criteria, selection procedure and application form is available in the Gajapati District Website i.e. www.gajapati.nic.in

The application must reach within the scheduled date and time at the office of the concerned CDPO of ICDS project Gosani/ Gumma/ Kashinagar/ Mohana/ Nuagada/ R. Udayagiri/ Rayagada. Application received after due date will be rejected.

Date of receipt of the applications with effect from: - 03.12.2021

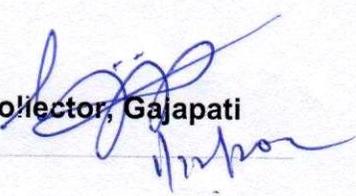
Last date for receiving the completed applications: - 21.12.2021


Collector, Gajapati

Memo No.: -1696 /SW

Date: - 3 .11.2021

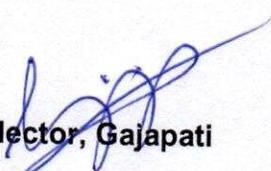
Copy to D.I.O, NIC Gajapati, Paralakhemundi for information with a request to webhost the notice.


Collector, Gajapati

Memo No.: - 1697 /SW

Date: - 3 .11.2021

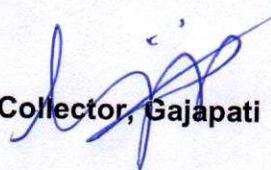
Copy to District Welfare Officer, Gajapati for favour of information and with a request to circulate this among their block officials for selection of eligible applicant.


Collector, Gajapati

Memo No.: - 1698 /SW

Date: - 3 .11.2021

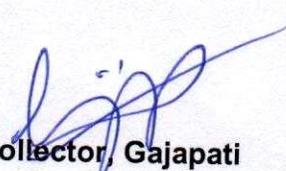
Copy to All CDPO of this District for information and instructed to display the notice and the format in their office and in all AWCs/Federations of their concerned block for fifteen days. The applications should be received as per the above notification with in the due dateline. They are requested to facilitate selection of willing and eligible WSHG members to take up this activity in accordance with the enclosed guideline.


Collector, Gajapati

Memo No.: - 1699 /SW

Date: - 3 .11.2021

Copy to all Block Development Officers of this District for favour of information and necessary action.


Collector, Gajapati

Memo No.: - 1700 /SW

Date: - 3 .11.2021

Copy submitted to Commissioner-cum-Secretary, Department of Mission Shakti, for favour of kind information.


Collector, Gajapati



Collectorate: Gajapati
District Office: Mission Shakti
(S. W. Section)

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Phone No. 06815-222025

Email – dswogajapati@nic.in, gajapati.missionshakti@gmail.com

Annexure-II

Format

1. Name of the WSHG / Federation: _____
2. SHG / Federation Address (as applicable):
Village _____ Post Office _____
GP _____ Block _____
District _____ PIN _____
ICDS Project _____
3. Year of Formation: _____
4. Name of the Village/ward where the activity will be taken up: _____
5. Whether the SHG involved in tailoring activity (Yes/No) _____

(Self-declaration of the SHG shall be attached)
6. Bank, Branch Name: _____
7. Funds available in the Savings Bank Account: Rs. _____
8. Whether following activities are practised:
 - (a) Regular Saving (Yes/No)
 - (b) Amount of saving (in Rs.)
 - (c) Whether Loan taken (Yes/No), if yes, mention the number of times loan availed
 - (d) Mode of loan repayment (Regular/irregular):
 - (e) Meeting Register maintained (Yes/No)
 - (f) Cash Book maintained (Yes/No)
9. Contact No: _____
10. Resolution of the SHG to take up the activity is enclosed (Yes/No):

Name & Signature of the authorised person of the WSHG

Date:

Acknowledgement

Received the Expression of Interest from _____ SHG, Village _____, on date _____ for the activity "Supply of School Uniform for students studying in schools run by ST & SC Development Department."

Signature of the CDPO/ Authorised Signatory
Date:

| Sl. No. | Name of the Block | Name of the School | Category of Deptt., | Boarders | | Total |
|---------|-------------------|---|---------------------|----------|-------|-------|
| | | | | Boys | Girls | |
| 1 | Gumma | Govt. Girls Higher Secondary School, K.Ch.Pur | SSD | 0 | 310 | 310 |
| 2 | Gumma | Govt. High School, Bada Kalakote | SSD | 180 | 125 | 305 |
| 3 | Gumma | Bhubani Ashram School | SSD | 180 | 125 | 305 |
| 4 | Gumma | Tarava Colony Ashram School | SSD | 40 | 130 | 170 |
| 5 | Gumma | Porida Ashram School | SSD | 240 | 125 | 365 |
| 6 | Gumma | Dangusing Ashram School | SSD | 40 | 140 | 180 |
| 7 | Gumma | Bajihal Ashram School | SSD | 40 | 120 | 160 |
| 8 | Gumma | Anukundaguda Asahram School | SSD | 0 | 220 | 220 |
| 9 | Gumma | Gaiba PSH | S&ME | 40 | 120 | 160 |
| 10 | Gumma | Anukumba PSH | S&ME | 40 | 100 | 140 |
| 11 | Gumma | Tumulo PSH | S&ME | 0 | 140 | 140 |
| 12 | Gumma | Tarjasing PSH | S&ME | 40 | 0 | 40 |
| 13 | Gumma | Angada PSH | S&ME | 40 | 0 | 40 |
| 14 | Gumma | Bantilda PSH | S&ME | 140 | 0 | 140 |
| 15 | Gumma | Munising PSH | S&ME | 40 | 0 | 40 |
| 16 | Gumma | Jeeba PSH | S&ME | 40 | 0 | 40 |
| 17 | Gumma | Rasikrajpur PSH | S&ME | 40 | 100 | 140 |
| 18 | Gumma | Namanagada PSH | S&ME | 40 | 0 | 40 |
| 19 | Gumma | Kujasing PSH | S&ME | 40 | 0 | 40 |
| 20 | Gumma | Devagiri High School, Andarsing | S&ME | 100 | 0 | 100 |
| 21 | Gumma | Govt. High School, Serango | S&ME | 100 | 0 | 100 |
| 22 | Gumma | Govt. High School, Gumma | S&ME | 100 | 0 | 100 |
| 23 | Gumma | Bantilda Edu. Complex | SSD | 350 | 0 | 350 |
| 24 | Gosani | AS Harischandrapur | SSD | 221 | 100 | 321 |
| 25 | Gosani | SS Lingipur | SSD | 0 | 102 | 102 |
| 26 | Gosani | SS Padmapur | SSD | 0 | 125 | 125 |
| 27 | Gosani | SS Sobara | SSD | 100 | 0 | 100 |
| 28 | Gosani | SS Ghorani | SSD | 100 | 0 | 100 |
| 29 | Gosani | T.M.High School Upalada | S&ME | 105 | 3 | 108 |
| 30 | Gosani | RCD Girl High School Bagasala | S&ME | 3 | 105 | 108 |
| 31 | Gosani | Dr. S.N.R,UPS, Paralakhemundi | S&ME | 100 | 0 | 100 |
| 32 | Gosani | RCD High School, Bapujipentho | S&ME | 100 | 0 | 100 |
| 33 | Gosani | MRB High School Paralakhemundi | S&ME | 125 | 0 | 125 |
| 34 | Gosani | Govt. Netaji UGHS, Deula | S&ME | 120 | 0 | 120 |
| 35 | Gosani | PUPS S.Uruda | S&ME | 100 | 0 | 100 |
| 36 | Gosani | PS Maring | S&ME | 0 | 100 | 100 |
| 37 | Gosani | SKCG High School Gurandi | S&ME | 108 | 3 | 111 |
| 38 | Gosani | SVT High School, Garabandha | S&ME | 110 | 7 | 117 |
| 39 | Gosani | HS Bhuskudi | S&ME | 100 | 0 | 100 |
| 40 | Gosani | Govt UGHigh Sch. Gosani | S&ME | 1 | 113 | 114 |
| 41 | Gosani | Vikash Vidya Niketan, Paralakhemundi | NGO | 488 | 165 | 653 |
| 42 | Kasinagar | BIJAYANANDA H.S ALLADA | S&ME | 100 | 0 | 100 |
| 43 | Kasinagar | BM NODAL H.S KHARADA | S&ME | 100 | 100 | 200 |
| 44 | Kasinagar | UGHS SIALI | S&ME | 100 | 0 | 100 |
| 45 | Kasinagar | B.D.H.S, KHANDAVA | S&ME | 100 | 0 | 100 |
| 46 | Kasinagar | GUGHS, PARTADA | S&ME | 100 | 100 | 200 |
| 47 | Kasinagar | UPS, HJNPUR | S&ME | 0 | 100 | 100 |
| 48 | Kasinagar | CHRISTOJYOTI UPS ALLADA | NGO | 0 | 243 | 243 |
| 49 | Kasinagar | PUPS ULLABHADRA | S&ME | 100 | 100 | 200 |
| 50 | Kasinagar | UGHS, Varanasi, Kasinagar | S&ME | 100 | 0 | 100 |
| 51 | Nuagada | SSD H/S Doghoria | SSD | 220 | 131 | 351 |
| 52 | Nuagada | SSD Girls HS ,N.Jhalarsing | SSD | 0 | 303 | 303 |

| | | | | | | |
|----|-------------|-----------------------------|------|-----|-----|-----|
| 53 | Nuagada | Ashram School Tatarang | SSD | 0 | 157 | 157 |
| 54 | Nuagada | Sevashram , Attarsing | SSD | 100 | 158 | 258 |
| 55 | Nuagada | Sevashram,Liyaba | SSD | 100 | 0 | 100 |
| 56 | Nuagada | Sevashram , Parimala | SSD | 0 | 100 | 100 |
| 57 | Nuagada | UG High School, Keradango | S&ME | 40 | 100 | 140 |
| 58 | Nuagada | PUP School, Sauri | S&ME | 0 | 110 | 110 |
| 59 | Nuagada | PUP School, Burusing | S&ME | 0 | 100 | 100 |
| 60 | Nuagada | Badapada HS Badapada | S&ME | 100 | 0 | 100 |
| 61 | Nuagada | Govt.Nodal L.N.B. Nuagada | S&ME | 40 | 0 | 40 |
| 62 | Nuagada | UG HS Luhangar | S&ME | 40 | 0 | 40 |
| 63 | Nuagada | UG HS Saralapadar | S&ME | 140 | 0 | 140 |
| 64 | Nuagada | UG HS Tangili | S&ME | 40 | 0 | 40 |
| 65 | Nuagada | UG HS Puturupada | S&ME | 40 | 0 | 40 |
| 66 | Nuagada | UG HS Tabarada | S&ME | 100 | 0 | 100 |
| 67 | Nuagada | UG HS Sambalpur | S&ME | 40 | 100 | 140 |
| 68 | Nuagada | UG HS P.Antarada | S&ME | 40 | 0 | 40 |
| 69 | Nuagada | UPS, Khajuripada | S&ME | 40 | 0 | 40 |
| 70 | Nuagada | PUPS Nidhigudi | S&ME | 40 | 0 | 40 |
| 71 | Nuagada | UG HS Kirama | S&ME | 40 | 0 | 40 |
| 72 | Nuagada | UPS, Titising | S&ME | 0 | 40 | 40 |
| 73 | Nuagada | PUP School, Udayapur | S&ME | 100 | 0 | 100 |
| 74 | Nuagada | PUPS K.Jhalarsing | S&ME | 70 | 0 | 70 |
| 75 | R.Udayagiri | Govt. H/S,(SSD),Chelagada | SSD | 305 | 215 | 520 |
| 76 | R.Udayagiri | Ashram School,Rupasing | SSD | 0 | 120 | 120 |
| 77 | R.Udayagiri | Ashram School,Dabaraguda | SSD | 110 | 120 | 230 |
| 78 | R.Udayagiri | Ashram School,Raising | SSD | 36 | 82 | 118 |
| 79 | R.Udayagiri | Ashram School,T.R.Colony | SSD | 110 | 140 | 250 |
| 80 | R.Udayagiri | H.S.S, Ramagiri | SSD | 254 | 166 | 420 |
| 81 | R.Udayagiri | Govt. Girls H/S,Sialilati | SSD | 0 | 275 | 275 |
| 82 | R.Udayagiri | Ashram School,R. Bhaliāsahi | SSD | 0 | 150 | 150 |
| 83 | R.Udayagiri | Ashram School, Abarsing | SSD | 0 | 150 | 150 |
| 84 | R.Udayagiri | Govt.G.H/S,Sunduraba | SSD | 0 | 314 | 314 |
| 85 | R.Udayagiri | Ashram School,Sunduraba | SSD | 230 | 119 | 349 |
| 86 | R.Udayagiri | Ashram School,Sabarapalli | SSD | 100 | 100 | 200 |
| 87 | R.Udayagiri | Ashram School, Lubursing | SSD | 0 | 100 | 100 |
| 88 | R.Udayagiri | Randiva High School | S&ME | 175 | 0 | 175 |
| 89 | R.Udayagiri | Govt. H/S, Chelligada | S&ME | 170 | 0 | 170 |
| 90 | R.Udayagiri | K.G. H/S.,Mahendragada | S&ME | 110 | 0 | 110 |
| 91 | R.Udayagiri | Up. Gr. H/S, Magarajpur | S&ME | 40 | 0 | 40 |
| 92 | R.Udayagiri | U.P.School, Randiva | S&ME | 40 | 0 | 40 |
| 93 | R.Udayagiri | Up. Gr.H/S.,Sialilati | S&ME | 40 | 101 | 141 |
| 94 | R.Udayagiri | PUPS, Sugada | S&ME | 40 | 100 | 140 |
| 95 | R.Udayagiri | UGH/S, Tabarsing | S&ME | 0 | 100 | 100 |
| 96 | R.Udayagiri | Dambadhia S/S | SSD | 100 | 0 | 100 |
| 97 | R.Udayagiri | PUPS, Rumunda | S&ME | 40 | 0 | 40 |
| 98 | R.Udayagiri | R.Udayagiri High School | S&ME | 102 | 100 | 202 |

| | | | | | | |
|-----|-------------|--------------------------------------|------|-----|-----|-----|
| 99 | R.Udayagiri | UGHS, K.M Bhaliasahi | S&ME | 0 | 130 | 130 |
| 100 | Rayagada | GOVT High School Gandahati | S&ME | 100 | 0 | 100 |
| 101 | Rayagada | Sevashram Mukundapur | SSD | 110 | 100 | 210 |
| 102 | Rayagada | Sevashram Hirapur | SSD | 0 | 100 | 100 |
| 103 | Rayagada | Govt SSD High School Koinpur | SSD | 245 | 120 | 365 |
| 104 | Rayagada | MTAS Koinpur | NGO | 85 | 57 | 142 |
| 105 | Rayagada | Ashram School Jallango | SSD | 40 | 130 | 170 |
| 106 | Rayagada | Govt SSD High School Rayagada | SSD | 301 | 200 | 501 |
| 107 | Rayagada | Ashram School Mandalsahi | SSD | 101 | 110 | 211 |
| 108 | Rayagada | Ashram School Burusing | SSD | 40 | 0 | 40 |
| 109 | Rayagada | UGHS Lailai | S&ME | 40 | 0 | 40 |
| 110 | Rayagada | UGHS Gangabada | S&ME | 40 | 0 | 40 |
| 111 | Rayagada | UGHS Oya | S&ME | 100 | 0 | 100 |
| 112 | Rayagada | UG High School S.Karadasing | S&ME | 0 | 40 | 40 |
| 113 | Rayagada | PUPS Parisal | S&ME | 40 | 0 | 40 |
| 114 | Rayagada | PUPS Amarasing | S&ME | 0 | 140 | 140 |
| 115 | Rayagada | PUPS Landusahi | S&ME | 0 | 140 | 140 |
| 116 | Rayagada | UPS Lalusahi | S&ME | 40 | 100 | 140 |
| 117 | Rayagada | Ashram Shool Jallo | SSD | 40 | 130 | 170 |
| 118 | Rayagada | PSH Pegada | S&ME | 0 | 140 | 140 |
| 119 | Rayagada | PUPS Gandahati | S&ME | 0 | 140 | 140 |
| 120 | Rayagada | Ashram School Laxmipur Colony | SSD | 100 | 170 | 270 |
| 121 | Rayagada | Govt SSD Girls School Laxmipur | SSD | 0 | 350 | 350 |
| 122 | Rayagada | Govt High School Dombala | S&ME | 100 | 0 | 100 |
| 123 | Rayagada | Govt UGHS Karadasing | S&ME | 100 | 105 | 205 |
| 124 | Rayagada | NM High School Narayanpur | S&ME | 100 | 0 | 100 |
| 125 | Rayagada | PUPS Badamundisahi | S&ME | 100 | 0 | 100 |
| 126 | Rayagada | GOVT High School Jeerango | S&ME | 100 | 0 | 100 |
| 127 | Mohana | Adava HighSchool,Adava | S&ME | 0 | 115 | 115 |
| 128 | Mohana | JB High School,Alliganda | S&ME | 110 | 0 | 110 |
| 129 | Mohana | CMN Girls High School,Alliganda | S&ME | 0 | 36 | 36 |
| 130 | Mohana | Govt.Girls High School(SSD)Antaraba | SSD | 0 | 450 | 450 |
| 131 | Mohana | Adibasi Harijana High School,Antarba | S&ME | 110 | 0 | 110 |
| 132 | Mohana | Ashram School,Khani | SSD | 120 | 150 | 270 |
| 133 | Mohana | UGHS BADASINGHABA | S&ME | 40 | 110 | 150 |
| 134 | Mohana | UGHS Baghamari | S&ME | 40 | 0 | 40 |
| 135 | Mohana | UPS,Birikite | S&ME | 40 | 0 | 40 |
| 136 | Mohana | Bibekananda High School,Birikote | S&ME | 100 | 0 | 100 |
| 137 | Mohana | LBS High School, Chandiput | S&ME | 106 | 0 | 106 |
| 138 | Mohana | Ranikhama,Ashram School | SSD | 0 | 169 | 169 |
| 139 | Mohana | Adibasi Balika Bidya Pitha,Chandiput | S&ME | 0 | 218 | 218 |

| | | | | | | |
|-----|--------|---|------|-----|-----|-----|
| 140 | Mohana | Jubagam,Ashram School | SSD | 40 | 133 | 173 |
| 141 | Mohana | Boys' High School,Chandragiri | S&ME | 111 | 0 | 111 |
| 142 | Mohana | Govt.Girls High School(SSD)Chandragiri | SSD | 0 | 357 | 357 |
| 143 | Mohana | Chudangapur Ashram School | SSD | 40 | 125 | 165 |
| 144 | Mohana | Govt.Girls High School(SSD)Damadua | SSD | 0 | 254 | 254 |
| 145 | Mohana | H.M Damadua Residential School WEO,Mohana | SSD | 141 | 125 | 266 |
| 146 | Mohana | FM Ucha Bidyalaya, Damadua | S&ME | 110 | 0 | 110 |
| 147 | Mohana | Kantahuru Ashram School | SSD | 40 | 135 | 175 |
| 148 | Mohana | UP School (ME), Dhadiambo | S&ME | 125 | 0 | 125 |
| 149 | Mohana | Sevashram Dhepaguda | SSD | 0 | 100 | 100 |
| 150 | Mohana | UP School,Govindpur | S&ME | 40 | 0 | 40 |
| 151 | Mohana | PUP School kesara | S&ME | 120 | 0 | 120 |
| 152 | Mohana | PUP School,Guluba | S&ME | 40 | 0 | 40 |
| 153 | Mohana | Panchayat High School, Guluba | S&ME | 70 | 0 | 70 |
| 154 | Mohana | Govt.UG SCHOOL,JEERANGO | S&ME | 40 | 125 | 165 |
| 155 | Mohana | Sri Maa Bramhanidevi Ucha Bidyapitha,Karchabadi | S&ME | 65 | 0 | 65 |
| 156 | Mohana | UP School,Karchabadi | S&ME | 40 | 0 | 40 |
| 157 | Mohana | Govt. U.G High School, Kattama | S&ME | 100 | 0 | 100 |
| 158 | Mohana | Govt. UG High School,Khariguda | S&ME | 70 | 0 | 70 |
| 159 | Mohana | Nundruguda Ashram School | SSD | 40 | 120 | 160 |
| 160 | Mohana | UP SCHOOL,LUHAGUDI | S&ME | 0 | 120 | 120 |
| 161 | Mohana | Adibasi High School, Luhagudi | S&ME | 110 | 0 | 110 |
| 162 | Mohana | Malasapadar Ashram School | SSD | 150 | 0 | 150 |
| 163 | Mohana | Lembapanka Sevashram | SSD | 0 | 129 | 129 |
| 164 | Mohana | Sevashram Gambharigonda | SSD | 0 | 110 | 110 |
| 165 | Mohana | Ludru Ashram School | SSD | 40 | 145 | 185 |
| 166 | Mohana | Govt.UG High School,Mohana | S&ME | 0 | 121 | 121 |
| 167 | Mohana | Govt.High School(SSD)Mohana | SSD | 190 | 187 | 377 |
| 168 | Mohana | Bimala Girls High School,Mohana | S&ME | 0 | 24 | 24 |
| 169 | Mohana | UP School,Panigonda | S&ME | 40 | 110 | 150 |
| 170 | Mohana | GMUCHA BIDYAPITHA,PANIGANDA | S&ME | 100 | 0 | 100 |
| 171 | Mohana | Govt.UGHS Raipanka | S&ME | 40 | 0 | 40 |
| 172 | Mohana | Govt.UG High School, Sikulipadar | S&ME | 103 | 0 | 103 |
| 173 | Mohana | Talasingi,Ashram School | SSD | 40 | 125 | 165 |
| 174 | Mohana | EMRS,Chandragiri | SSD | 207 | 208 | 415 |

| | | | | | | |
|-------|--------|----------------------------------|------|-------|-------|-------|
| 175 | Mohana | Ughs Garadama | S&ME | 72 | 0 | 72 |
| 176 | Mohana | SSD Girls high School, Baghamari | SSD | 0 | 335 | 335 |
| Total | | | | 12695 | 13710 | 26405 |

1. Selection and Engagement of SHGs for Supplying School Uniforms in SSD Schools

A. Selection of SHG:

- a) SHGs nominated for supplying school uniforms should be of impeccable past record both in terms of activity and financial management.
- b) SHGs fulfilling the following parameters may be considered for selection to supply school uniforms.
 - I. SHGs members preferably should have past experience in stitching dress materials and should have sewing machine / tailoring equipment.
 - II. SHGs should be willing and able to take up this activity with own savings / bank linkage.
 - III. SHGs to have an active bank account with regular monthly savings by its members.
 - IV. SHG to have regular and systematic book keeping relating to Meeting Register and updated Pass Books.

B. Process of Selection of SHG:

- a) The Block Development Officer and CDPO along with Welfare Extension Officer (WEO) shall give wide publicity and awareness among the SHGs on the proposed activity. Mission Shakti field functionaries will facilitate awareness among the SHGs in coordination with the field functionaries of SSD Department.
- b) The EoI shall be published at the offices of the PA ITDA, DSWO, DWO, DEO, BDOs, CDPOs, BEO, Special Officer (SO) - Micro Project Areas (MPAs), AWCs and BLF office for a period of 15 days. The same shall be shared with the Block Level Federation (BLF) and Gram Panchayat Level Federation (GPLF) for awareness of SHGs & the Federation. The format for Expression of Interest for SHGs is enclosed herewith as **Annexure I**.
 - I. SHGs shall apply in the prescribed form, in the office of the concerned CDPO within the scheduled time.
 - II. Block wise panel of eligible SHGs shall be maintained for uninterrupted supply.
 - III. In case no SHGs is found eligible in a particular area, viable and willing SHGs from within the block may be tagged.

- IV. In case of non-availability of a SHG the concerned Head Master can procure the same from the open market following due procedures with due approval from DWO.

C. Block Level Selection Committee:Block Level Selection Committee consisting of following officials shall examine the received Expression of Interest of SHGs.This committee shall be formed constituting the following members.

- I. Block Development Officer (BDO) -Chairperson
- II. Child Development Project Officer (CDPO) - Convener
- III. Welfare Extension Officer (WEO) - Member
- IV. Block Project Coordinator (BPC) & Block Project Manager (BPM), Mission Shakti - Member
- V. 2 Headmasters of SSD schools from the block as nominated by the WEO- Member

D. Selection of SHG by the Committee

- I. The committee shall assess school uniform requirement (Boys & Girls for Std I to Class XII)
- II. The Block Level Selection Committee shall scrutinize the proposals of SHGs. If required, the committee may conduct field visit to ascertain the eligibility of SHGs.
- III. Based on the selection criteria (**Annexure-II**) and received proposals from the SHGs, the committee shall select SHGs for supply of school uniforms and share the selected list with the Headmaster.

E. Supply Order:

- I. On selection of SHGs, Headmaster shall place supply order with a copy to WEO indicating the name of the SHGs, boys and girls (Class wise) requirement of uniforms to SSD School (Sample format enclosed as **Annexure III**).
- II. SHGs shall submit one sample uniform (boy and girl) to the Headmaster within one week of placement of supply order observing norms as specified in the supply order. The sample uniform will be accounted for in the supply of the last lot.

- III. In consultation with the SHGs concerned, a distribution schedule period shall be worked out (School wise) from the receipt of supply order so that supply of two sets of uniforms will be on time and distributed by 1st week of July.
- IV. Uniforms shall be delivered at the School point with proper receipt of the concerned Headmaster.
- V. Failure to deliver uniform as per the schedule will lead to cancellation of supply order.
- VI. In case there is shortfall of delivery by any SHG against scheduled programme as per the supply order, immediate arrangements to be made for supply through other SHGs from the panel.

F. Settlement of Dues:

- a) Payment shall be released by the Headmaster to the SHGs only against the claim bills basing on acknowledgment receipt of delivery of school uniform
- b) The SHGs shall submit the acknowledgment Receipt of school uniform to the Headmaster (Receipt and Model Claim bill enclosed as **Annexure IV & V** respectively).
- c) Dues of the SHGs shall be settled within 15 days on receipt of claims of the SHGs. Only e-payments to be done into the accounts of SHGs for supply of school uniform. In no case, bills shall be pending beyond one month.

G. Monitoring:

WEOs and Mission Shakti functionaries shall monitor timely & uninterrupted supply of school uniform as per the schedule and settlement of claims.