



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, GAJAPATI**

No. 1453/COVID-19

Date: 31.05.2021

**OFFICE ORDER**

**Whereas**, resurgence of SARS CoV-2 has been noticed in many parts of India and the State;

**And whereas**, considering the unprecedented surge in COVID-19 cases across the country, Ministry of Health & Family Welfare (MoHFW) vide DO No. Z.28015/85/2021-DM Cell dated 25th April 2021, has issued an advisory to all States and Union Territories (UTs), for implementing intensive, local and focused containment framework, in specific districts/ cities/ areas, identified based on a prescribed criterion;

**And whereas**, Ministry of Home Affairs, Government of India (GoI) has issued guidelines vide Order No. 40-3/2020-DM-I(A) dated 29<sup>th</sup> April, 2021 for effective control of COVID-19;

**And whereas**, the Government of Odisha vide Revenue & Disaster Management (Disaster Management) Department Order No.2669/R & DM(DM) dated 18.05.2021 has imposed order on lockdown in the entire State of Odisha until 5.00 AM of 1<sup>st</sup> June, 2021 (Tuesday) with a view to ensuring strict social distancing and isolation to contain the spread of COVID-19.

**And whereas**, certain amendments / stipulation have been brought out in the provisions of the said order vide order No. 2980/R&DM(DM) dated 30<sup>th</sup> May, 2021,

**And whereas**, considering the present situation with regard to COVID -19 in the State, it is felt necessary to further extend the period of lock down;

**Now therefore**, Therefore, with a view to ensuring strict social distancing and isolation to contain the spread of COVID-19 pandemic and in pursuance of Order No. 2980/R&DM(DM) dated 30.05.2021 Government in Revenue & Disaster Management (Disaster Management) Department, in exercise of the powers conferred under Section 24(l) of the Disaster Management Act, 2005 read with Rule 8(1) of the Odisha Disaster Management Rules,2010 and in supersession of all previous orders I **Sri Anupam Saha, IAS, Collector & District Magistrate -Cum- Empowered Officer, Gajapati** do hereby direct that following consolidated guidelines shall be in force in the Gajapati District w.e.f. 1<sup>st</sup> June,2021 till 5:00 AM of 17<sup>th</sup> June, 2021

### **Strategy for containing the infection:**

1. Testing, tracking and containment shall be undertaken by local authorities i.e. District Collector & Municipal Commissioners, examining vary carefully the spread of infection, case positivity, hospital infrastructure and local conditions, with a view to minimizing the spread through effective micro-containment. While working on the containment framework, the concerned authorities shall carefully determine the area which shall be brought under micro-containment. The clinical management and vaccination shall be given adequate importance and a detailed strategy and action plan shall be worked out by local administration. The local authorities shall be guided in this regard by **Annexure-1**
2. **Lockdown:** There shall be Lockdown throughout the State with effect from **May 5.00 AM of 1<sup>st</sup> June,2021 (Tuesday) till 5:00 AM of 17<sup>th</sup> June, 2021 (Thursday).**  
**Shutdown:** However, there shall be complete Shutdown on weekends, starting **6:00 PM of Fridays till 5:00 AM of Mondays.**
3. The lockdown is primarily aimed at restricting movement of persons. **Movement of goods and goods carriers shall not be affected by the lockdown.**
4. **Vaccination:** During this period, subject to availability, vaccination shall continue in places as notified by H&FW Department from time to time. Eligible persons, as advised by the Department shall travel to the Covid Vaccination Centres (CVC) on their own. Such person(s) shall be allowed to travel to the designated CVCs in their vehicles/ taxis/ auto rickshaws by following guidelines to that effect. H &FW Department / District Collectors / Municipal Commissioners may facilitate alternative ways through Call Centres / IT solutions to ensure that such persons smoothly travel to and from the CVCs.
5. **Testing:** Persons desirous of /required to undertake testing for Covid-19 shall be allowed to travel to designated Government/ Private Covid-19 Testing Centres in their vehicles/ taxis/ auto rickshaws by following guidelines to that effect. H &FW Department / District Collectors / Municipal Commissioners may facilitate alternative ways through Call Centres / IT solutions to ensure that such persons smoothly travel to and from the CVCs, if required by obtaining passes from appropriate authorities preferably through election means.

**6. During the lockdown period, the following activities will remain prohibited:**

- i. Buses for public transport.
- ii. Intra-State movement of individuals by road, except for medical reasons or for activities permitted under these guidelines.
- iii. All educational, training, coaching institutions, etc., except as allowed by Government. However, physical conduct of examinations by state/ national/ international bodies shall be allowed on a case to case basis by the respective Departments with due intimation to all concerned authorities.
- iv. Exhibitions/ Trade Fairs/ Melas/ physical Business to Business meetings are prohibited. However, such activities may be taken up in virtual mode.
- v. Taxis (including auto rickshaws and cycle rickshaws) and services of cab aggregators (except as specified in subsequent paragraphs of this order).
- vi. All cinema halls, malls, market complexes , gymnasiums, sports complexes, swimming pools, entertainment parks, theatres, parks, bars and auditoriums, assembly halls, Merry-go-round (Doli) / Meena bazaar and related activities and similar places.
- vii. Jatra/ opera/ open air theatres shall not be allowed to operate.
- viii. All salons/ barber shop, spa, beauty parlour etc. shall remain prohibited.
- ix. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions/ other gatherings.
- x. All religious places/ places of worship shall be closed for public. However religious rituals are allowed with bare minimum priests/ servitors and staff. Religious congregations are strictly prohibited.
- xi. Marriages shall be permitted, with approval from local authorities, with not more than 25 persons and in case of Tread Ceremony / Bratopanayan, funerals and last rites, the number of persons participating shall not be more than 20 (for the entire event) including hosts, guests, priests and catering and other support staff with adherence of COVID-19 safety protocols. Under no circumstances, the number of participants shall exceed the ceiling for the entire event. Marriage, funeral and last rites related gatherings shall be conducted as per the Government guidelines released vide Revenue and Disaster Management (DM) Department vide letter No. 2321/ R&DM(DM) dt. 30.04.2021. Thred ceremony / bratopanayan and related rituals shall be

conducted as per the Government guidelines released vide Revenue and Disaster Management (DM) Department letter No.2666 dated 18.05.2021. In cases of all these functions, on community feast shall not be organized nor shall any food be served in the venue. Only take away food shall be allowed to the guests.

- xii. Indoor & outdoor film shooting / TV serial related shooting shall not be allowed.

**During the Lockdown, the following activities ARE ALLOWED WITH EFFECT FROM 5:00 AM of 1<sup>st</sup> June, 2021(Tuesday) till 5:00 AM of 17<sup>th</sup> June 2021 (Thursday), subject to adherence of Standard Operating Procedure (SoP) for social distancing, and Covid Safety Protocols, issued by Government:**

**A. People coming to Odisha from other State by personal / hired vehicles (two, three or Four-wheelers)/trains / Buses / Air/ Waterways etc or entering the state in any other mode shall have to produce rapid antigen test (RAT) (-ve) / RT PCR (-ve) Report obtained within 48 hours before entering Odisha / final vaccination certificate. People coming without such report shall have to undergo 7 days mandatory home / institutional quarantine / Paid quarantine. If there is no suitable facility for home quarantine, he / she may opt for institutional / paid quarantine in identified facilities for 7 days.**

However, in case of non-compliance of the Covid protocols and home quarantine guidelines issued by MoHFE / H & FW Department of Government of Odisha, such persons shall be quarantined in institutional facilities for 7 days.

**B. All health services (including AYUSH) to remain functional, such as:**

- i. Hospitals, nursing homes, clinics, telemedicine facilities.
- ii. Dispensaries, chemists, pharmacies, all kinds of medicine shops including Jan Aushadhi Kendras and medical equipment shops.
- iii. Medical laboratories and collection centres.
- iv. Pharmaceutical and medical research labs, institutions carrying out COVID-19 related research.
- v. Veterinary Hospitals, dispensaries, clinics, pathology labs, sale and supply of vaccine and medicine.
- vi. Authorized private establishments, which support the provisioning of essential services, or efforts for containment of COVID-19, including home care providers, diagnostics, supply chain firms serving hospitals.

- vii. Manufacturing units of drugs, pharmaceuticals, medical devices, medical oxygen, their packaging material, raw material and intermediates.
- viii. Construction of medical/ health infrastructure including manufacture of ambulances.
- ix. Movement (inter and intra State, including by air) of all medical and veterinary personnel, scientists, nurses, para-medical staff, lab technicians, mid-wives and other hospital support services, including ambulances.
- x.
  - a. With a view to facilitating smooth movement of oxygen tankers/oxygen cylinder carrying vehicles/vehicles carrying Covid-19 emergency materials for management of COVID-19 in the State, such vehicles shall not be delayed at the toll collection gates.
  - b. A Green corridor shall be made available at the toll gates for hassle free and smooth movement of such vehicles.
  - c. The toll due shall be collected by a special service so as to allow the vehicles to pass within 5 minutes maximum.
  - d. National Highway Authority of India (NHAI)/ Works Department, Govt. of Odisha/ any other agency managing the toll gates across the State shall put notice to this effect conspicuously at the toll gates for information of all concerned.

**C. Financial Sector: following to remain functional:**

- i. Reserve Bank of India (RBI) and RBI regulated financial markets and entities like NPCI, CCIL, payment system operators, Clearing Houses and standalone primary dealers.
- ii. Bank branches and ATMs, IT vendors for banking operations, Banking Correspondents (BCs), ATM operation and cash management agencies. However, Banks shall operate as per guidelines to be issued by Finance Department vide Letter No. 12822 dated 26.04.2021. However door step/ online banking may be promoted. Wherever physical banking is required such services may be extended to the extent possible in special areas with adequate ventilation and frequent sanitization.
- iii. SEBI, and capital and debt market services as notified by the Securities and Exchange Board of India (SEBI).

- iv. IRDAI and Insurance companies.
- v. Non-Banking Financial Institutions (NBFCs) including Housing Finance Company (HFCs) and Micro Finance Institutions (NBFC-MFIs) with bare minimum staff.
- vi. Co-operative Credit Societies.

Efforts should be made to operate with most minimum staff. Staffs should be encouraged to Work from Home (WfH) wherever possible and feasible.

**D. Public Utilities:**

- i. Railway, Airport, Sea Port operations etc. shall continue as per Government of India Guidelines.
- ii. Operations of Oil and Gas sector, including refining, transportation, distribution, storage and retail of products, e.g., petrol, diesel, kerosene, CNG, LPG, PNG etc.
- iii. Generation, transmission and distribution of power at State level.
- iv. Postal services, including post offices.
- v. Operations of utilities in water, sanitation and waste management sectors, at municipal/ local body levels in State.
- vi. Operation of utilities, including movement of vehicles and personnel, providing telecommunications, DTH and internet services, including maintenance of telecom towers and recharge facilities for prepaid mobile connection. Efforts shall be made to provide on-line services rather than physical services.

**E. Commercial and private establishments, as listed below:**

- i. Shops, including ration shops (under PDS) and neighborhood/ roadside/ street corner shops, dealing with food, groceries, fruits and vegetables, dairy and milk booths, meat and fish, animal feed & fodder , seeds, fertilizers and pesticides including their transportation, warehousing and related activities. However, district authorities may encourage and facilitate home delivery to minimize the movement of individuals outside their homes.

**All types of shops excluding shops in malls / market complexes / weekly haats and salons, barber shops, spas, beauty parlours etc. shall remain open in Gajapati Districts from 7.00 AM to 1.00 PM on weekdays (Monday to Friday).**

All shops during period of opening shall maintain a minimum 30 feet shop to shop distance. The shopkeepers and the buyers shall mandatorily abide by the Covid safety protocols like social distancing, use of mask. The local authorities shall demarcate areas for this purpose. The Collectors / Municipal Commissioners shall make all efforts to disperse the vegetable vendors in such a manner that no persons are required to travel more than 0.5 km for purchase of vegetables. Any violation of COVID-19 protocols will attract closure / sealing / cancellation of license of the concerned shops.

**Explanation:** Food and grocery shall mean all items of food and grocery that are usually consumed by people on day to day basis and include, among others, hygiene products such as hand washes, soaps, disinfectants, body wash, shampoos, surface cleaners, detergents, tissue papers, toothpaste, oral care, sanitary pads, diapers, charger and battery cells, etc.

- ii. Restaurants and dhabas for Takeaway and Home delivery only.
- iii. Home delivery by operators/ online delivery of all goods/ services by e-commerce platforms such as Amazon , Flipkart, Blue Dart, DTDC, Big Basket, Grofers, Urban Clap, Zomato, Myntra, Swiggy, KFC, Pizza Hut, Dominos, Uber Eats, etc.
- iv. Retailers of food & grocery items such as Big Bazaar, Reliance Fresh, OMFED, OPOLFED, Chilika Fresh, Spencers , etc. They are also allowed to provide home delivery services.
- v. Print, electronic and Web media 9 Member of media may have to produce authorization from their appropriate authorities specifically showing their areas of movement.
- vi. IT and IT enabled Services (ITeS) with a maximum of 50% staff \* (as far as possible to work from home).
- vii. Data and Call Centers with bare minimum staff.
- viii. Telecommunications, internet services, broadcasting and cable services/ DTH and optical fibre (on-line, virtual service shall be encouraged to be provided to consumers.)

- ix. Petrol pumps, LPG, Petroleum and gas retail and storage outlets along with home delivery.
- x. Power generation, transmission and distribution units and services.
- xi. Government approved Common Service Centers (CSCs) at Gram Panchayat level.
- xii. Cold storage and warehousing services, including at ports, airports, railway stations, container Depots, individual units and other links in the logistics chain. Private security services and facilities management services for maintenance and upkeep of office and residential complexes.
- xiii. Hotels, home stays, Lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air and sea crew.
- xiv. Establishments used/ earmarked for quarantine facilities.
- xv. Services provided by self-employed persons, e.g. Electrician, IT repairs, plumbers, motor mechanics, and carpenters etc.
- xvi. Shops that repair and service electrical and electronic appliances including fans, air coolers, water purifiers, air conditioners, mobile phones, computers, accessories, etc.
- xvii. Shops dealing in construction equipment and supplies such as cement, iron rods, chips etc with provision, of home delivery of all construction goods.
- xviii. Shops of educational books for students.
- xix. Newspaper Delivery will be allowed between 5AM to 8AM.
- xx. OMFED shops / Milk booths dealing with milk / milk products / Bread are allowed to operate within the stipulated time period. Such shops shall not sale tea / coffee / soft drinks etc. However, home delivery milk / milk products / bread will be allowed in other times.

**Explanation:**

- i. All facilities in the supply chain of essential goods, whether involved in manufacturing, wholesale or retail of such goods through local stores, large brick and mortar stores or e-commerce companies should be allowed to operate, ensuring strict social distancing without any restriction on their timing of opening and closure. Supply of essential goods includes food processing units such as bread factories, milk processing plants, flour mills, dal mills, etc. located in urban areas ".



- ii. Shops (including Kirana and single shops selling essential goods) and carts, including ration shops (under PDS), dealing with food and groceries (for daily use), hygiene items, fruits and vegetables, dairy and milk booths, poultry, meat and fish, animal feed and fodder etc, should be allowed to operate, ensuring strict social distancing within the stipulated duration of time as prescribed in this order.
- iii. District authorities may encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
- iv. Hotels / Restaurants shall be allowed to operate for in-house guests but shall not allow outside persons to dine inside the hotel and its restaurants. In-house guests can use the restaurant services in due compliance of Covid-19 protocols. However, the hotels / restaurants can take on-line orders and provide home delivery of food to customers.

**F. Transportation:**

Public transport by buses (inter-state and intra-state) will remain suspended till 5.00 AM of 17<sup>th</sup> June 2021 (Thursday).

**Exceptions:**

- a. Movement, loading/ unloading of goods/ cargo (inter and intra State) including transportation of all goods is allowed.
- b. All goods carriers, whether loaded or unloaded.
- c. Fire, law and order and ODRAF, and other emergency services.
- d. Vehicles of Essential Service Agencies such as Municipality/ NAC, Power supply, Drinking Water Supply, Sewerage, Telecom (Private and Government) Service and other utility services.
- e. Government and Private Vehicles used for Emergency and Covid Management.
- f. Inter and intra state movement of goods/ cargo for inland and exports.
- g. Cross land border movement of essential goods including petroleum products and LPG, food products, medical supplies.
- h. Transportation for all medical personnel, nurses, paramedical staff and other hospital support services.
- i. Transport to and from hospitals within the state. (In special cases, transportation to another state can be allowed with permission of OHS/ Collector/ COMO/ Principal/ Superintendent of Government Medical Colleges.)

- j. Transportation to and from place of residence to Airports/ Railway Station with Rail/ Air Tickets/ Boarding Passes as evidence of travel along with an accepted Identity Card.
- k. Private vehicles belonging to persons engaged in organizations/ agencies permitted to operate. Such persons should carry appropriate authorization and ID documents. Private vehicles shall not be allowed for procuring essential commodities, except as per the orders of Hon'ble High Court of Orissa dated 10.04.2020 in WPC No. 9095 of 2020.
- l. Transport aggregators like OLA cab/ UBER as permitted by C&T (T) Department for transportation of medical personnel/ patients to and from hospitals | persons travelling to and from their place of residence to Covid Vaccination Centres (CVC) and/or Government and Private Covid Testing Centres.
- m. Garages, vehicle repairing shops shall be allowed to operate.
- n. All personnel travelling to and from place of work, in the exempted categories, as per the instructions of the concerned authorities, on production of valid identity card. Local authorities may impose additional requirements for allowing travels for the purpose of attending office works.
- o. Two wheeler with the rider only (no pillion rider) and four wheelers, auto rickshaws, taxis, including cabs / auto rickshaws by aggregators like Ola, Uber etc. are allowed with driver plus up to two passengers in the back seat for the permitted purposes such as travel to and from place of residence to COVID testing centre, vaccination centre, airport / railway station, emergency medical requirements, personnel of essential services, marriage, funeral / last rites etc.
- p. Capital Region Urban Transport (CRUT) is allowed to operate with limited number of services to & from airport / railway stations during lockdown period. While going to the airport / railway stations, such buses shall only pickup passengers for the above destinations only and not for any in between stops. Similarly, such services from airport / railway station will not pickup any passenger en- route. The services will be operated with up to seating capacity of the bus only. No standing passengers are allowed.

- q. Service units of Automobile dealers including mobile service operations / garage on wheels.
- r. Automobile Spare part shops (for home delivery)
- s. Sale and registration of agriculture & farm related machine rics like Power Cultivator, Power weeder, Diesels pray pumps, power tiller, agro approved tractors, harvesting machines etc, health care related vehicles like ambulances, oxygen cylinder mounted vehicle / cylinder carriers, swab collection van, mobile blood collection / donation van & other vehicles used for health care purpose, vehicles used for emergency services for management of COVID. Commerce & Transport Department will take appropriate action on this matter and issue necessary orders.

**G. Social Sector:**

- i. Operation of homes/ Therapy Centres for children/ disabled/ mentally challenged/ senior citizens/ destitute/ women/ widows including bed side attendant and care givers of senior citizens residing in their homes (with prior approval of the appropriate authority).
- ii. Operation and movement of related vehicles of observation homes, after cae homes and places of safety for juveniles.
- iii. Disbursement of social security pensions, e.g., old age/ widow/ freedom fighter pensions; pension and provident fund services provided by Employees Provident Fund Organization (EPFO).
- iv. Operation of Anganwadis - Distribution of food items and nutrition at the doorsteps of beneficiaries, e.g., children, women and lactating mothers. Beneficiaries will not attend the Anganwadis.
- v. Production and marketing by Self Help Groups and activities of Mission Shakti (as decided by Collectors).
- vi. All Aahara Kendras in the State will remain open for takeaway only.

**H. Agricultural and related activities:**

**All agricultural and horticultural activities to remain fully functional, such as:**

- i. Farming operations by farmers and farm workers in field viz.
  - a. Sowing, nursery preparation, landpreparation; irrigation, planting, harvesting, threshing, processing and packing, etc.

- b. All post harvesting activities.
  - c. Seed Growing, Distribution and Sale, including transport of raw seed.
  - d. Seed storage, certification, testing, processing, grading and packing in both Govt. and private sectors.
  - e. Allied industries dealing with packing material, seed treatment, chemical supplies, etc.
  - f. Movement of vehicles involving above activities.
  - g. Excavation of farm ponds and construction of water conservation structures
  - h. Crop cutting experiments / loss assessment for crop insurance.
  - i. Extension/ demonstration/ developmental and IEC activities in Agriculture and Horticulture sector by all Government Agencies
  - j. Any other activities incidental to agriculture/ horticulture/ floriculture
  - k. All activities relating to Kharif Crop Loans by Banks including Odisha State Co-operative Bank, District Cooperative Banks, PACS and LAMPCS
  - l. All activities relating to procurement of pulses and oil seeds by NAFED / MARKFED and agencies allowed by NAFED
- ii. Agencies engaged in procurement of agriculture products and MSP operations including private individuals and traders in vegetable & fruits (horticulture) supply chain & all vehicles carrying agriculture/ horticulture produce and/or products, cold storage , warehousing services and packaging units with their transportation.
  - iii. 'Mandis' operated by the Agriculture Produce Market Committee (APMC ), RMCs, PACS, LAMPCS, SHGs, Rural Haats or as notified by the State Government(e.g., satellite mandis), direct marketing operations by the State Government or by industry, directly from farmers/ group of farmers , FPOs' Co-operatives , etc. Decentralized marketing and procurement at village level.
  - iv. Shops of agriculture machinery, its spare parts, storage houses and packaging units by wholesalers/ dealers/ retailers of fertilizers, pesticides, seeds and farm machinery (including its supply chain) and repairs to remain open.
  - v. 'Custom Hiring Centres (CHC)'/ Agro Service Centres I Workshops/ Shops for repairing and spare parts related to farm machinery.

- iv. Pre-Plantation & Nursery Activities, Silvicultural operations, Creation and maintenance of water bodies, maintenance of plantations, Kendu leaf operation, Collection, procurement and marketing of NTFPs and MFPs with maximum of 50% workers.

• **Animal husbandry:**

- i. Collection, processing, distribution and sale of milk and milk products by milk processing plants, including transport and supply chain.
- ii. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity.
- iii. Animal feed manufacturing, transportation, distribution and retailing of cattle feed and fodder, poultry feed, pet feed, any other livestock feed and feed plants, including supply of raw material, such as maize and soya.
- iv. Operation of animal shelter homes, Government veterinary hospitals, dispensaries, mobile veterinary units, Livestock Aid Centres and allied units, private veterinary clinics, and para-veterinarians; Artificial Insemination and Vaccination services; Disease Diagnostic Laboratories, Govt. Livestock and Fodder Farms, Frozen Semen Bank, Biological Product Institutes, veterinary care suppliers and retailers including veterinary medicine stores and operation of Gaushalas including feeding of stray animals.

**I. Industries I Industrial Establishments (both Government and private), as listed below:**

- i. All Industries operating in both urban and rural areas are allowed to operate. The production unit(s) of all industries will operate as required for their production.
- ii. However, the corporate and other offices of industries located in the district headquarters / other locations in the district shall function with up to 10% of staff strength. The collector / Municipal Commissioner shall allow operations of such offices on application submitted by the owner of the industry / manager of the industrial unit / indicating the number of staff to attend office and the number of office vehicles to be used for office work.
- iii. Brick kilns in rural areas i.e., outside the limits of municipal corporations and municipalities.
- iv. Workshops of Indian Railways.
- v. For staff movement, two-wheeler is allowed only with the rider and no pillion rider and car is allowed with driver plus one passenger in the back seat.

**J. Construction activities will be allowed in both Government and Private Sector:**

- i. All Construction activities and associated movement of vehicle/ labourers in both rural and urban areas.
- ii. The Standard Operating Procedure is to be followed in the Government as well as private construction sites and movement of personnel vehicles to prevent spreading of COVID-19 and to protect the workers/construction personnel from heat wave.
- iii. The Collector/ Municipal Commissioner shall allow operations of the offices of the Contractors/ Construction agencies at district headquarters/ other places and work sites in the district on recommendation of the Executive Engineers of Works Divisions, during the lockdown period.
- iv. Such offices located in the containment zones shall not operate.
- v. Letter of the Executive Engineer of the concerned Division to contractors/ construction agencies should be treated as valid document to allow travel of their personnel from homes to office/ work sites and to Government offices only for their professional requirement.
- vi. For movement of staff, two wheeler is allowed only with the rider and no pillion rider and car is allowed with driver plus one passenger in the back seat.
- vii. Opening of Shops relating to construction materials, Hardware / Paint / Pipes / Sanitary shops only for home delivery ( orders to be taken on-line, virtually or telephonically).

**K. Offices of the Government of India, its Autonomous/ Subordinate Offices will remain open, as mentioned below:**

- i. Defence, Central Armed Police Forces, Health and Family Welfare , Disaster Management and Early Warning Agencies (IMD, INCOIS, SASE and National Centre of Seismology, CWC), National Informatics Centre (NIC), Food Corporation of India (FCI), NCC, Nehru Yuva Kendras (NYKs) and Customs to function without any restriction.
- ii. Other Ministries and Departments and offices under their control, are to function with 25% attendance of Deputy Secretary and levels above that. Remaining officers and staff to attend up to 10% as per requirement.
- iii. Institutions of Govt. of India like IITs / IIMs and others are allowed to keep their hostels open with strict adherence to COVID safety protocols.

- iv. Pre-Plantation & Nursery Activities, Silvicultural operations, Creation and maintenance of water bodies, maintenance of plantations, Kendu leaf operation, Collection, procurement and marketing of NTFPs and MFPs with maximum of 50% workers.

• **Animal husbandry:**

- i. Collection, processing, distribution and sale of milk and milk products by milk processing plants, including transport and supply chain.
- ii. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity.
- iii. Animal feed manufacturing, transportation , distribution and retailing of cattle feed and fodder , poultry feed, pet feed, any other livestock feed and feed plants, including supply of raw material, such as maize and soya.
- iv. Operation of animal shelter homes, Government veterinary hospitals, dispensaries, mobile veterinary units, Livestock Aid Centres and allied units, private veterinary clinics, and para-veterinarians; Artificial Insemination and Vaccination services; Disease Diagnostic Laboratories, Govt. Livestock and Fodder Farms, Frozen Semen Bank, Biological Product Institutes , veterinary care suppliers and retailers including veterinary medicine stores and operation of Gaushalas including feeding of stray animals.

**I. Industries | Industrial Establishments (both Government and private), as listed below:**

- i. All Industries operating in both urban and rural areas are allowed to operate. The production unit(s) of all industries will operate as required for their production.
- ii. However, the corporate and other offices of industries located in the district headquarters / other locations in the district shall function with up to 10% of staff strength. The collector / Municipal Commissioner shall allow operations of such offices on application submitted by the owner of the industry / manager of the industrial unit / indicating the number of staff to attend office and the number of office vehicles to be used for office work.
- iii. Brick kilns in rural areas i.e., outside the limits of municipal corporations and municipalities.
- iv. Workshops of Indian Railways.
- v. For staff movement, two-wheeler is allowed only with the rider and no pillion rider and car is allowed with driver plus one passenger in the back seat.

**K. Offices of the State Government, their Autonomous Bodies and Local Governments will remain open, as mentioned below:**

- i. Police, home guards, civil defence, fire and emergency services, disaster management, prisons and municipal services will function without any restrictions.
- ii. All other Departments of State Government to work with restricted staff as directed by Government in General Administration & Public Grievance Department from time to time. However, delivery of public services shall be ensured and necessary staff will be deployed for such purpose.
- iii. District administration and Treasury (including field offices of the Accountant General) will function with restricted staff. However, delivery of public services shall be ensured, and necessary staff will be deployed for such purpose.
- iv. Resident Commissioner of State, in New Delhi, only to the extent of coordinating COVID-19 related activities and internal kitchen operations.
- v. Forest offices: staff/ workers required to operate and maintain zoo, nurseries, wildlife, fire-fighting in forests, watering plantations. Patrolling and their necessary transport movement. Forest office includes forestry plantation and related activities, including silviculture operation.

**L. Offices of the Private/ Civil Society Sector:**

Offices in private/ corporate and civil society sector shall work with reduced manpower, preferably at 33% of their staff strength. Such offices shall encourage Work from Home for their staff.

**M. Training Activities**

- i. Physical training of uniformed personnel such as, Police | Home Guard/ Fire Service/ Forest / Excise etc are allowed with strict adherence to Covid safety protocols.

**N. Emergency Related Govt. Works**

- i. Persons coming on emergency works related to Covid-19 management by Government and private hospitals as well as those coming in connection with election duty as per the orders of ECI or Chief Electoral Officer, Odisha shall be exempted from any type of quarantine. However, such persons shall strictly follow appropriate Covid-19 protocols and shall stay in designated places and not move around without any authorization from appropriate authorities.



- ii. Persons coming to Odisha for the purpose of relief, repair, restoration and any other associated activities of Disaster Management shall be exempted from producing Rapid Antigen Test (RAT) negative reports and Covid final vaccination certificate for entering into the State. They shall also be exempted from any type of quarantine rule. Moreover, they have to carry authorization document in hard copy or in electronic form from the concerned authority for any disaster management work and produce it to the police / administrative authority for entry and movement in the State.

**O. Operation of guidelines in containment zones**

- i. **In these containment zones, the activities allowed under these guidelines will not be permitted.** There shall be strict perimeter control in the area of the containment zones to ensure that there is no unchecked inward/ outward movement of population from these zones except for maintaining essential services (including medical emergencies and law and order related duties) and Government business continuity. The guidelines issued in this regard by MoHFW will be strictly implemented.
- ii. If any new area included in the category of containment zone, the activities allowed in that area till the time of its categorization as a containment zone, will be suspended, except for those activities which are specifically permitted under consolidated revised guidelines.
- iii. **The activities allowed under these guidelines will be withdrawn immediately, if any of the lockdown measures are violated, risking the spread of COVID-19. All entities, in the Government and private sectors, and members of public should follow the guideline strictly.**

**P. Additional restrictions during Weekend Shutdown:**

- i. All commercial establishments, including essential food and vegetable shops, but excluding all medicine, pharmaceuticals and medical devices shops, shall be prohibited.
- ii. However, home delivery of essential goods, food items, including grocery, vegetables, fish, meat, egg and milk are permitted. Further, home delivery of food by restaurants, hotels and aggregators such as Swiggy, Zomato etc. are allowed.
- iii. No restrictions shall apply to COVID testing and vaccination centres and movement of persons/ vehicles for COVID testing and vaccination shall be allowed.

- iv. All offices/ establishments will remain closed except the offices/ establishments indicated at point No. B, C, K (i), L(i) & L(v).

**General guidance during Lockdown and Weekend Shutdowns:**

No pass would be required for movement of above category of persons. Valid Travel documents/ authorizations such as airline/ railway/ bus tickets/ boarding passes, with any identity proof shall be adequate for the purpose. Identity cards issued by appropriate authorities of the establishments shall serve as pass for effecting movement of employees of establishments under permitted activities. Patients and their attendants/ persons requiring emergency need for movement shall be allowed to move with minimal proof of their emergencies. Officers/ staff on duty shall be sensitized to appreciate the situation of persons on the road and take suitable action to facilitate movement on emergency needs. However, considering situation on the ground, appropriate local authorities may prescribe additional requirements for permission to travel. However, all efforts shall be made for smooth, contactless and electronic methods for entertaining requests for movement.

**Q. Involvement of Gram Panchayats**

Gram Panchayat shall play a very important role in creating awareness among inhabitants about Covid Appropriate Behaviors (CABs) and keep a track on people coming from outside to their area, besides undertaking surveillance on the spread of the disease. Further, Gram Panchayats shall monitor the health condition of people in Home Isolation and report to BDOs/ Health Officials about non-availability of appropriate conditions if any and the need for transferring patients from Home Isolation, if required. Further Gram Panchayat shall bring to the notice of Local Authorities (BOO/ Tahsildar/ PHC/ CHC/ Police Station) in regards to violation of Covid-19 protocols and relevant guidelines on Covid-19 management by any individual(s).

**R. General Directives for COVID-19 Management**

The following General Directives for COVID-19 Management shall be strictly followed throughout the State:

- a. Face coverings/ Masks: Wearing of face cover/ mask properly is compulsory in public places; in workplaces ; and in public transport .
- b. Physical distancing: Individuals must maintain a minimum distance of 6 feet in public places.

- c. Spitting in public place will be punishable with fine, as prescribed in accordance with laws, rules or regulations.
- d. Same as permitted by the Excise Department, consumption of liquor in public place is prohibited.
- e. Consumption of paan, gutka, tobacco, and similar products in public place is prohibited.

**S. Safety and Protection of vulnerable persons**

The following categories of people are advised against outdoor movement, except for essential and health purposes.

- a. persons above 65 years of age
- b. persons with co-morbidities
- c. pregnant women
- d. children below the age of 10 years

**T. Instructions for enforcement of above lockdown measures:**

- i. All the district magistrates shall strictly enforce the National COVID 19 directives as specified in Annexure I. Penalties prescribed shall be levied and collected from all persons and entities violating these directives.
- ii. All industrial and commercial establishments, work places, offices etc. shall put in place arrangements for implementation of SOP before starting their functioning.
- iii. Police Commissioner, Collector, ADM, CDM&PHO, DCP, Sub-Collector, Tahasildar, B.D.O, Municipal Commissioner and Executive Officer of Urban Local Bodies are hereby authorized to take all necessary actions for enforcement and implementation of the aforesaid measures. Local police shall render necessary assistance as and when requisitioned by the aforementioned officers.
- iv. Excise enforcement activities shall be permitted.

**U. Penal provisions**

Any person violating these lockdown measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, and COVID-19 Regulations 2020, besides legal action under Sec. 188 of the IPC, and other legal provisions as applicable.

In case of any other doubt, the State Government in Revenue & Disaster Management (Disaster Management) Department will issue necessary directions or clarifications.

## ANNEXURE - I

### **Surveillance and Containment**

Local Authorities i.e., District Collector/ Municipal Commissioner shall carefully demarcate and declare the containment zones, at the micro level taking evidence-based decision as per the following parameters:

- **Quarantining** and testing individuals suspected to be positive including contacts of SARS-CoV-2 positive persons, SARI cases, persons with flu like symptoms etc. and ensuring that they are not mobile and thus able to spread the infection
- **Isolating** all those who are positive, tracing their contacts, quarantining and testing them.
- Where there are clusters of cases, simply quarantining individuals or families will not help. In that case, **containment zones** with clear boundaries and stringent controls will be required to ensure that the infection does not spread outside. This will be implemented as per SOPs of the Ministry of Health & FW, GOI | Department of Health & FW, GoO. This would mean a large geographical area like a city or district or well-defined parts thereof, where cases are high and spiraling up, gets contained physically, However , regulated movement of public transport would be permitted.
  - i. **Evidence Based Decision:** The decision on where and when to go for large Containment Zone (CZ) has to be evidence based and done at the District/ Municipality level after proper analysis of the situation, such as; the population affected, the geographical spread, the hospital infrastructure , manpower, the ease of enforcing boundaries etc.
  - ii. However, in order to facilitate objective, transparent , and epidemiologically sound decision making, the following broad-based framework to be followed in selection of areas:

Sl No	Parameter	Thresholds
1	Test positivity	Test positivity of 10% or more in the last one week
OR		
2	Bed occupancy	Bed occupancy of more than 60% on either oxygen supported or ICU beds

- iii. The areas requiring intensive action and local containment connotes specific and well-defined geographical units such as cities/ town/ part of the towns/ district headquarters/ semi-urban localities/ municipal wards/ panchayat areas etc.

The Containment Zones will be notified by the respective District Collectors/ Municipal Commissioners and information will be shared with MoHFW. The notification shall be uploaded by the District Collector and by the Municipal Commissioner on their websites. Awareness shall be created in communities on COVID-19 appropriate behavior.

## **2. Testing, Tracking and Treatment**

- i. Districts Authorities/ Municipal Corporations will continue with the strategy of 'Test-Track-Treat-Vaccinate' and implementation of Covid Appropriate Behavior across the District/ Municipal Corporation as the ongoing strategy for the management of COVID-19.
- ii. Ensure adequate testing and door to door case search in the area through adequate number of teams formed for such purpose.
- iii. Plan for testing of all clinically resembling cases of Influenza like illness (ILI) & SARI to be prepared.
- iv. Testing shall be carried out as per prescribed protocol. The proportion of RT-PCR tests in the total mix should be scaled up to the extent possible.
- v. Quick isolation of COVID-19 patients shall be ensured in treatment facilities/ home (subject to fulfilling the home isolation guidelines).
- vi. Clinical interventions and clinical Management protocol, as prescribed/ required shall be clearly understood and administered.
- vii. Effective infection, prevention and control practices shall be followed in treatment facilities and by health care workers and professionals.

## **3. Clinical Management**

- i. Analysis to be undertaken with respect to requirement of health infrastructure so as to manage the present and projected cases (next one month) and necessary action initiated to ensure sufficient oxygen- supported beds, ICU beds, ventilators, ambulances including creation of makeshift hospitals, as needed. Sufficient quarantine facilities shall also be re- activated.

- ii. Ensure that people satisfying protocol for home isolation only are allowed under **home isolation**. Create a **mechanism for their regular monitoring** through Call Centres along with **regular visit of surveillance teams** to such houses.
- iii. Specific **monitoring** shall be done for **high risk cases** and their timely shifting to the health facility. Similarly, **elderly and co-morbid contacts** of positive cases shall be **shifted to quarantine centre** and monitored
- iv. Coordinate **availability of oxygen, other related logistics, drugs** etc. for smooth management of treatment of COVID patient.
- v. **Use of Oxygen** for covid patients shall follow the **guidelines issued by Department of Health & FW, Govt. of Odisha**.

#### **4. Vaccination**

**Vaccination** of the **eligible age-groups** shall be undertaken by the optimal capacity utilization of existing centers if required, **creating more vaccination centres**. Health and Family Welfare Department, Government of Odisha shall ensure implementation of the guidelines of vaccination drive of Government of India.

**The District Administration, Police and Municipal Authorities shall ensure that the prescribed containment measures are strictly followed.**

**Covid Appropriate Behaviour-** The District/ Municipal Authorities/ Police Commissioner, Bhubaneswar-Cuttack shall ensure strict compliance of Covid appropriate behaviour, such as use of face masks, maintaining physical distancing and hand hygiene. Crowd shall be regulated in all busy market places, weekly haats, public transport and other places.

#### **5. Community Engagement**

- i. Ensure **adequate advance information to community**, also highlighting the need for stringent containment actions so as to win their involvement and support.
- ii. Provide enough time for people movement for essential requirements etc. before announcing the large scale containment
- iii. Take necessary actions to **avoid misinformation & panic** in the community.
- iv. **Involve local level NGOs/CBOs/CSOs, Opinion Makers and subject experts** to create a positive environment and for sustained dialogue with the community.

- v. **Create wide publicity on early warning signals** and self-reporting so as to identify cases early and to prevent avoidable deaths among home isolation patients.
- vi. Give **wide publicity on the mechanism** whereby people can get themselves tested, details of available health facilities , requisitioning an ambulance etc(community based organizations should be encouraged to create WhatsApp groups for quick dissemination of information so that the individuals in need of prevention and/or care services do not suffer delay).
- vii. Ensure that **details of hospital beds and their vacancy status is made available on-line and also released to media on a daily basis.**
- viii. Details on **availability of oxygen, drugs, vaccine and vaccination centres;** including the guidelines related with use of Remdesivir / Tocilizumab etc. bealsowidely publicized so as to create confidence in the community.
- ix. Community should be oriented about the feasibility of managing mild COVID-19 cases at home with appropriate monitoring of vital parameters such as temperature and oxygen saturation with the help of pulse oxymeter.
- x. Need for COVID Appropriate Behavior including regulatory framework for enforcement should be widely publicized.

~~Collector & District Magistrate  
-Cum-Empowered Officer, Gajapati.~~

Memo No. 1453 /COVID-19

Dated: 31.05.2021

Copy to the Superintendent of Police, Gajapati / Additional District Magistrate-cum- Nodal Officer (COVID-19), Gajapati/ Project Director, DRDA, Gajapati / CDM & PHO, Gajapati / Sub-Collector, Paralakhemundi / All BDOs/ All Tahasildars / EOs of ULBs/ All District Level Officers for information and necessary action. They are requested to strictly follow the instructions contained above.

~~Collector & District Magistrate  
-Cum-Empowered Officer, Gajapati.~~

Memo No.

1455 /COVID-19

Dated: 31.05.2021

Copy submitted to the Special Relief Commissioner & Additional Chief Secretary to Govt., R&DM Deptt. (DM), Odisha/ RDC (SD), Berhampur/ Additional Secretary to Govt., Department of Law/ Department of Health & family welfare/ GA&PG Department for favour of kind information.

~~Collector & District Magistrate  
-Cum-Empowered Officer, Gajapati.~~