



**”ପ୍ରାଣୀ ଧନର ଉତ୍ତୁତି, ଚାଷୀଙ୍କ ପ୍ରଗତି “**  
**ଜିଲ୍ଲାମୁଖ୍ୟ ପ୍ରାଣୀଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଗଜପତି, ପାରଳାଖେମୁଣ୍ଡି**  
**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, GAJAPATI**  
**PO/PS- Paralakhemundi, Gajapati, Odisha, 761200, Contact No. 06815- 222325**  
**E- Mail Office: [cdvogajapati@yahoo.in](mailto:cdvogajapati@yahoo.in) , CDVO: [cdvo-gajapati@gov.in](mailto:cdvo-gajapati@gov.in)**

**QUOTATION/TENDER CALL NOTICE FOR ENGAGEMENT OF VEHICLE FOR MVU.**

**Bid Reference No:2275**

**Dated: 12.09.2023**

Sealed Tenders are invited from the intending reputed Travel Agencies / Tour Operators or private individuals who have valid GST Registration for providing the vehicle of required specifications for **“MOBILE VETERINARY UNIT” (MVU)** along with rate of contract to be engaged in 5 blocks of Gajapati district i.e. Gumma, Nuagada, R.Udayagiri, Rayagad & Kashinagar block on monthly hired basis as per the guideline of MVU for the year **2023-24**. The sealed Tenders should reach to the undersigned on or before dt. **27.09.2023** by **3.00PM**. The tenders will be opened on as indicated below in presence of the Bidder or their authorized representatives. The undersigned reserves all rights to reject or cancel any or all Tenders without mentioning any reason thereof.

The application form of tender containing General Bid Information & Term and conditions for Hiring Vehicles etc. can be downloaded from Odisha Govt. website [www.gajapati.nic.in](http://www.gajapati.nic.in) .

The selected bidder for engagement of Vehicle for Rayagad block will be allowed to engage the vehicle from dt.01.12.2023.

**Date of opening of Tender: - dt. 28.09.2023 at 11.00 AM (Opening date may be shifted to any other date in unavoidable circumstances.**

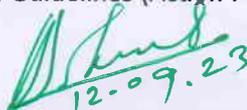
**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

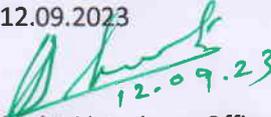
1. The vehicle to be hired is **TUV300/ Bolero/ Sumo Gold/ Ertiga/Scorpio** (the suitable one for MVU work is to be preferred so that it should accommodate minimum three persons excluding driver with all need based equipments). In view of the high pollution through use of Diesel vehicles, it is preferable to hire **BS-IV or BS-VI** Compliant fuel vehicle.
2. The hired vehicle, during period of contract must be in Road Worthy condition, **shall not be more than three years old** from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage, proof of up to date Tax payment etc. which are mandatory for engagement of vehicle. Valid Driving License. of the driver must be available with him all the times. The Department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or losses of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature. He should be non-alcoholic
5. A sum of **Rs.5000/- (Rupees five thousand) only** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Chief District Veterinary Officer, Gajapati payable at SBI, Main branch, Paralakhemundi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hiring charges is to be quoted in general bid information in **Annexure-I** (Excluding fuel). The maximum allowed hiring charges should be equal to or less than **Rs. 31,000/- per month** including GST (As per FDOM no. 30464/F dtd.06.09.2019 & arrive at a lesser cost than the maximum hiring charges prescribed.). The bid containing hiring charges over and above **Rs.31,000/- per month** will be disqualified/ cancelled.
7. The vehicle must achieve a fuel efficiency of 10Kms. per liter.

8. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-I).
9. The Bidder will apply separate bid for each block.
10. The MVU vehicle should remain in the VD/VH campus but in case of security reasons the CDVO may allow the MVU vehicle to stay in the HQ village/town but fuel cost for movement of vehicle to from that place to VD campus will be borne by vehicle owner. In no circumstance vehicle will be allowed to remain outside HQ village/town areas.
11. Vehicle should be kept clean and tidy condition and should have clearly visible registration number in the vehicle.
12. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
13. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
14. Vehicle should be regularly serviced and kept under optimum running condition so as to avoid any breakdown and accidents attribute to lack of maintenance and upkeep. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner/ bidder of the vehicle without compromising the services of Mobile Veterinary Unit.
15. In case of the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other source.
16. The vehicle shall report for duty for entire month.
17. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
18. In case of natural calamity like flood, cyclone, drought, lightening, Heat waves etc., out breaks of disease, Post Mortem of insured livestock, emergency health care services for stray and destitute animals & other livestock emergency services, MVU may be engaged to serve the livestock & to cater the need based service to farmers. Additional fuel cost for such activities shall be borne by the CDVO concerned.
19. The hired vehicles cannot be used for any private/ commercial purpose during the period of engagement, even beyond the official hours. After completion of work in a day, the vehicle should be kept at the disposal of the BVO/ DD, DVH, preferably in the campus of the VD/VH situated at block head quarter.
20. **The Vehicle will be stickered front, back & side showing different flagship programme of the departmental activities in Blue Coloured Background. The Vehicle will be installed with GPRS tracking system. The Vehicle owner disagreed for stickering and installation of GPRS tracking system will be disqualified in Tender. An undertaking should be given by the vehicle owner regarding no objection for installation of GPS tracking device in the concerned MVU vehicle. It is the responsibility of the vehicle owner for good upkeep of the device. The vehicle owner will be held responsible for any damage of the device and monetary recovery will be made from the owner from the monthly hiring charges of the vehicle.**
21. Monthly hiring charges and reimbursement towards cost of fuel (as per actual)/within the stipulated limit as per the Revised Guidelines (Action Plan) of the State Plan Scheme "Mobile Veterinary Unit" for the year 2022-23 of selected bidder will be paid in every succeeding month, as early as possible after submission of bills by the service provider and no advance payment will be made.
22. Vehicle should have functional speedometer.
23. If the services are found to be unsatisfactory, the client shall give one Month notice and terminate the agreement.
24. In case the service provider intends to withdraw the services of vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.

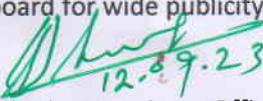
25. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
26. The Bidders/ vehicle owners must attach Xerox copy of all relevant documents for applying the hiring of MVU vehicles.
27. Bidders /Quotationers should indicate **upper limit of hiring charges including GST**.
28. Bidders /Quotationers should bring all original documents for verifications at the time of opening of the sealed tender.
29. During the period of agreement, ownership of the engaged vehicle cannot be changed.
30. **Mobile Veterinary Unit Assistants (MVU Assistants)** will be provided by the vehicle Owners whose vehicles are engaged in MVUs of the concerned block as per the Revised Guidelines (Action Plan) of the State Plan Scheme "Mobile Veterinary Unit" for the year 2022-23.

  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi  
Dated: 12.09.2023

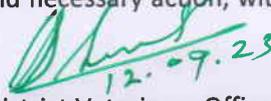
Memo No.2276/ CDVO, Gajapati  
Copy to the office notice board for display.

  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi  
Dated: 12.09.2023

Memo No.2277 (11)/ CDVO, Gajapati  
Copy forwarded to the Block Development Officer, Gumma, Nuagada, R.Udayagiri, Rayagad & Kashinagar /Block Veterinary Officer, Gumma, Nuagada, R.Udayagiri, Rayagad & Kashinagar/ Tahasildar, Gumma, Nuagada, R.Udayagiri, Rayagad & Kashinagar / R.T.O, Gajapati, Paralakhemundi for information and necessary action. They are requested to display the tender in their notice board for wide publicity.

  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi

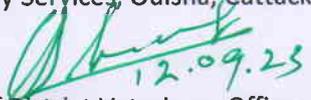
Memo No.2278 /CDVO, Gajapati  
Copy forwarded to Sub- Collector, Paralakhemundi for information and necessary action, with a request to display the notice on the office notice board for wide publicity.

Dated: 12.09.2023  
  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi  
Dated: 12.09.2023

Memo No.2279 (2)/ CDVO, Gajapati  
Copy submitted to the Collector and District Magistrate, Gajapati / Chief Development officer cum E.O., ZP Gajapati for kind information and necessary action.

  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi  
Dated: 12.09.2023

Memo No.2280/ CDVO, Gajapati  
Copy submitted to the Director of Animal Husbandry and Veterinary Services, Odisha, Cuttack for favour of kind information.

Dated: 12.09.2023  
  
12.09.23  
Chief District Veterinary Officer,  
Gajapati, Paralakhemundi

**GENERAL INFORMATION FOR PROVIDING HIRING VEHICLES**

1. Name of Block for providing vehicle:-
2. Registration No. of Vehicle:-
- 3.. Type of Vehicle (AC/Non-AC):-
4. Year of Manufacture:-
5. Model:-
6. Date of registration:-
7. Name & complete address:-  
of the owner of vehicle
8. Valid GST Registration No. :-
9. Fitness Certificate validity:-
10. Permit validity:-
11. Insurance validity:-
12. Pollution control validity:-
13. Name/Address of the Driver:-
14. D.L. No. & Validity of the D.L. of the Driver:-
15. Proposed hire charge of the vehicle per month  
excluding fuel cost :-
16. Rate of fuel consumption/mileage per liter:-
17. Tender Cost Receipt along with No. and Date.
18. EMD amount and BD No. and Dt.
19. Contact number of the Tenderer:-

Mobile No. .... Telephone No. ....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & signature of the Tenderer.**

**TENDER FORM**

From

M/s.....  
.....  
.....

To

The Chief District Veterinary Officer, Gajapati, Paralakhemundi

Sub:-

Tender for supply of Vehicle for Mobile Veterinary Unit

Ref:-

Tender Notice No..... Dt.....

Dear Sir,

In response to your advertisement in the..... Dated..... For supply of Vehicle for Mobile Veterinary Unit for ..... Block for the year 2023-24. I/We, a Travel Agencies / Tour Operators or private individuals hereby tender to supply the vehicle for MVU details in the Annexure-I.

1. I/We agree that this offer shall remain valid for a period of 12 months from the date of issue of engagement order of vehicle, if the offer is withdrawn before the said date, I/we shall be liable for damages to the extent of the percent or my / our tendered value and pay you the same forthwith on demand without protest or demur.

2. I/we hereby agree to abide by and fulfill the terms and conditions set out in the INVITATION TO TENDER INSTRUCTIONS TO TENDERERS CONDITIONS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this Tender and I/we return herewith all these documents attested on each page in token of my / our acceptance thereof.

3. I/we hereby further agree to notify the Chief District Veterinary Officer, Gajapati at any time whether before or after acceptance of my / our Tender any change in the address and or constitution of my / our firm / association / syndicate either by death or retirement of any partner or by the admission of a new partner of member or otherwise (this clause shall apply where tenderer is a firm / association or syndicate)

4. I/we hereby declare that this tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

In presence of

Signature of the Tenderer.

1. Signature of witness

Address.....  
.....  
.....

Seal of Tenderer

Full Address.....  
.....  
.....

2. Signature of witness

Address .....  
.....  
.....

Telephone No.....

Mobile No.....

Fax No. ....

**LIST OF DOCUMENTS ENCLOSED IN THE TENDER.**

1.....

2.....

3.....

4.....

5.....

6.....

7.....

8.....

9.....

10.....