

COLLECTORATE & DIST. MAGISTRATE, GAJAPATI
(Social Welfare Section)

TENDER CALL NOTICE

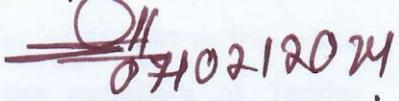
L.No. 168 / SW.XI- /2024

Date: 07/02/2024

Sealed Tenders in prescribed formats are invited from intending registered firms / Agencies for printing, transportation and installation of Tin Boards at all 149 Panchayat Offices of Gajapati District.

The tender paper containing detailed terms and conditions, EMD other statutory requirement of MULTI COLOURED PRINTED TIN BOARDS can be downloaded from District Website <http://www.gajapati.nic.in>. The cost of tender paper is Rs.2000/- (Rupees Two thousand only). Tender paper completed in all respect with all necessary documents, EMD along with non-refundable DD amounting to Rs.2000/- (Rupees Two Thousand) only drawn in favour of D.S.W.O., Gajapati payable at SBI, Paralakhemundi, Gajapati should reach in sealed cover to the DSWO, Gajapati on or before 19.02.24 by 5.00 PM. The sealed tender will be opened on 20.02.2024 at 11.00 AM by the undersigned in his office in presence of the tenderers or their authorized agents as the case may be.

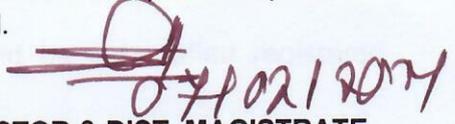
The tenders received beyond the scheduled time and date shall be rejected. The undersigned reserves the right to reject / cancel any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


COLLECTOR & DIST. MAGISTRATE.

Memo No. 169 SW/

Date: 07/02/2024

Copy to the Office Notice Board/ the DIO, Gajapati with a request to upload the notice in the District Website for information of all concerned.

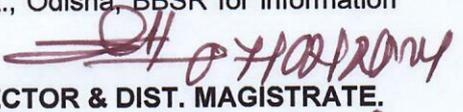

COLLECTOR & DIST. MAGISTRATE.

Memo No. 170 SW/

Date: 07/02/2024

Copy to CDO-cum-E.O, Zilla Parisada, Gajapati /PA-ITDA/ Sub-Collector, Paralakhemundi / All BDO/ All CDPOs of Gajapati District/ DIPRO- Gajapati / GM-DIC, Gajapati / CSO, Gajapati / CDMO, Paralakhemundi for information with a request to place the notice in their notice board.

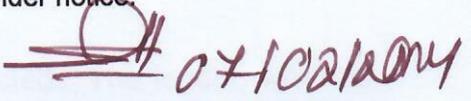
Copy to Additional Secretary to Govt., W&CD Dept., Odisha, BBSR for information and necessary action


COLLECTOR & DIST. MAGISTRATE.

Memo No. 171 SW/

Date: 07/02/2024

Copy to The Editor, SAMBAD for publication of the tender notice.


COLLECTOR & DIST. MAGISTRATE.

DETAILED TENDER NOTICE & TERMS AND CONDITIONS FOR PRINTING OF MAMATA TIN BOARD FOR GAJAPATI DISTRICT DURING THE YEAR 2023-24

1. Sealed tenders are invited from the intending registered agencies for printing and installation of Multi Coloured Printed Tin Boards at Panchayat Offices of Gajapati District.
2. The tender paper containing details terms and conditions, EMD, Specification for preparation of TIN board, statutory requirement of printing, transportation and installation of Tin Boards at Panchayat Offices of Gajapati District can be downloaded from the District Website <http://www.gajapati.nic.in>. The tender documents must accompanied with DD amounting to Rs 2000/- (Rupees two thousand) only in favour of DSWO, Gajapati payable at SBI, Paralakhemundi.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Gajapati on or before 19.02.2024 by Registered post only.
4. The Tender will be opened on 20.02.24 at 11.30 AM in the office chamber of Collector, Gajapati in presence of the members of Tender committee and tenderers or their authorized representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The intending registered agencies should be a bonafied registered body having valid Registration Number.
6. The organization should be a valid PAN/TIN holder having valid GST Registration and Number.
7. It should not a blacklisted organization by any Govt. Organisation. A declaration to that effect be given in stamp paper by the tenderer.
8. Rates should be quoted inclusive of GST charges, other charges including printing cost, delivery charges, installation charges etc.
9. The District Administration will have no liability regarding transportation, loading and unloading of materials indent for & installation to the designated places in good condition. The defective or damaged printed materials if any will be replaced by the organization.
10. Conditional tenders are liable to be rejected. The tender, which is not as per specification

11. If the successful bidder fails to supply within the stipulated period i.e. 15 days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.

12. Under no circumstances the successful tenderer shall appoint sub-contractor or sub lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.

13. The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.

14. Part quotation of specified quantity of an item will be rejected.

15. The tender has been invited under two bid system i.e Technical Bid and Financial Bid at Annexure-1 & Annexue-2 respectively. The interested agency are advised to submit two separate sealed envelopes super scribing "Technical Bid" and "Financial Bid" FOR PRINTING AND INSTALLATION OF MAMATA TIN BOARD FOR GAJAPATI DISTRICT DURING THE YEAR 2023-24. Both Sealed envelope should kept in a third sealed envelope Super Scribing "TENDER FOR PRINTING AND INSTALLATION OF MULTI COLOURED TIN BOARDS AT 139 PANCHAYAT OFFICES OF GAJAPATI DISTRICT".

16. Bidders who qualify Technical bid will eligible to participate in Financial Bid.

17. The successful bidder will deliver and install the tin boards at Panchayat Offices of Gajapati District within 15 days from the date of receipt of order.

18. The tender must be accompanied with Earnest Money to the tune of Rs. 35000/- (Rupees Thirty five thousand) only in shape of Demand Draft in favour of District Social Welfare Officer, Gajapati. Tenders without Earnest Money will be liable for rejection. EMD in the form of Cash/ Cheque shall not be accepted. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit. The security deposit shall be returned on successful completion of the whole work.

19. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalised. Incase successful tenderer refused to supply & printing the materials after acceptance of his tender, the Earnest Money deposited by him will be liable for forfeiture.

20. No advance payment will be made to the successful bidder. The Final payment will be made to the bidder on submission of the claim bills along

with Geo tagged photographs directly to the DSWO, Gajapati for payment, after successful completion of the work.

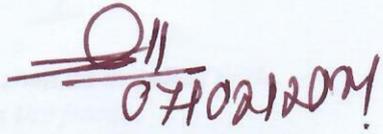
21. In case of disputes about the quality, the Collector or his authorised representatives will cause an enquiry and take suitable action including debarment against the supplier.

22. Tender received after the stipulated date and time or without sample shall be liable for rejection.

23. The tenderer has to sign in each of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.

24. The successful tenderer shall be required to print, supply and has to install the Tin board at every Panchayat/ any other office of the District only as per the number of tin board to be suggested by this office.

25. The authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

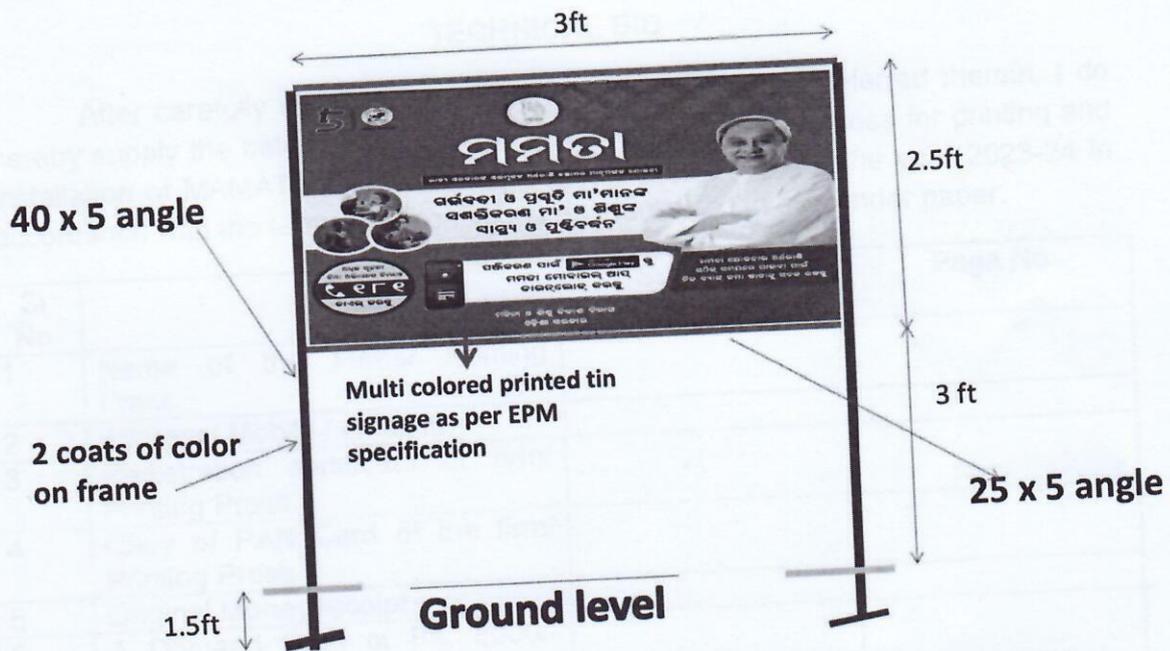

Collector & District Magistrate.

I do agree and abide by the above terms and conditions

Signature of the tenderer with seal

Date:

MAMATA BOARD WITH FRAME SPECIFICATION



The angle used shall be of Tata/ Jindal make , the structure shall be installed with cement grouting for long life. The boards shall be riveted on the frame.

A. The specification of MAMATA Tin Board

- Tin Board Size : 3ft. x 2.5 ft. (7.54 sq. ft.)
- The angle used shall be of Tata/Jindal Make.
- Made out of Tin Board of 0.20 mm thick as per I.S 1993/93
- 5 Times pre-printing chemical treatment.
- 4 times multi coloured printing.
- Transparent coating and Heat treatment at 200⁰C after each operation.
- Punching hole of diameter not more than 2 mm at each corner and at the midpoint of each size of Board of length 3 ft. are to be provided. All total of punching holes are to be provided in each board.
- MS Angle Frame (as per drawing) including Fabrication, fixing of Signage of Frame, 2 coats of Colour on Frame
- Installation at various Panchayat Office Locations by special concrete grounding up to 1.5 ft. underground surface.
- Quantity to be prepared- 149 nos

ANNEXURE-1**TECHNICAL BID**

After carefully examination of the tender specification referred therein, I do hereby supply the below information to execute the tender process for printing and installation of MAMATA Tin Board for Gajapati District during the year 2023-24 in accordance with the terms and conditions as mentioned in the tender paper.

Sl No	Unit	Submitted (Yes/No)	Page No
1	Name of the Firms/ Printing Press		
2	Address/ Mobile / email ID		
3	Registration certificate of firm/ Printing Press		
4	Copy of PAN Card of the firm/ Printing Press		
5	Original Money receipt		
6	A Demand Draft of Rs. 5000/- (Rupees five thousand) only as EMD from any Nationalised Bank payable at SBI, Paralakhemundi in favour of the District Social Welfare Officer, Gajapati		
7	DIC Registration		
8	Income Tax registration and update IT returns		
9	Attested copy of GST/VAT valid registration clearance and up to date tax payment clearance		
10	Documents of any past experience of printing and supply of the material to Govt. organisation (copy to be submitted)		
11	Whether all documents submitted duly signed by the authorised signatory of the Organisation		

I, Sri /Smt.....Proprietor of..... do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of Tenderer With seal

ANNEXURE-2**FINANCIAL BID**

After careful examination of the tender specification referred therein, I do hereby tender to execute the under mentioned printing and installation of MAMATA Tin Board at every Panchayats of Gajapati District for the year 2023-24 in accordance with the conditions as noted below in consideration of payment being made at the rate specified in the following schedule.

Sl No	Description of Tin Board to be install	No. of Tin Board to be install at Panchayat level	Quoted rate per Tin Board (in Rs.) including GST, transportation and installation
1	3ft. x 2.5 ft. Tin Signage as per EPM specification- Rs.265.125	149	
2	MS Angle Frame (as per drawing) including Fabrication, fixing of Signage of Frame 2 coats of Colour on Frame- Rs.2600.00		
3	Delivery at Block level (Single Point)- Rs.400.00		
4	Installation at various Panchayat Office Locations by special concrete grounding up to 1.5 ft. underground surface- Rs.1000.00		
5	Sum Total of Basic Cost- Rs.4265.00		
	Additional GST charges @18% extra- Rs. 768.00		
	Grand Total per Tin Board- Rs. 5033.00		

I, Sri/Smt..... Proprietor of..... do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of Tenderer with Seal