



ବନଖଣ୍ଡ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ , ପାରଳାଖେମୁଣ୍ଡି ବନଖଣ୍ଡ

**OFFICE OF THE DIVISIONAL FOREST  
OFFICER, PARALAKHEMUNDI DIVISION**

E-mail – [dfo.parlakhemundi@odisha.gov.in](mailto:dfo.parlakhemundi@odisha.gov.in)



Tender Call Notice No. 03 /Dated 1<sup>st</sup> June-2024

Sub:- Tender Call Notice for supply of Fibre Net (Tree Guard) under MGNREGS Avenue plantations raised in Paralakhemundi Forest Division

Sealed tenders are invited from reputed Dealer / Manufacturer / individuals for supply of good quality Fibre Net (Tree Guard) of up to **10,000 (Ten thousand nos. of size 6' Feet x 5' Feet x 400 GSM)** as required at various locations in Paralakhemundi Forest Division during the year 2024-25. The tender application form shall be obtained from the O/O- the DFO Paralakhemundi Forest Division on working days from **10.00 AM to 5.00 PM** from **12.06.2024 to 26.06.2024** on payment of **Rs.2,500/-** in shape of non refundable Demand Draft drawn in favour of Divisional Forest Officer, Paralakhemundi Forest Division payable at Paralakhemundi. The last date for submission of sealed tender by Regd. Post/Speed Post/ By hand is **26.06.2024 up to 5.00 PM**. Only the Technical bids shall be opened at **11.00 A.M of 27.06.2024** in presence of the bidder or his authorized representatives in the office of the undersigned. The financial bids shall be opened after evaluation of the technical bids by the Tender Selection Committee. Final Selection of the bidder shall be done based on quality and cost of the materials. The undersigned reserves the right to reject any or all tender without assigning any reason thereof. The undersigned reserves the right to increase or decrease the number of tree guards required without assigning any reason thereof.

  
Divisional Forest Officer,  
Paralakhemundi Division

**TENDER DOCUMENT**

**FOR SUPPLY OF FIBRE SQUARE NET TO PARALAKHEMUDI FOREST DIVISION,  
PARALAKHEMUNDI, DIST-GAJAPATI, ODISHA FOR THE YEAR 2024**

It has been decided to procure **Fibre Net** (Tree Guard) of approved quality by inviting sealed tenders. The Dealer/Manufacturer/ Individuals or Persons expressing interest shall procure the tender application Form from the O/o the Divisional Forest Officer Paralakhemundi Forest Division or can be downloaded from (<https://forest.odisha.gov.in> , <http://gajapati.nic.in>) on any working day from **10:00 AM to 05:00 PM from 12.06.2024 to 27.06.2024**. The Cost of the Tender paper of **Rs. 2,500/-** only shall be deposited in shape of Demand Draft drawn in favour of the Divisional Forest Officer Paralakhemundi Forest Division payable at Paralakhemundi while submitting the tender.

The tenderer has to furnish all required documents & rate of the material, Taxes separately in the application form. The tenderer has to submit the technical bid and financial bid in two separate closed covers.

**Eligibility: -**

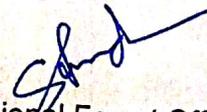
1. The invitation to participate in the Tender Document is open to Original Fibre Net (Tree Guard) producers.
2. The Tenderer must not have been banned or black listed by any Government organization.
3. There must not be any adverse action pending against the Tenderer

**SALE OF TENDER DOCUMENT- 12.06.2024 To 26.06.2024**

**LAST DATE FOR SUBMISSION OF SEALED TENDER DOCUMENT- 26.06.2024 by 05.00 PM**

**OPENING OF TECHNICAL BID- 27.06.2024 BY 11.00 AM**

**OPENING OF FINANCIAL BID- AFTER APPROVAL QF TECHNICAL BID BY THE TENDER SELECTION COMMITTEE**

  
Divisional Forest Officer,  
Paralakhemundi Division

## Terms & Conditions:

1. The Tenderer has to attach EMD of Rs 30,000/ (Rupees thirty thousand) Only in shape of Demand Draft purchased from any Nationalize Bank in favour of Divisional Forest Officer Forest Paralakhemundi Division payable at Paralakhemundi along with the tender otherwise their bid shall not be qualified for the tender The EMD shall be refunded to unsuccessful bidders.
2. The successful tenderer shall furnish a security deposit @5% of the total bid amount duly pledged in favour of the Divisional Forest Officer Paralakhemundi Forest Division in shape of Demand draft only drawn on any nationalized bank payable at Paralakhemundi This Security deposit of the successful tenderer shall be retained at Paralakhemundi Forest Division & shall be returned after completion of the delivery of the materials. If the tenderer fails to deliver the required quantity of the Fibre Net (Tree Guard) of agreed quality in time as per agreement, then the security deposit shall be forfeited to Govt
3. The tenderer or his authorized representative shall produce a sample piece 6' x 5' of their materials before the tender selection committee
4. The Technical bid only shall be opened on **27.06.2024**. The Tender Selection Committee may inspect the Fibre Net (Tree Guard) production site mentioned by the bidder for on the site evaluation and sample collection. The date of opening of Financial Bid shall be communicated through the Notice Board of Division Office.
5. The Fibre Net (Tree Guard) production unit should be within Odisha State.
6. The Tenderer shall execute an agreement with the Divisional Forest Officer, Paralakhemundi Forest Division in line with the terms and condition laid out in the tender document
7. The Tenderer shall deliver the Fibre Net (Tree Guard) at the approved sites within the period as per agreement.
8. The material should be delivered at different Range Head Quarters of Paralakhemundi Division and proper counting will be made in **presence of the Forest Range Officer In charge of the Range & taking counter signature on Challan Copy**.
10. The price quote of materials furnished in the bid document shall be inclusive of Taxes transportation and other handling charges for delivery at different range head quarters of Paralakhemuni division.
11. All payments to the Tenderer including EMD and Security Deposit shall be adjusted after completion of delivery of approved quality Fibre Net (Tree Guard).

12. The rate of successful bidder will be valid up to 31.03.2025 or next call/ tender call
13. All the dispute shall be subjected to the jurisdiction of civil courts situated at Paralakhemundi Town.
14. The payment will be made after receipt of funds from the competent authority
15. At the time of payment of bills in the income TAX and other Taxes liable to deducted if any shall be deducted at source as per Govt. rules and guidelines as may be prevailing at the time of payment.
16. All documents and Original tender paper with Form No. A and B should be signed by the Tenderer.
17. The bidding process would be a two bidding system.  
Technical bid and financial Bid.

**Technical Bid :-**

The Bidder should satisfy all the eligibility criteria as mentioned in the table above. Technical Committee will evaluate the quality of the sample submitted during the tender process.

The sample submitted would be checked for its tensile strength and the sample would be sealed in front of all the participants and signature would be taken from the participants of the tender process.

The following marks would be awarded for the weight method of tensile strength testing of the sample.

**Max weightage is 70 %.**

Weight Holding capacity	Weightage
<7kg	40%
7-9 kg	50%
9-12kg	60%
>12 kg	70%

**Financial BID :-**

**After the technical bid Financial Bid would be opened.**

**The bidder with least quote would be provided maximum of 30% Weightage.**

**Percentile would be taken with the bidder with least quote and multiplied with the marks secured in the technical bid.**

**Bidders would be Selected based on the Maximum marks secured in both Technical and Financial Bid.**

**DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPER**

1. Original Demand Draft for **Rs.2,500/-** in support of payment of cost of Tender Paper or money receipt issued from Paralakhemundi Forest Division in this regard.
2. Demand Draft of **Rs. 30,000/-** only in Original being the EMD of the total financial bid amount as per item no 1 of Term and Condition.
3. Copy of Valid Sales Tax Registration Certificate.
4. Copy of valid PAN Card
5. Copy of VAT/ GST Clearance Certificate for the year 2021-22 to 2023-24.
6. Income Tax Clearance Certificate for the year 2021-22 to 2023-24.
7. A certificate from any authorized Laboratory regarding the quality of the Fibre Net (Tree Guard) to be produced by the Tendering Dealer/ Manufacture/ Supplier/ Individual
8. Copy of Work order of similar nature of work completed earlier from Gov. Department / Govt. undertaking, if any.
9. Copy of Certificate for Authorized Dealer/ Manufacturer/ Supplier/ Individual

Place:

Date:

Signature of the Tenderer

**FORM-A**  
**TECHNICAL BID FOR SUPPLY OF FIBRE SQUARE NET DURING 2024-25 TO**  
**PARALAKHEMUNDI FOREST DIVISION, PARALAKHEMUNDI**

1. Name of the Bidder/Organization

2. Detailed Address of Bidder

3. E mail ID \_\_\_\_\_

4. Telephone/Mobile No \_\_\_\_\_

5. PAN No. \_\_\_\_\_

6. SRIN/TIN /GST No. \_\_\_\_\_

7. Period of clearance of VAT/GST. \_\_\_\_\_

8. Detail address of the Fibre Net (Tree Guard) production site/Unit.

9. Annual turnover of Fibre Net (Tree Guard) (in MT) of the tendering Agency/  
Organization

10. Present Capacity of the bidder to supply Fibre Net (Tree Guard ) (in MT)

Sl No	Name of the site of stock of Fibre Net (Tree Guard)	Quantity of Fibre Net (Tree Guard) available (in MT)	Capacity of the Tenderer to supply Fibre Net (Tree Guard) within 15 days time period (in MT)
1			
2			
3			

11. The Specification details of the Fibre Net (Tree Guard) be submitted by the  
Tenderer

Certified that the information provided above is true and the organization has never been  
debarred or black listed by any Government Organization.

Date:

Place:

Name & Signature of the Tenderer

FORM-B

FINANCIAL BID FOR SUPPLY OF FIBRE SQUARE NET DURING 2024-25 TO  
PARALAKHEMUNDI FOREST DIVISION, PARALAKHEMUNDI

1. Name of the Bidder/Organization:-
2. Detailed Address of Bidder:-
3. E-mail ID:-
4. Telephone/Mobile No.:-
5. Unit Cost of Fibre Net (Tree Guard) of (Size 6 X 5) of 400 Gsm (in Rs):-
6. Admissible Tax per unit cost of material (in Rs):-
7. Transport Charges of Fibre Net (Tree Guard) to the Range  
Headquarter (in Rs):-
8. Total (SI No.5+6+7) unit cost of Fibre Net (Tree Guard) (inclusive of  
all) (in Rs):-
9. Total Financial bid amount for 10,000 nos. Fibre net (Tree Guard).
10. Amount of EMD in shape of demand draft enclosed-

Certified that the information provided above is true to the best of my knowledge

Date:

Place:

Name & Signature of the Tenderer