

**DISTRICT EDUCATION OFFICE, GAJAPATI**

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VII (MSP) 02/2024 (MO SCHOOL)

Notice no:- 4549

Date:- 22/08/2024

**Expression of Interest (EOI)**

**For short listing of agency for, Badges, ID-Card, Coupons, Certificates**

Quotation/Expression of Interest (EOI) is invited from intending reputed agency to provide , Batches, ID-Card, Coupons, Certificates in **District Level felicitation ceremony of Gajapati District** for Mukhyamantri Shikshya Puraskar under S&ME Dept. in coordination with Mo School Abhiyan, Govt. of Odisha scheduled to be organised in which approximately 1000 students/Officials will participate. Interested agencies having valid GST certificate may offer their Expression Of Interest quotation in sealed envelope latest by **28-08-2024 by 02:00 PM** which will be opened by District Level Committee on the same day at **05:00 PM** at **Collectorate, Gajapati**. The bidders may remain present or send their authorised representative while opening of Expression of Interest or quotation. The EOI in sealed cover are to be dropped in the box placed in the office of **District Education Officer, Gajapati** during office hours on working days even on holidays and any proposal received after due date will not be entertained. The authority reserves the right to cancel/modify any or all quotations in part or whole without assigning any reason thereof.

**Venue: Gajapati Stadium , Paralakhemundi**

**Date-05.09.2024**

**Time- 09 Am to 04.00 PM**

**Scope of Work:**

1. For smooth management of Felicitation Ceremony for awardees, Badges ----numbers, ID-Card -- numbers, Coupon----numbers, Certificates-----numbers are required for awardee/participant/ Officials in different categories.
2. The agency must have experience of organizing programs for 3000 participants in the past.

**Evaluation process:**

The agencies are to submit all the documents mentioned above including the attached format with quoted price for evaluation of the EOI. After evaluation, the agency will be finalized by the Committee with due negotiation if required.

**a. Documents to be submitted by the Agency :**

GST Registration Certificate

PAN Card

Experience certificate if any (optional)

**b. Penalty:**

If the quality of the, Badges, ID-Card, Coupons, Certificates are found unsatisfactory during the event then @ 20% of the bill amount will be deducted as per the decision of the Committee.

**By the Order Collector-cum-Chairman, DLC, Mo School, Gajapati.**

**DEO - CUM -DPC ,SS ,GAJAPATI**

**Memo No-** 4550

**Date-** 22/08/2024

Copy submitted to the SPD, OSESPA-cum-Member secretary, MSAPS, Bhubaneswar for favour of kind information.

  
**DEO - CUM -DPC ,SS,GAJAPATI**

**Memo No-** 4551

**Date-** 22/08/2024

Copy to the notice board of Collector, GAJAPATI /CDO-cum-EO- Zilla Parishad, GAJAPATI/ District Education Officer, GAJAPATI for information of all concerned.

  
**DEO - CUM -DPC, SS,GAJAPATI**