

DISTRICT EDUCATION OFFICE, GAJAPATI

E-mail:- deogajapati10@gmail.com

VII (MSP) 02/2024 (MO SCHOOL)

Notice no:- 4558

Date:- 22/08/2024

Expression of Interest (EOI)

For short listing of agency for Tent, chairs & Gate Arrangement Service

Quotation/Expression of Interest (EOI) is invited from intending reputed Tent Owners to provide tent (1000 Sq.), 1000 Fibre chairs, Dining (1000 sq. ft.), walling (1250 Sq. ft.), stall & gate in **District Level felicitation ceremony of Gajapati District** for Mukhya Mantri Shikhya Puraskar under S&ME Dept. in coordination with Mo School Abhiyan, Govt. of Odisha scheduled to be organised in which approximately 1000 students/Officials will participate. Interested tent owners having valid GST certificate may offer their Expression Of Interest quotation in sealed envelope latest by **28-08-2024 by 02:00 PM** which will be opened by District Level Committee on the same day at **05:00 PM** at **Collectorate, Gajapati**. The bidders may remain present or send their authorised representative while opening of Expression of Interest or quotation. The EOI in sealed cover are to be dropped in the box placed in the office of **District Education Officer, Gajapati** during office hours on working days even on holidays and any proposal received after due date will not be entertained. The authority reserves the right to cancel/ modify any or all quotations in part or whole without assigning any reason thereof.

Venue: Gajapati Stadium , Paralakhemundi

Date-05.09.2024

Time- 09 Am to 04.00 PM

Scope of Work:

1. For smooth management of Felicitation Ceremony for awardees tent & gate services with coverage of 1000 pupils/Officials is required with sitting arrangement under the tent having 1000 chairs. The details are attached in a separate sheet attached herewith as Annexure-I.
2. The agency must have experience of organizing programs for 3000 participants in the past.

Evaluation process:

The Tent owners are to submit all the documents mentioned above including the attached format with quoted price for evaluation of the EOI. After evaluation, the Tent owner will be finalized by the Committee with due negotiation if required.

A. Documents to be submitted by the Agency :

1. GST Registration Certificate
2. PAN Card
3. Experience certificate if any (optional)

B. Penalty:

If the quality of the tent, chairs and gate services found unsatisfactory during the event then @ 10% of the bill amount will be deducted as per the decision of the Committee.

**By the Order Collector-cum-Chairman, DLC,
Mo School, GAJAPATI.**


22-8-24
DEO - CUM-DPC, SS, GAJAPATI

Memo No- 4559

Date- 22/08/2024

Copy submitted to the SPD, OSESPA-cum-Member secretary, MSAPS, Bhubaneswar for favour of kind information.

DEO – CUM -DPC ,SS ,GAJAPATI

Memo No- 4560

Date- 22/08/2024

Copy to the notice board of Collector, GAJAPATI /CDO-cum-EO- Zilla Parishad, GAJAPATI/ District Education Officer, GAJAPATI for information of all concerned.

DEO – CUM -DPC, SS,GAJAPATI

Tent arrangement at event venue point				
SL. No.	Items description	Tent area	Quoted price per unit per day (in Rs.)	Total price
1	Water proof strong built Tent with sitting arrangement under the tent	to accommodate 1000 persons (approx. 10000sq.ft.)		
2	Fibre Chair	1000		
3	Net mating on sitting space and entire tent area	As required		
4	Gate	1		
Total Amount				
GST @18%				
Grand Total Amount				

DEO – CUM -DPC ,SS ,GAJAPATI