

DISTRICT EDUCATION OFFICE, GAJAPATI

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VII (MSP) 02/2024 (MO SCHOOL)

Notice no:- 4561

Date:- 22/08/2024

Expression of Interest (EOI)

For short listing of agency for Mementos

Short quotation/Expression of Interest (EOI) is invited from intending reputed agency to provide wooden mementos with content printed there on for **District Level felicitation ceremony** for Mukhya Mantri Shikhya Puraskar under S&ME Dept. in coordination with Mo School Abhiyan, Govt. of Odisha scheduled to be organized in which 770 approximately participants/awardees will participate. Interested agency having valid GST certificate may offer their quotation in sealed envelope latest by **28.08.2024 up to 02.00 PM** which will be opened by District Level Committee, Mo School, Gajapati on the same day at **05.00 PM** at **Collectorate, Gajapati**. The bidder may remain present or send their authorized representative while opening of quotation. The EOI in sealed cover is to be dropped in the box placed in the office of the District Education Officer, Gajapati during office hour on working days and even on holidays and any proposal received after due date will not be entertained. The authority reserves the right to cancel/modify any or all quotations in part or whole without assigning any reason thereof.

Scope of Work:-

For smooth management of Felicitation Ceremony for awardees, the wooden mementos approximately for 770 numbers in different categories.

Criteria of Applicable Agency:-

1. Manufacturers of awardees/Trophies, wooden Mementos with MSME production certificate. With content printed flat bed.
2. Udyam Adhar & MSME registration is mandatory.
3. Adequate experience in designing custom made trophies and must have designed products for prestigious National/International events
4. Mementos size should not be less than 10 inches

Evaluation Process:-

The agencies are to submit all the documents mentioned above including the attached format with quoted price for evaluation of the EOI. After evaluation, the agency owner will be finalized by the committee with due negotiation if required.

Document to be submitted by the Agency:-

1. GST Registration Certificate, 2. PAN Card

Penalty:-

If the quality of the mementos is found unsatisfactory on supply then @ 20% of the bill amount will be deducted as per the decision of the committee.

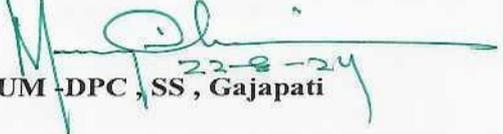
By the Order Collector-cum-Chairman,
DLC, Mo School, Gajapati.


DEO – CUM -DPC ,SS ,Gajapati

Memo No- 4562

Date- 22/08/2024

Copy submitted to the SPD, OSESPA-cum-Member secretary, MSAPS, Bhubaneswar for favour of kind information.


DEO - CUM -DPC , SS , Gajapati

Memo No- 4563

Date- 22/08/2024

Copy to the notice board of Collector, Gajapati /CDO-cum-EO-Zilla Parishad, Gajapati/
District Education Officer, Gajapati for information of all concerned.


DEO - CUM -DPC , SS , Gajapati