



ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଗଜପତି, ପାରାଳାଖେମୁଣ୍ଡି
COLLECTORATE, GAJAPATI, PARALAKHEMUNDI
(ସାମାଜିକ ସୁରକ୍ଷା ଓ ଭିକ୍ଷମ ସଶକ୍ତିକରଣ ଉପବିଭାଗ)

TENDER CALL NOTICE

No. 1341 /SS

Dated: 22/10/2024

Sealed Tenders in plain paper are hereby invited separately from the intending CGST/SGST registered Firms/Suppliers/Companies/Manufacturers etc. for supply of e Rickshaw for the purpose of self employment of Persons with Disabilities. The detailed specification for supply of e-Rickshaw is enclosed in Annexure-A.

The Tender Papers containing detailed Terms and Conditions and others statutory requirements, etc. can be downloaded from the District Website: www.gajapati.odisha.gov.in. The EMD of Rs. 15,000/- (Rupees fifteen thousand) only which is refundable shall be submitted along with the Tender papers in shape of BD. The Tender Papers complete in all respect along with other required documents should reach in Sealed Cover to the DSSO, Gajapati on or before 11.11.2024 (By 01.00 PM) by Registered/Speed Post only. The Tender shall be opened on 12.11.2024 (11.00 AM) by the Collector, Gajapati/the Officer authorized by Collector in presence of the members of District Purchase Committee and the Tenderers or their authorized representatives. The Tender received beyond the scheduled date & time and incomplete tenders shall not be taken in to consideration. **On the head of the cover, "Submission of Tender Documents for providing E-Rickshaw" should be mentioned.**

The undersigned reserves the right to reject or cancel any or all the Tenders without assigning any reasons thereof.


COLLECTOR, GAJAPATI

 Collector Gajapati

1342
Memo No. /SS

Dated:- 22/10/2024

Copy to Notice Board of Collector Office, Gajapati and Notice Board of this office for wide publication of the notice.

Copy to ADM, Gajapati/CDO-cum-Zilla Parisad, Gajapati /RTO, Gajapati/all District Level Officers of Gajapati District for information. They are requested to display the Tender call notice in their notice boards for wide publicity.

Copy to DSSO of all districts for information. They are requested to display the Tender call notice in their notice boards for wide publicity.

Copy to all BDOs, Executive Officer, Kashinagar NAC, Executive Officer, Paralakhemundi Municipality and Tehsildars of this district for information. They are requested to display the Tender call notice in their notice boards for wide publicity.

1343
Memo No. /SS

COLLECTOR, GAJAPATI
Collector Gajapati

Dated:- 22/10/2024

Copy to the D.I.O, N.I.C, Gajapati with a copy of the detailed terms and conditions of the tender call notice for hoisting the same in the District Websites.

COLLECTOR, GAJAPATI
Collector Gajapati

Terms and Conditions

1. Last date of receipt of Tender is 11.11.2024 till 01.00 PM and will be opened on 12.11.2024 at 11.00 AM in the Conference hall-02, Collectorate, Gajapati.
2. The tender papers should be filled up properly and legibly without any correction, overwriting and must be typed neatly.
3. The bidders/suppliers shall prominently mention warranty/free services. The Catalogue of the E-Rickshaw shall be enclosed.
4. Rates to be quoted are per unit of items which is inclusive of all taxes at Annexure-E and delivery at O/O the District Social Security Officer (DSSO), Gajapati, Odisha on or before 01 Month of receipt of contract/award. Payment cost of Registration and Insurance shall be borne by the DSSO, Gajapati out of DMF, Gajapati.
5. A three days training shall be imparted by the Mechanical/technical Engineer by the firm to the beneficiaries for its use and operations.
6. Battery operated vehicle must have been certified by the authorized motor vehicle certification agency i.e. ARAI, ICAI etc. and must have minimum turnover 10 Lakh Per annum for each financial year.
7. Computerized design of vehicle design showing vehicle dimension, sitting arrangements, brakes along with electrical wiring diagram, transmission layout as approved by the authorized motor vehicle certification agency should be attached.
8. 60% payment shall be made after complete supply of the E-Rickshaw as per the specification after due verification of the Purchase Committee, 25% shall be released after completion of Registration and Insurance Process and final payment of 15% shall be paid after completion of Warranty Period.
9. Attested Copies of CGST/IGST/ISO Registration No. or clearance certificate valid upto March-2024 should be furnished with the tender paper. Also submit latest GSTR-3B return certificate.
10. The Bidder should attach last three years Audit Report, CGST/SGST Clearance Certificate and IT Return. Financial Turnover Certificate from CA should be attached in form annexed at Annexure-B.
11. The Bidders should submit a self declaration as "Not Blacklisted", Debarred from Govt. and Not committed any offence under PCA Act,1988 and IPC (BNS) in prescribed format attached at Annexure-C.
12. The Bidders after selection shall agree to provide free home service for any problem of the vehicle in free of cost for a period of one year.
13. The bidders should submit PowerPoint presentation along with physical verification before the selection procedure.

14. The bidders should have prior experience for supply of materials to Govt./Govt. undertakings institutions.
15. The Bid having lowest price shall be accepted. The authority reserves the right to negotiate with the tenderers.
16. The authority along with the purchase committee member will select the item basing on the easy accessibility of PwDs.
17. The tender is valid for financial year 2024-25 and 2025-26.
18. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.


COLLECTOR, GAJAPATI


Collector Gajapati

Form 1: Bid Form (Covering Letter)
(To be submitted along with supporting documents, if any)

(On Bidder's Letter-head)

Reference No.

Date

To

The Collector, Gajapati

Paralakhemundi

Ref: Your Tender Call Notice No. Dated _____.

Sir/Madam

Having examined the above mentioned Tender Document, I/we, the undersigned, hereby submit Techno-Commercial and Financial Bid (Price Schedule) for supplying Goods and incidental Works/ Services in conformity with the said Tender Documents.

I/We are submitting this bid on our behalf, and there are no agents/ dealers involved in this tender, and hence no agency agreement or payments/commissions/ gratuity is involved, Our company information and related documents are submitted in Form (Bidder Information).

I/We hereby certify that our company is established, and reputed manufacturers with factories which are fitted with modern equipment and where the production methods, quality control, and testing of all materials and parts manufactured or used by us shall be open to inspection by the representative of the Procuring Entity.

I/We comply with all the eligibility criteria stipulated in this Tender Document, and the relevant declarations are made along with documents. We fully meet the qualification criteria stipulated in this Tender Document, and the relevant details are submitted along with documents.

I/We offer to supply the subject Goods of requisite quality and within Delivery Schedules in conformity with the Tender Document.

I/We hereby offer to perform the Services at our lowest prices and rates mentioned in the separately uploaded Price-Schedule. It is hereby confirmed that the prices quoted therein by us are based on terms of delivery and delivery schedule confirmed by us, Cost break-up of the quoted cost, showing inter-alia costs (including taxes and duties thereon) of

all the included incidental Goods/ Works considered necessary to make the proposal self-contained and complete, has been indicated therein, based on the terms and mode of payment as stipulated in the Tender Document. We have understood that if we have quoted deviating any of the terms and mode of payment, our bid is liable to be rejected as non responsive and the prices in this offer have been arrived at independently, without restricting competition, any consultation, communication, or agreement with any other bidder or competitor. The prices in this offer have neither been nor shall be knowingly disclosed by us, directly or indirectly, to any other bidder or competitor before bid opening or contract award unless otherwise required by law. We have understood the complete terms and conditions of the Tender Document. We accept and comply with these terms and conditions without reservations.

I/We agree to keep our bid valid for acceptance for a period upto as required in the Tender Document or for a subsequently extended period, if any, agreed to by us and are aware of penalties in this regard stipulated in the Tender Document in case we fail to do so.

I/We confirm that we have not changed/ edited the contents of the downloaded Tender Document. We realise that any such change noticed at any stage, including after the contract award, shall be liable to punitive action in this regard stipulated in the Tender Document. We also confirm that scanned copies of documents/ affidavits/ undertakings uploaded along with our Technical bid are valid, true, and correct to the best of our knowledge and belief. If any dispute arises related to the validity and truthfulness of such documents/ affidavits/ undertakings, we shall be responsible for the same. Upon accepting our Financial bid, we undertake to submit for scrutiny, on-demand by the Procuring Entity, originals, and self- certified copies of all such certificates, documents, affidavits/ undertakings.

I/We further confirm that, if our bid is accepted, all such terms and conditions shall continue to be acceptable and applicable to the resultant contract, even though some of these documents may not be included in the contract Documents submitted by us. We do hereby undertake that, until a formal contract is signed or issued, this bid, together with your written Letter of Award (LoA), shall constitute a binding contract between us.

I/We further confirm that, if our bid is accepted, we shall provide you with performance security of the required amount stipulated in the Tender Document for the due performance of the contract. We are fully aware that in the event of our failure to deposit the required security amount and/or failure to execute the agreement, the Procuring Entity has the right to avail any or all punitive actions laid down in this regard, stipulated in the Tender Document.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred Tender Document.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

DISTRICT OFFICE: GAJAPATI

SOCIAL SECURITY SECTION

BIDDER INFORMATION FOR SUPPLY OF E-RICKSHAW

1	Name and Complete Postal Address of the reputed companies/ authorized dealer with Contact Details(Mobile Number and Email Address)	
2	Corporate Identity No. (CIN) if available	
3	Place of Registration/Principal Place of Business/Manufacture	
4	Registration No. if any (Attach Self Attested Copy of Registration Certificate) (Also attach Udyam and DIC registration certificate if manufacturing unit)	
5	EMD of Rs.15,000/- (Rupees Fifteen Thousands Only) in shape of BD duly pledged /favoured in the Name of District Social Security Officer, Gajapati (Refundable)	
6	PAN Number/TAN Number (Submit Self Attested Copy)	
7	GSTIN Number with type of Registration (Normal Taxpayer/Compsition/Casual Taxable Person/SEZ etc) (Submit Self Attested Copy)	
8	Up to Date CGST/SGST Clearance Certificate No., Income Tax Return of last 03 years (Submit Self Attested Copies) and Latest GSTR-3B return	
9	Rates quoted for different Items/Articles (To be Enclosed in separate sheet at Annexure E)	

I do hereby tender to execute the above mentioned work in accordance with the terms and conditions of the Tender Notice and any deviation of the terms and conditions shall be liable for initiation of action by the authority as per law/procedures against me.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

Annexure-A

Technical Specification and Quality Assurance Compliance

(To be given in Company Letter Head)

Sl. No.	Description	Specification	Confirmation/Deviation/Exception	Justification/Reason
1	Vehicle Type and Category	Battery Operated		
2	Sitting Capacity	05 Nos. (Including Driver)		
3	Steering Type	Handle Bar		
4	Motor Wattage and Type	To be Specified by the Firm	(Specify Here)	NA
5	Controller Type	To be Specified by the Firm	(Specify Here)	NA
6	Battery (Volt & Capacity in Ah)	4 Nos.x 12Vx140 Ah		
7	Battery Rating	135 Ah		
8	Charging Time (Hours)	5		
9	Running Capacity	To be Specified by the Firm	(Specify Here)	NA
10	max Speed Per Hour	To be Specified by the Firm	(Specify Here)	NA
11	Transmission	Gearless		
12	Speedometer	Should be available		
13	Windshield	Should be available		
14	Chassis	To be Specified by the Firm	(Specify Here)	NA
15	Front Suspension	Telescopic Shock Absorber		
16	Rear Suspension	Leaf Spring		
17	Brake	Front/Rear - Drum Brake		
18	Type Dimension	Front & Rear : 4.00-12-6 PR		
19	Vehicle Dimension			
	L x W x H (MM)	2700 x 998 x 1730		
	Wheel Base (MM)	2100		

20	Minimum Ground Clearance (MM)	170 or above		
21	Vehicle Weights (Gross Weight in KG)	To be specified by the firm	(Specify Here)	
22	Top Roof	FRP		
23	Body	FRP		
24	Music System	12 V with FM and USB		
25	Step-in	01		

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

Annexure-B

Chartered Accountant Certificate

(On CA's Letter Head)

To Whom So Ever It May Concern

On the basis of verification of books of accounts and other documents produced before us and maintained by the company, we certify that M/S _____ is engaged in supply of e-vehicles/materials/equipments for supply of E-Rickshaw. This is to certify that, they have a turnover for supply of e-vehicles/materials/equipments in the last three years ending on 31.03.2024 (i.e. for the Financial Year 2021-22, 2022-23 and 2023-24) as follows.

Sl. No.	Financial Year	Turnover for supply of e-vehicles/materials/equipments
1	2021-22	
2	2022-23	
3	2023-24	
	Average of above	

Name of Chartered Accountant

Signature and Seal

Annexure-C

Self Declaration

"I certify that I have not committed any offence-

(a) Under the Prevention of Corruption Act, 1988, or

(b) the Indian Penal Code(BNS) or any other law for the time being in force, for

causing any loss of life or property or causing a threat to public health as part

of execution of a public procurement contract.

(c) I have not been debarred by any Central / State Government Organization/Bodies for the last 3 years."

(d) The Company/Firm i.e. M/S _____ is not blacklisted by any Central/State Govt. Department/PSUs. Legal Action as deemed proper shall be initiated by the District Administration, if found false/fraud.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

Annexure-D

Terms and Conditions Compliance

(To be given in Company Letter Head)

Sl. No.	Point No.	Subject in short	Confirmation/Deviation/Exception	Justification/Reason

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

Annexure-E

Sl. No.	Name of the Item/Article	Rates Quoted including GST	Quantity	Total	Remarks
	Total				

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]

Checklist For Bidders

Bidders Name:

Complete Address:

Sl. No.	Documents Submitted, duly filled, signed	Yes/No/NA
1	Bid Covering Letter	
2	Bidder Information	
2 (a)	Self Attested Copy of Registration Certificate (Submit Udyam and DIC registration if manufacturing unit)	
2(b)	EMD of Rs.15,000/- in shape of BD	
2(c)	Self Attested Copy of PAN Card	
2(d)	Self Attested Copy of GSTIN No. with Registration Certificate	
2(e)	Self Attested Copies of GST Clearance Certificate, Income Tax Return of last 03 years and latest GSTR-3B return certificate	
2(f)	Rate Quoted for different item/articles in separate sheet at Annexure-E.	
3	Technical Specification and Quality Compliance in Annexure-A	
4	Financial Turnover Certificate in Annexure-B	
5	Self Declaration in Annexure-C	
6	Terms and Condition Compliance in Annexure-D	
7	Computerized design of vehicle design showing vehicle dimension, sitting arrangements, brakes along with electrical wiring diagram, transmission layout as approved by the authorized motor vehicle certification agency.	

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of

[Name & Address of Bidder and seal of company]