



ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଗଜପତି, ପାରାଲକ୍ଷେମୁଣ୍ଡି  
COLLECTORATE: GAJAPATI: PARALAKHEMUNDI  
(ମଙ୍ଗଳଭବବିଭାଗ)

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Ph.No.06815-222825

L No. 3727 / Welfare

Date: 2/12/2024

**Advertisement for admission in 500 seated Post Matric Minority Hostel for Girls for Minority Community**

Applications in prescribed form are invited from Minority Students studying in different Post Matric Level Courses in Hatibadi, Gopinathpur, Gosani Block /NAC in Gajapati District under ST & SC Development, M & BCW Department, Govt. of Odisha for availing hostel facilities in the 500 seats for girls in **Post Matric Minority Hostel at Hatibadi, Gopinathpur, Gosani Block District-Gajapati**. The detailed guideline procedure of admission and application form can be obtained from the District website [www.gajapati.odisha.gov.in](http://www.gajapati.odisha.gov.in). Application with all documents duly filled-in should reach to this office by **24.12.2024** by **Speed Post/Regd. Post /by Hand**. **Incomplete application** will be rejected without assigning any reason thereof.

By the orders of Collector, Gajapati

  
2/12/2024  
District Welfare Officer,  
Gajapati

Memo No. 3728 / Welfare

Date: 2/12/2024

Copy to Office Notice Board for wide publication.

Copy to the District e-Governance Manager, Collectorate Gajapati for favour of information with a request to upload the advertisement in District Website.

Copy to all concerned Block Development Officer/Tahasildars/EO, Municipality/EO, NAC, Kashinagar/ DIPRO, Gajapati for information and necessary action. They are requested to display the same in their office notice board for wide publication.

Copy to PA to Collector for kind information of Collector, Gajapati.

  
2/12/2024  
District Welfare Officer,  
Gajapati.

Memo No. 3729 / Welfare

Date: 2/12/2024

Copy to the Joint Director, (Advt.) I & PR, Department, Odisha, Bhubaneswar for favour of information with a request to publish the advertisement in 2 numbers of Odia News Paper preferably Berhampur edition.

  
2/12/2024  
District Welfare Officer  
Gajapati.

## **Guideline for admission in 500 seated Post Matric Minority Hostel (for Girls) for Minority Community**

### **Eligibility criteria:**

1. Applicant shall be a resident of Odisha and shall belong to notified Minority community.

2. Application shall be pursuing /have secured admission in Post Matriculation General/Technical or Professional courses in any or recognized Private College/Institute in and around Mohana only.

3. The annual income of the parents/guardians of the application shall not exceed Rs.2.50.000/- per annum.

4. The duration of course for which the application is seeking residential facility shall be minimum 1 years or more.

### **Allocation of seats in the Minority Hostel(500 seats for Girls),Hatibadi, Gopinathpur, GosaniBlock District-Gajapati**

- Out of the total seats, **40% seats** will be reserved for the +2 courses, another **40%** for the graduate and post-graduate courses (with equal distribution in all the 3 streams i.e. Arts/Science & Commerce) and **remaining 20%** for technical and professional course. However, the proportion of seat allocation may be changed basing on the actual requirement/application received so that all the seats are filled up in the hostels.
- Allocation of seats will be made purely on merit basis. Mark secured in the last board examination shall only considered into merit.
- **If Minority students of any defined streams are not available** or do not apply for the hostel facilities, then students belonging to the **non-minority categories** qualifying the eligibility criteria, if apply for accommodation in Minority hostels, then their cases can be considered on case-to-case basis citing the reasons for allotment of hostel facilities in their favour by the Authority in charge of the Minority hostels.

**Application process:**

- Applicants are requested to access <https://stsc.odisha.gov.in/> [www.gajapati.odisha.gov.in](http://www.gajapati.odisha.gov.in) and download a copy of the application form.
- Applicant shall submit the application form, in hard copy to the O/o District Welfare, Gajapati, Paralakhemundi, Pin-761200 along with following supporting documents for further processing .
  1. Self-Certified Community Certificate
  2. Income certificate issued by Revenue Officer.
  3. Copy of mark sheet of the last examination appeared, Proof of admission /continuation in the mentioned course in the college/institution.
  4. Proof of admission/continuation in the mentioned course in the college/institution.
  5. Copy of School /College leaving certificate / migration certificate &conduct Certificate of the last School/College attended.
  6. Aadhar Card of the applicant
  7. 03 nos, of recent passport size color photographs should be attached with the application.
  8. No objection certificate from parent (both father and mother).
  9. Willingness of the applicant to pay the contribution amount towards procurement of ration/food items (mess expenditure).
  10. Undertaking to abide the rules of the hostel and to maintain discipline.

In case of further queries, the applicant may contact with the O/o DWO, Gajapati, Paralakhemundi, Contact No. **06815- 222825**, MailID: [dwogpt@rediffmail.com](mailto:dwogpt@rediffmail.com) / Sachidananda Prusty, ADWO(contact No-9938227051) / Sakti Gouda, DSC(contact no-6370046575)

**APPLICATION FORM FOR SEEKING HOSTEL FACILITY IN THE POST MATRIC  
MINORITY HOSTEL OF ST & SC DEVELOPMENT DEPARTMENT & M&BCW  
DEPARTMENT, GOVERNMENT OF ODISHA.**

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- Name of the Minority Hostels applying for:
- Name of the Applicant:
- Date of Birth :
- Gender :
- Minority Community (Attach Self-certified Community Certificate):
- Mention Community :
- Applicant's Mobile No :
- Applicant's Photo-Identity (Voter Card/Aadhar Card/driving License /any other)No

(Attach a copy of Photo-Identity proof)

- **Details of Parent/Guardian (Father/mother/Any other):**
  - Name :
  - Relationship with Applicant :
  - Contact Number :
  - Major occupation of the parents/guardian:
  - Annual Family Income :
- **Name & Contact No. of Local Guardian (if any) Mobile:**
  - Present address :
  - Permanent Address :
- **Health Profile of the Applicant:**
  - Blood group:
  - Any identification mark:
- Have you suffered any major health problem/disorder in last 3 years. If yes, mention the details:

● **Academic Details of the Applicant.**

Name of the Examination (Starting from Matriculation)	Board/ University	Year of Passing	Division/ Grade	% of Marks

(Attach self-attested photo-copies of Mark-sheets and Certificate of the last Examination passed)

- **Details of the course for which hostel facility is sought in Minority Hostel:**
  - Name of the Course pursuing :
  - Duration of the Course :
- Presently in which year/semester of the course pursuing :
- Name & Address of the College/Institution in which course is being pursued:

(Attach Proof of admission/Continuation in the mentioned course and college/Institution)

Date:

Place:

***Signature of the Applicant***

**Self-Declaration by the Applicant**

I, \_\_\_\_\_ Son/Daughter/C/o \_\_\_\_\_

hereby declare that the information given by me in the application form is true to the best of my knowledge. I also undertake that at any stage, if it is found to the satisfaction of the appropriate authority that the information supplied in the application form is false, I may be penalized as per law.

***Signature of the Applicant***

Applicants shall submit the application forms in hard copy duly filled up with the following documents **by Dt.24.12.2024** through the **Speed post/Registered post/ by Hand** in District Welfare Office, Collectorate, Gajapati, Paralakhemundi, PIN: 761200.

1. Identity Proof
2. Community Certificate
3. Income certificate issued by Revenue Officer.
4. Copy of mark sheet of the last examination appeared.
5. Proof of admission/continuation in the mentioned course in the college/institution.
6. Copy of School/College leaving certificate/migration certificate & Conduct Certificate of the last School/ College attended.
7. 03 nos. of recent passport size color photographs should be attached with the application.

Application without above documents shall be rejected without any intimation. Draft merit list of the selected applicants will be published in District Website [www.gajapati.odisha.gov.in](http://www.gajapati.odisha.gov.in). Admission shall be commenced as per the guideline issued by Govt. of Odisha. The selected applicants are required to produce their original document during the period of admission. If any applicant fails to complete the admission formalities within the given time frame, the next candidate in the merit list shall be offered the seat.

In case of further queries, the applicant may contact with the O/o DWO, Gajapati Contact No.06815222825/.**Sachidananda Prusty,ADWO contact No-9938227051 / Sakti Gouda, DSC contact no-6370046575 .**

#### **Tenure of Stay for admitted students in the Minority Hostel.**

- Candidates admitted to Minority hostel would be allowed to stay till the completion of the course for which he/she has been given the residential facility in the Minority hostel.
- In case a particular students continue to the next level of education (for ex-from +2 to graduate level course) they need to apply afresh for admission to hostel.
- For re-admission, the marks obtained by the students in the examination would be taken into consideration.



**Facilities for the Boarders:**

- Boarder of the Minority hostel complex shall be provided with only free residential in the hostel with provision of one of set Cot, Mattress ,Bed Sheet, Pillow with cover and one unit of table & Chair .
- Facilities like reading room, recreation room, activity room etc. shall be extended to the boarders based on the adherence to the Rules and Regulations defined by the authority.

**N.B:** 1. The hostel will be functional as per guideline by Govt.

2. The fooding facility can be given in the hostel as per their contribution& by their choice.

- A model application from for seeking hostel facilities for Minority Students can be downloaded from the District Website [www.gajapati.odisha.gov.in](http://www.gajapati.odisha.gov.in).

The detailed guideline procedure of admission and application form can be obtained from the District website [www.gajapati.odisha.gov.in](http://www.gajapati.odisha.gov.in) Application with all documents duly filled In should reach to this office by **24.12.2024** by **Speed Post/Regd. Post /by Hand**. **Incomplete application will be rejected without assigning any reason thereof.**

## UNDERTAKING

**In** pursuance of the provisions of Rules and Regulation, I Miss.....  
S/O..... Vill..... P.S.....  
P.O..... Dist-..... reading in.....  
.....shall hereby abide by the instruction  
noted below during my stay at the **Post Matric Minority Hostel at Hatibadi,  
Gopinathpur.**

In case of any untoward situation arising due to my unlawful activities, I shall accept the disciplinary action taken by the Authorities for such lapses.

1. Attendance of the Boarders will be taken between 6.00p.m. to 8.00 p.m.
2. The Boarders should go to the College/ITI/Polytechnic College regularly for their college/ITI/Polytechnic in time as per the time fixed by the College/ ITI/Polytechnic College and no Boarders is allowed to remain in the hostel without attending the class except in case of self-illness.
3. The boarders are to maintain their study hour from 7 p.m. to 9 p.m. during which they are advised to remain present in their respective rooms.
4. The Boarders are allowed to make telephone to their parents before 10.30 p.m. if necessary.
5. The Boarders may be allowed to make to go outside only on Sundays and Holidays from 6.30 a.m. to 5 p.m. After Registering in the **in & out register/Movement Register** at their own risk and the Hostel Authorities are not liable for any incident during their stay outside the Hostel.
6. The Boarder may be allowed to go outside with their parents / Local guardians on any day submitting an application to the Superintendent /Asst. Superintendent duly Countersigned by her Guardians. They should report back before 6 p.m. on the return.
7. The Boarders may be allowed to go to their home after submitting an application duly countersigned by the Guardians clearly stating the reason and duration of absence.
8. (a) The boarders are allowed to meet their parents / Local guardians during the visiting hours from 8.00AM to 12 p.m. and 2.00 pm to 5.00 pm . No visitor will be allowed after 5.00Pm.  
(b) The Visitors mentioned in the list submitted by the guardians of the boarder may be allowed to visit only on Saturday & Sundays between 8.00AM. to 12.00 P.M and from 2.00 P.M. to 5.00 P.M. , others not allowed except with specific written request from the guardian.
09. Guest / friends of the boarders are not allowed to room and stay in the Hostel.
10. The Boarder is responsible for safe keeping of her belongings inside the hostel. Neither the authority nor the Asst. Superintendent is responsible for the loss / Damage of any belonging of the Boarders.

11. The Authority is not responsible for any type of accident or hazardous occurrence to the boarders inside or outside the hostel.
12. Sickness of any student should immediately be brought to the notice of the Asst. Superintendent / the Superintendent for treatment if necessary. The Cost incurred towards to treatment will be borne by the boarders.
13. (a) **Use of heater, Cooking gas, Induction Cooker, electric Iron etc are strictly Prohibited inside the room.**  
(b) **If any Student will read after 12P.M. Or Before 5 A.M. she/he will use her/his own table lamp for reading purpose.**
14. Harassment, torture in any form to the Juniors/Fresher's will be seriously viewed which may lead to expulsion from the hostel and legal action.
15. In case of any emergency, the authority may give a short time notice to the boarders to vacate the Hostel.
16. If any boarder causes any damage to the property of the hostel, then the whole cost incurred towards replacement/ repair will be borne totally by the concerned boarder/ boarders.
17. Use of any kind of refreshments like **Pan, Gutka, Cigarette, and Alcohol inside the premises of the Hostel** is strictly prohibited and boarders found using these things inside the premises may lead to expulsion from the hostel.
18. Strikes/Dharanas by the boarders inside the premises of the hostel is prohibited. Boarders engaged in such type of activities will be expelled from the hostel and may face legal action.
19. College/ Hostel Authorities have the right to amend or frame new rules as and when Circumstances demand.
20. Violation of the above rules will warrant penal as the authority may deem fit.

Parents signature

Local Guardian signature

Boarders Signature

Date:

Phone No

Date:

Phone No-

Date:

Phone No-