



OFFICE OF THE COLLECTOR GAJAPATI  
(DIST. CHILD PROTECTION UNIT, S.W SECTION)  
L. No. 276/DCPU Dated: 19-02-2025.



**Quotation Call Notice**

Sealed quotations are invited from the Intending persons, firm, Authorized dealer and business Enterprises to supply the following items to District Child Protection Unit.

| Sl. No | Particulars  | Quantity | Required Brand |
|--------|--|----------|----------------|
| 1.     | <b>Laptop</b><br>Intel core i5, 13 <sup>th</sup> Gen, 16 GB RAM, 512 GB or Higher SSD, 15.6 Inch or Higher Size, Windows 11 Professional OS (with) <b>3 years</b> onsite Warranty                                | 01       | HP/DELL/LENOVO |
| 2.     | <b>All-in-One System</b><br>Intel core i5, 13 <sup>th</sup> Gen<br>16 GB RAM, 512GB or High SSD,<br>24 inch or Higher Size Monitor-System<br>Windows <b>11</b> Professional OS<br><b>3 years</b> onsite Warranty | 02       | HP/DELL/LENOVO |
| 3.     | <b>MFP (Mono)</b><br>With Auto Duplex Printing<br>A4 size Paper with ADF Scanner<br><b>3 years</b> onsite Warranty   | 01       | CANON/HP/RICOH |

The details of item for the above purpose can be downloaded from district website <http://www.gajapati.nic.in>. Interested firm/individual are requested to submit quotation form on before 01-03-2025 by 5-00AM/PM<sup>✓</sup> by Speed/Register Post only to office of DCPU, Collectorate, 2nd floor, Room No-303, Paralakhemundi, Gajapati. The quotation, received beyond the scheduled date and time mentioned above, shall not taken into consideration.

The received quotation will be opened on dated 03-03-2025 <sup>at 11-00</sup>AM/PM<sup>✓</sup> by.....AM/PM at office Chamber of ADM, Gajapati by the Dist. Quotation Call Committee in presence of the quotationer or their authorized representatives.

The undersigned reserves the right to reject any or all quotation without assigning any reason thereof.

The following points may please be adhered during submission of Quotations:

1. The firm must enclose copy of valid GST Certificate.
2. Copy of valid PAN card in the name of individual/firm should be enclosed with the quotation paper.
3. Copy of Last 2 year ITR Certificate should be enclosed with the quotation paper.

4. The Quotationer must quoted price including GST, Transportation Charges & Installation Charges.

5. No Advance payment will be allowed. Payment will be made after receiving all the above items in good condition.

Yours faithfully



Additional District Magistrate  
ADM, Gajapati

Memo No. 277/DCPU

dt- 19/02/2025

Copy Submitted to:

The Collector, Gajapati for favour of kind information.

The PD, DRDA, Gajapati/PA, ITDA, Gajapati and sub Collector, Paralakhemundi for favour of kind information. They are requested to display the copy in their respective notice board for wide publicity.

The DIO, NIC, Gajapati for information with a requested to advertise the copy in their notice board and website for wide publicity.



Additional District Magistrate  
ADM, Gajapati

## Quotation

To

The District Child Protection Officer,  
DCPU, Gajapati.

From

M/s :

Address with Contact No. :

Name of the firm/Individual/interested party:

1. Details Address with contact no.
2. PAN Card Xerox copy (self attested):
3. GST Registration certificate No & Self Attested copy:

4. Last 2 year ITR Certificate:

5. Quotated Price

One Laptop- \_\_\_\_\_

2 no's All in one System- \_\_\_\_\_

HP MFP (MONO) - \_\_\_\_\_

6. Agreed to deliver all the above items within 7 days from the date of receipt of work order : (Yes/No)
7. The Add. District Magistrate is Final Authority to make decision in case of any problem arising in this matter.

If my quotation is accepted, I shall make proper arrangement for supply of Bed within due time.

Yours Faithfully

Signature of Quotationer