



# OFFICE OF THE NOTIFIED AREA COUNCIL KASHINAGAR, GAJAPATI

e-Mail: kasinagam.hud@nic.in

Letter No.: 317 /NAC

Date: 13.03.2025

## EXPRESSION OF INTEREST

The Executive Officer, NAC, Kashinagar invites Expression of Interest (EOI) in sealed covers from the intending Architect / Consulting firms for preparation of DPR for following project(s):

1. Construction of Kashinagar NAC Office Building.

Sale of Schedule Paper (Start Date)	17.03.2025 , 10.00 AM
Sale of Schedule Paper (End Date)	25.03.2025, up to 05.30 PM
Last date of Receipt of Schedule Paper	27.03.2025 up to 05.30 PM
Opening of Bid	28.03.2025, 11.30 AM at Conference Hall, Kashinagar NAC)

They are requested to quote the consultancy fee on percentage basis of the project cost. They are required to submit Rs. 1000/- (non refundable) in shape of Demand Draft in favour of Executive Officer, NAC, Kashinagar towards administrative charges/ Schedule paper cost, the copy of registration certificate. Successful bidders have to submit the DPR within 30 days from the date of execution of agreement. Payment will be made in phased manner after completion of technical sanction and administrative approval from competent authority. The EOI should be submitted in form of 02 Covers i.e: Financial bid and Technical bid.

Technical Bid (Part-I) (in the Prescribed Format)	Financial Bid (Part-II) (in the Prescribed Format)
1. GST 2. PAN 3. Registration Certificate of the firm 4. Previous experience if any	1. Price of each project (including GST) (in % percentage)

The sealed quotation must reach to this office by Speed Post/ Registered Post/ Carrier/ by Person only.

The detail of EOI document will be available in the District website of Gajapati i.e: <https://gajapati.odisha.gov.in/> from 17.03.2025 to 25.03.2025.

The authority reserve the right to reject any or all the EOI without assigning any reason thereof.

  
Executive Officer  
N.A.C. Kashinagar, Gajapati



**Memo No.:** 318 /NAC

**Date:** 13-3-2025

Copy forwarded to the I&PR Department, Odisha, Bhubaneswar with a request to publish the above Notice in one respective dailies once in one edition (i.e:Anupam Bharat) for wide publication as per I&PR rate up to maximum 50 Sq.cm. size. Complimentary copy of the Newspapers containing the tender call Notice may be sent to this office for reference and record and necessary payment.

*Sharma*  
13/3/2025

Executive Officer

*Sharma* N.A.C. Kashinagar, Gajapati

**Date:** 13.03.2025

**Memo No.:** 319 /NAC

Copy to the District e-Governance Manager, Collectorate, Gajapati for information and requested to upload the tender call notice and detail tender documents in the district portal for information of the public/prospective bidders from 10.00 A.M. of 17.03.2025 to 5.30 P.M. of 25.03.2025.

*Sharma*  
13/3/2025

Executive Officer

*Sharma* N.A.C. Kashinagar, Gajapati

**Date:** 13-03-2025

**Memo No.:** 320 /NAC

Copy submitted to the Collector & District Magistrate, Gajapati / The Project Director, DUDA, Gajapati for favour of kind information.

*Sharma*  
13/3/2025

Executive Officer

*Sharma* N.A.C. Kashinagar, Gajapati

**Date:** 13-03-2025

**Memo No.:** 321 /NAC

Copy submitted to the Tender Committee Members of NAC, Kashinagar for kind information and requested to make convenient to attend the tender opening on above scheduled time.

*Sharma*  
13/3/2025

Executive Officer

*Sharma* N.A.C. Kashinagar, Gajapati

*Sharma*



OFFICE OF THE NOTIFIED AREA COUNCIL  
KASHINAGAR, GAJAPATI

Ph & Fax no: 06815 – 284215, e-Mail: kasinagarn.hud@nic.in

QUOTATION SCHEDULE  
(COVER-1)  
(TECHNICAL BID)  
"Part-I-TECHNICAL Bid"

1. Technical Bid Details

- Name of the Firm :
2. Firm Registration with Government of Concern State :
3. Registration with Indian Council of Architects / Indian Institution of Architects :
4. Schedule Cost DD  
Required to be submitted for an amount of Rs. 1,000/- :
5. Service Tax / GST Registration Details :
6. Experience Certificate, if any :



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QUOTATION SCHEDULE

(COVER-2)

(FINANCIAL BID)

“Part-II-Price Bid”

The Envelop shall be marked Part-II i.e Price Bid will contain consultancy fee for executing the job in the format enclosed.

**Name of the Work** : Providing Architect consultancy work in predation of DPR, Plan Structural drawing services drawing, preparation & technical sanction of DPR for following developmental works at Kashinagar NAC.

**Name of the Firm /Tenderer** :

**Address** :

SL No	Work Name	Rate Quoted in %
		Preparation of Plan, DESIGN, ESTIMATE, Rate Analysis, Detail project report, soil testing inclusive of all labour, transportation and others
1	NAC Office Building	

GST will be paid extra as per actual.

Authorized signatory along with the seal

Tenderers having following valid documents will be technically qualified and considered for opening of their price bid. Technically qualified parties have no right to claim for award of the work. The Kashinagar NAC reserves the right to cancel or award the work to any firm / tenderers.

- i. Valid Registration of Firm in the government of concerned state. Copy of the Registration Certificate valid as on date should be enclosed.
- ii. Valid Registration with Indian Council of Architecture / Indian Institute of Engineering and Architecture. Copy of the Registration Certificate valid as on date should be enclosed.
- iii. Tender paper cost of Rs. 1,000.00 ( Rupees One thousand Only) (non-refundable) in shape of Cash Deposit in Office / DD in favour of "Executive Officer Kashinagar NAC" payable at Kashinagar should be submitted.
- iv. Service tax /GST registration details to be submitted.
- v. Should have minimum 2 full time Architects / Engineers on the regular payroll and qualified and should enclose relevant s of Education qualifications , appointment order, Declaration form the staff working in the firm
- vi. Details of the works executed by the firm should be furnished along with the Experience certificates in the following format supported by copies of letter of award / completion certificates issued.(if any)

#### Acceptance / Rejection of Tender

1. Executive Officer, Kashinagar does not bind itself to accept the lowest tender.
2. The Executive Officer , Kashinagar also reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
3. Executive Officer, Kashinagar also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidders(s). the opinion /decision of Executive Officer, Kashinagar regarding the same shall be final and conclusive.

It will be obligatory on the part of the tenderer to sign the tender documents for all the components and parts. After the work is awarded he will have to enter into an agreement on proforma provided by the University for work awarded, on a non-judicial stamp paper of requisite value at his own cost within ten days from date of receipt of acceptance order or before the work is undertaken.