



ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ଗଜପତି

**DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA GAJAPATI**



No. 708 /STC/25

Dated 13/03/2025.

Short tender Call notice

Sealed quotations/tenders are invited from interested reputed Travels Agencies/firms having GST registration for providing TATA ACE designed to **SHIKSHA SACHETANATA RATHA** according to the Govt. terms and conditions including, driver shall conform to the **terms and conditions (Annexure-II)** for official use of **SHIKSHA SACHETANATA RATHA** at Block level for the period from 02nd April 2025 to 05th April 2025.

- The vehicle must be Road Worthy condition, shall not be more than 3(Three) year old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment, PAN Card etc. which are mandatory for plying of vehicle.
- The rate of hiring charges including **SHIKSHA SACHETANATA RATHA** design to be quoted in the prescribed format at Annexure-III including GST & excluding fuel for the period from 02nd April 2025 to 05th April 2025.
- The tender along with necessary documents should reach the undersigned on or before 21.03.2025 by 03 PM through registered post only & will be opened on the same day at 4:00PM in the Office chamber of DEO-cum-DPC, SS, Gajapati in the presence of the bidders or their authorized representatives.
The driver should be well behaved, gentle and obedient in nature.
- The application form of quotation containing Quotation call notice & Terms and conditions for hiring vehicles and preparation Shiksha Sacgetabata Ratha at Block level etc. can be downloaded from 13.03.2025 to 21.03.2025 www.gajapati.nic.in/ospepa.nic.in and submit along with the tender document.
- The vehicle must achieve a fuel efficiency of 10(ten) KMs per liter as per norms of the Govt.
- The undersigned reserves the right to accept and reject all quotations without assigning any reason thereof.


District Education Officer
-cum-DPC, SS, Gajapati

Dated 13/03/2025

Memo. Mo. 709 /STC/25

Copy along with copy of the enclosure forwarded to all District Offices, Gajapati for information and necessary action. They are requested to display in their notice board for wide publicity/ Copy to notice board of this Office for wide publicity.

Copy to Asst. Director (MIS), OSEPA, Bhubaneswar/District e-Governance Manager, Collectorate, Gajapati for information with a request to post the Quotation Call notice in NIC, Gajapati & OSEPA, and Bhubaneswar website www.gajapati.odisha.gov.in/spd.opepa@nic.in. for wide publicity.


District Education Officer
-cum-DPC, SS, Gajapati

Dated 13/03/2025

Memo. Mo. 710 /STC/25

Copy submitted to the Collector-cum-Chairman, SS, Gajapati for information and necessary action.


District Education Officer
-cum-DPC, SS, Gajapati

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES USE OF SHIKSHA
SACHETANATA RATHA AT BLOCK LEVEL.

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The GST registration are compulsory for any service valid MV document such as:- valid Registration Certificate, GST Certificate, PAN Card, Insurance Certificate, Fitness Certificate, Pollution under Control Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The hirer of the vehicle shall be responsible for all such litigation and the other following conditions should also be fulfilled.
 - i. Photo copy of the organization has yearly 3 crore turnover during last 3 years
 - ii. Photo copy Latest GST return file should be submitted
 - iii. Photo copy Professional experience for the work under IEC activities
 - iv. Photo copy of the order that organization has its own infrastructure, like fabrication and sound systems, making IEC van design and fitting
 - v. Photo copy the order that the organization has received the IEC work order for any department in recent years
 - vi. Photo copy of the letter that the organization agrees and discipline work with the department approval the budget and also do the work with Govt. criteria
 - vii. If that organization has four years of experience capable of applying the tender and no related to low cost
2. The firm should quote the rate per vehicle along with the cost Preparation of Shisha Sachhetanata Ratha of each block as per the format At Annexure-III. The cost should inclusive of all costs and rates and taxes etc. as per the norms of the Govt. of Odisha.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver of the vehicle must have valid Driving License for driving light transport passenger vehicle, & should have sufficient experiences in driving transport passenger vehicles. The driver should be well behaved, gentle & obedient in nature
4. The vehicle and driver shall be at the disposal of the Authority during the period of engagement. No extra payment will be made to the Travel Agency.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder, the undersigned shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever.
6. The vehicles shall be report for duty.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The vehicle shall not be more than three year old from the initial registration and also in good running condition the period of contract.

9. If the services are found to be unsatisfactory, the undersigned has right to issue notice for terminate the agreement.

10. The bidder or the representative should remain present at the time of opening of the tender otherwise no compliant shall be entertained. The right to negotiation rests with the undersigned if need arises.

11. The successful bidder of the vehicle shall enter into agreement on non-judicial stamp paper with the Dist. Project Coordinator, SSA, and Gajapati before execution of the supply order.

12. The quotations Shall be submitted to the Office of the District Education Officer-cum-District Project Coordinator, Samagra Shiksha, Gajapati, At- Betaguda, Via-Jhami, Parlakhemundi-761201 through **registered/Speed post** only service only on or before 21.03.2025 by 01:00PM. Quotations received after due date and time shall not be considered for evaluation of quotation

13. The specification for Preparation of Shiksha Sachhetanata Ratha:

- | | | | |
|--------|-------------------------|----|------------------------------------|
| (i) | Hiring vehicle | :- | TATA ACE (@ 1 per Block) |
| (ii) | Movement of Rath | :- | 2-5 April, 2025 |
| (iii) | Design Size | :- | As per Actual |
| (iv) | Front | :- | Vinyl Pasting |
| (v) | 2 door (outside) | :- | Vinyl Pasting |
| (vi) | Wall (All sides) | :- | Iron frame with good quality flex |
| (vii) | Top Ceiling | :- | Iron Frame with Good quality frame |
| (viii) | Light and sound system | | Proper power supply |
| (ix) | Awareness through Audio | | (provided by the District) |
| (x) | Design soft copy | | (provided by the District) |

14. Collector-cum-chairman, SS, Gajapati reserves the right to accept or reject any or all quotations in full or part without assigning any reason thereof, no intimation will be given to the bidders.


District Education Officer
-cum-DPC, SS, Gajapati

Annexure-III**GENERAL INFORMATION.**

- 1) Name of the Tenderer :
 2) Complete Address :
 3) OGST Number :
 4) GeM Registration NO. :
 5) Bank account no. /ISC code :
 6) Registration no. of vehicle :
 7) Type of Vehicle(A/C/Non-A/C) :-
 8) Year of Manufacture :-
 9) Make &Model :-
 Date of registration :-
 10) Name & Complete Address of the owner of vehicle :-
 11) Fitness Certificate Validity :-
 12) Pollution Certificate Validity :-
 13) Permit Validity(Odisha/Andhra) :-
 14) Insurance Validity :-
 15) Name /Address of the driver :-
 16) D.L. No. & Validity of D.L of the Driver. :-
 17. Proposed hiring charge of the vehicle

| Sl. No. | Type of Vehicle | Hiring charges | Quoted rate (in Rs.) | |
|---------|--|--|----------------------|----------|
| | | | In figures | In words |
| 1 | TATA ACE | Rate per day (excluding POL/DOL the rate should inclusive of all taxes, remuneration of driver and dues if any) | | |
| 2 | The specification for Preparation of Shiksha Sachhetanata Ratha: | Rate per vehicle for Preparation of Shiksha Sachhetanata Ratha as mentioned at terms and conditions at Sl. No.13 | | |
| Sl. No. | Type of Vehicle | Fuel for consumption | Quoted in KMs | |
| | | | In figures | In words |
| 1 | TATA ACE | No. of Kilo meters to be covered per liter (maximum 10KMPL) | | |

18. Contact Number of the Quotationer Mobile no. _____
 Telephone _____

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of the
 Quotationer/tenderer.**