



ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ଗଜପତି

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, GAJAPATI

At-Betaguda, Via-Jhami, Parlakhemundi, Gajapati

No.878/TC/25

Dated 26/03/2025.

SHORT QUOTATIONS CALL NOTICE FOR AWARENESS PROGRAMME UNDER SHIKSHA SACHETANATA RATHA-2025

Sealed quotations under two bid systems are invited from registered firm/ Organizations having experience in different awareness programme for campaigning of Shiksha Sachetanata Ratha in Gajapati District. The quotation papers containing detail specification with term and conditions, application of Technical and Financial Bid can be obtained by downloading from the Gajapati District Web Site i.e. www.gajapati.nic.in / OSEPA. The last date and time for receipt of quotation papers is dated from 26.03.2025 to 29.03.2025 & will be opened on same day at 4.00 P.M. at District Project Office, At-Betaguda, Via-Jhami, Paralakhemundi, Gajapati.

The authority reserve the right to reject any or all the quotations without assigning any reasons thereof.

By order of the Collector-cum-Chairman, SS, Gajapati


District Education Officer
-cum-DPC, SS, Gajapati.

**TERMS & CONDITIONS FOR PREPARATION OF SHIKSHA
SACHETANATA RATHA-2025**

1. Quotation Papers should be submitted in sealed cover addressed to District Project Coordinator, At-Betaguda, Via- Jhami, Parlakhemundi to be dropped in a box placed at DEO-cum-DPC,SS, Gajapati only duly super scribed as "SHIKSHA SACHETANATA RATHA-2025". Submission of quotation by other means shall not be accepted.
2. The tender will be in a two bid system. Each bidder should submit both Technical Bid as per Annexure-A & Financial bid as per Annexure-B in separate sealed envelopes should enclosed in another big envelope.
3. The tender paper may be downloaded from the District website i.e. www.gajapati.nic.in / OSEPA.
4. The date and time schedule relating to "Tender for preparation of SHIKSHA SACHETANATA RATHA-2025 are cited as under.

Sl. No.	Activity	Date and Time
1.	Last Date for Submission of Quotation Papers	29.03.2025 at 1:00 P.M.
2.	Opening of Technical Bid	29.03.2025 at 4:00 P.M.
3.	Opening of Financial Bid	29.03.2025 at 4:00 P.M.

5. Quotation must be accompanied with the following documents failing which the bids shall be out rightly rejected.
 - Registration Certificate of the firm.
 - GST Registration Certificate.
 - Valid PAN, TAN & GST Certificate.
 - IT return filed for the last three financial Years (2021-22, 2022-23, 2023-24).
 - Affidavit at notary that the firm is not blacklisted or defaulted for similar type of order.
 - Experience certificate if any as regards to similar type of work.
6. The rate quoted by the firm will be inclusive of all taxes.
7. All entries in the Quotation form should be legible and filled clearly & duly signed by the bidder. No overwriting or cutting is permitted in the financial bid form.
8. Conditional Quotation shall not be considered.
9. The organization must have to complete the work in time if selected. Deviation from this terms & conditions his or her quotation paper will be rejected without assigning any reason thereof.
10. The organization must have done the work valuing of Rs. 03 (three) crore and above for the Financial Year 2023-24.
11. The organization must have experience for IEC van arrangement.
12. GST return file updated up to January 2025 is to be submitted.
13. The organization must have its own infrastructure, fabrication, sound system and skilled staff.
14. The Proprietor himself or any authorized representative of the organization must have to be present on tender opening date with original paper / documents which are submitted in the tender.
15. The organization must have experience of being selected for this kind of work.
16. Previous experience, quality of work and skill in the field shall be the prioritized for selection, instead of rate quoted by the bidder.
17. Work order w.r.t. this kind of work in 2025 if any.
18. In case of any dispute in the process of contact it would be subject to the court jurisdiction at District Head Quarter at Gajapati only.


**District Education Officer
-cum-DPC, SS, Gajapati.**

Application for Technical Bid
(To be submitted in separately sealed envelope)

Name of the Firm and Address :

Documents Enclosed :

1. Photocopy of Registration Certificate.
2. Photocopy of GST Registration Certificate.
3. Photocopy of PAN
4. IT returns of last three financial Years (2021-22, 2022-23, 2023-24).
5. Audited Balance sheet and P/L Account in support of turnover in the financial year 2023-24.
6. Updated GST return document.
7. Affidavit by the bidder with regard to the fact that the organization is not blacklisted.
8. Experience certificate with regard to the similar type of work done before.
9. Work order w.r.t this kind of work in 2025 if any.

Date :

Seal & Signature of the Bidder

/4/

Annexure-B

Application for Financial Bid

(To be submitted in separately sealed envelope)

Name of the Firm and Address:-

Sl. No.	Particulars	Rate per Day	Rate for four Days (02.04.25 to 05.04.25)
1.	Charge of hiring of vehicles (Tata ACE) @ 1 per Block/URC)		
2.	Light & Sound System with power supply at vehicle including battery back up.		
3.	Decoration of Vehicles : <ul style="list-style-type: none">• Movement of Rath:-2nd to 5th April, 2025• Design Size :- As per Actual• Front :-Vinyl Pasting• 2 door (outside) : Vinyl Pasting• Wall(All sides) : Iron frame with good quality flex• Top Ceiling :Iron Frame with Good quality frame• Light and sound system Proper power supply• Awareness through Audio (provided by the District)• Design soft copy (provided by the District)		
4.	Contingency		

Each Vehicle must move 60-70 KM (Minimum) per day inside the block.

N.B : Rate should be quoted inclusive of all cost, taxes and duties if any.

Date :

Seal and Signature of the Bidder

/5/

Memo. No. 879 /TC/25

Date 26/03/2025.

Copy along with copy of the enclosure submitted to all District Offices, Gajapati for information and necessary action. They are requested to display in their notice board for wide publicity.


District Education Officer
-cum-DPC, SS, Gajapati

Date 26/03/2025.

Memo. No. 880/TC/25

Copy to Asst. Director (MIS), OSEPA, Bhubaneswar/
District e-Governance Manager, Collectorate, Gajapati for information with a request to post the Tender Call notice in NIC, Gajapati & OSEPA, and Bhubaneswar website www.gajapati.odisha.gov.in/spd.opepa@nic.in for wide publicity.

Copy to notice board of this Office for wide publicity.


District Education Officer
-cum-DPC, SS, Gajapati

Date 26/03/2025.

Memo. No. 881/TC/25

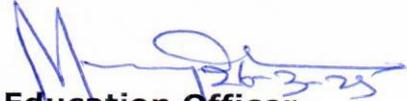
Copy submitted to the State Project Director, OSEPA, Bhubaneswar for favour of kind information and necessary action.


District Education Officer
-cum-DPC, SS, Gajapati

Date 26/03/2025.

Memo. No. 882/TC/25

Copy submitted to Collector-cum-Chairman, SS, Gajapati for favour of kind information and necessary action.


District Education Officer
-cum-DPC, SS, Gajapati