



**OFFICE OF THE PANCHAYAT SAMITI, KASHINAGAR, DISTRICT- GAJAPATI**

No. 494 /RWS&S

Dated. 01/03/2025

**TENDER CALL NOTICE**

Tender paper in sealed cover are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing 1(One) no. of Non-AC diesel driven vehicle of Bolero Camper/Bolero/Sumo Gold having sitting capacity not less than Five including driver, which shall confirm to the Terms and conditions for official/field use in RWS&S wing of **Block Office, Kashinagar (PR & DW Department)** for the period from **01.04.2025 to 31.03.2026** on Daily rent basis with the terms and conditions provided herewith.(Bolero Camper or such type Vehicle is first preparation).

- 1) The vehicle must be in Road Worthy condition, **shall not be more than 3 years old** from the date of initial registrations and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage Permit, proof of up-to-date tax payment Commercial etc. which are mandatory for playing of vehicle.
- 2) GST registration is compulsory for providing vehicles on hire basis.
- 3) In view of pollution being high through use of Diesel vehicles, BS-VI model vehicles will be preferable.
- 4) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 5) The Driver should be well behaved, gentle, obedient in nature & maintain Log Book regularly.
- 6) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank draft drawn in favour of the **B.D.O., Kashinagar Payable at Kashinagar** and be submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 7) The Daily rate of hire charges be quoted separately in the general bid information (excluding fuel ).
- 8) Maximum hire charges of the vehicle will be Rs. 1,050/- (Rupees One thousand fifty ) only including taxes .
- 9) The vehicle must achieve a fuel efficiency of 10 KMs per litre
- 10) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Annexure-A).
- 11) The Tender paper in all respect should reach the undersigned through registered post only on or before **18.03.2025 by 5.00 PM** any other mode shall not be entertained and liable for rejection.



The tender paper will be on **19.03.2025 at 3.00 PM** in presence of the Traveling agencies /bidders or their authorized representatives.

12)The application form of quotation/ tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available in the office of the undersigned from **03.03.2025 to 18.03.2025** during working hours/ days or can be downloaded from Odisha Govt. website [www.odisha.gov.in](http://www.odisha.gov.in). The applicant shall pay **Rs.1000/- (one thousand) only** towards application fees (Non refundable) in shape of **Demand Draft** drawn in favour of the **Block Development Officer, Kashinagar** payable at Kashinagar towards the cost of application and that should be enclosed in original along with application.

**TERMS AND CONDITIONS FOR HIRING OF THE VEHICLES.**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on Daily rent basis.

1. The hired vehicle during period of contract shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, Proof of up-to-date tax payment etc and D.L of the driver available all the times. The Department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The bidder shall be responsible for all such litigation if arise in future.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption (10 Km/ltr) as per existing Government norms. All the expenditure of the vehicle towards repairs, replacement of spare parts, lubricating oil of engine, gear box and differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
4. The vehicle must have a valid commercial license.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle not report regularly, the authority will be at liable to reject the agreement and may engage vehicle from the other source.
7. The vehicle shall report for duty as and when required by the undersigned.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer No extra payment shall be demanded.
9. Daily hire charges and reimbursements towards cost of diesel (as per actual per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider/bidder and no advance payment will be made.
10. The vehicle shall not be more than 3 years old. **(Latest new sealed registration vehicles will be taken first priority consideration for selection within the norms rate fixed by the Govt.)** from the initial registration and also in good running condition during the period of contract.
11. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

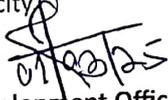
12. In case of the Bidders intend to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, the undersigned reserve every rights to forfeit the entire amount of security deposit.
14. The Authority reserves the rights to cancel or reject any or all the tender papers without assigning any reasons thereof.
15. The hired vehicle can't be used for any private/ commercial purposes beyond office hours as per norms.
16. The vehicle must have a good condition Speedometer and monthly POL will be issue and made as per status report of speedometer.

  
Block Development Officer,  
Kashinagar

Memo No 495 /

Dated. 01/03/2025

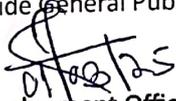
Copy forwarded to the Notice Board, Tahasil office, Kashinagar/IIC,PS,Kashinagar/  
CDPO,Kashinagar/E.O,NAC, Kashinagar/ MO,CHC,Kashinagar/ RO, Forest,Kashinagar to affix  
the Tender call notice in their notice board for wide publicity.

  
Block Development Officer,  
Kashinagar

Memo No 496 /

Dated. 01/03/2025

Copy to DeGM, Gajapati (Collectorate, Gajapati) for information and necessary  
action. He is requested to published in the website for wide general Publicity.

  
Block Development Officer,  
Kashinagar

Memo No 497 /

Dated. 01/03/2025

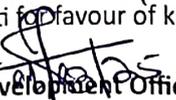
Copy to the Executive Engineer, RWS & S, Paralakhemundi division for information  
and necessary action.

  
Block Development Officer,  
Kashinagar

Memo No 498 /

Dated. 01/03/2025

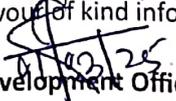
Copy submitted to the CDO cum-EO, ZP, Gajapati for favour of kind information.

  
Block Development Officer,  
Kashinagar

Memo No 499 /

Dated. 01/03/2025

Copy submitted to the Collector, Gajapati for favour of kind information.

  
Block Development Officer,  
Kashinagar

**TENDER FORM FOR HIRING VEHICLE**

1. Name of the applicant :
2. Registration No. of the Vehicle:
3. Type of Vehicle (AC/Non-AC):
4. Year of manufacture:
5. Model:
6. Date of Registration:
7. GST No:
8. Name & Address of Vehicle Owner/Bidder:
9. Fitness Certificate validity:
10. Insurance validity:
11. Driver Licence details:
12. Proposed Hire charge including GST:
13. Contact details of Owner of vehicle/Bidder:

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the Bidder