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**OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, KASHINAGAR,
I.C.D.S PROJECT , KASHINAGAR, GAJAPATI**

No.983/ICDS

Dated:- 28/10/2025

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing 1nos of AC/ Non AC Petrol/Diesel driven vehicles (Bolero / Ertiga / Sumo Gold / TUV 300) having sitting capacity not more than ten including driver, which shall conform to the term and conditions (Annexure-I) for the officials use in ICDS Project, Kashinagar on monthly rent basis.

- 01) The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc, which are mandatory for plying of vehicle.
- 02) The Driver of the vehicle must have a Valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The remuneration of driver shall not be bear by this office.
- 03) The Driver should be well behaved, gentle and obedient in nature.
- 04) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Child Development Project Officer, Kashinagar and submitted along with the tenders as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 05) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The hiring charges not exceeded of Rs.27000/- per month including GST.
- 06) The Vehicle must achieve a fuel efficiency of minimum average 10 Kms per Litre.
- 07) The details of the make and year of manufacture of the vehicle registration no, mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II).

08) The Quotation completed in all respect should reach the undersigned on or before 11.11.2025 by 05.00 P.M. By register post and shall be opened on 12.11.2025 at 11.00 A.M. in presence of the bidders or their authorized representatives.

09) The application form of quotation/Tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc will be available with CDPO, ICDS Project Kashinagar or can be downloaded from website www.gajapati.odisha.gov.in.

[Handwritten Signature]
28.10.2025
Child Dev. Project Officer, Kashinagar
I.C.D.S Project, Kashinagar, Gajapati

Date- 28/10/2025

Memo No. 984/ICDS

Copy submitted to the Sub-Collector, Paralakhemundi/ DSWO, Gajapati for favour of kind information and necessary action.

[Handwritten Signature]
28.10.2025
Child Dev. Project Officer, Kashinagar
I.C.D.S Project, Kashinagar, Gajapati

Date- 28/10/2025

Memo No. 985/ICDS

Copy submitted to the Block Development Officer, Kashinagar/ Tahasildar Kashinagar/M.O. CHC, Kashinagar for favour of kind information and necessary action.

Copy submitted to the DeGM, Collectorate, Gajapati, for kind information with a request to upload the same in the Dist. Website for wide publicity of the Tender Notice.

Copy to the Notice Board of ICDS, Kashinagar / Block office, Kashinagar/Tahasildar Kashinagar/ CHC, Kashinagar for general information and wide publication.

[Handwritten Signature]
28.10.2025
Child Dev. Project Officer, Kashinagar
I.C.D.S Project, Kashinagar, Gajapati

TERM & CONDITIONS FOR HIRING OF VEHICLES

Annexure-I

The following term & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc, and D.L. of the driver available all the times.
02. The Department/Office hiring the vehicle shall not be responsible for any damage loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever. The hirer shall be responsibilities for all such litigation.
03. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil Engine, Gear Box & differential Coolant. Types & Tubes, Battery etc. will be borne by the bidder.
04. It shall be the responsibilities of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
05. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
06. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
07. The vehicles shall report for duty for minimum of 25 days in a month.
08. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

09. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month. As per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicles and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the term of contract, Government shall forfeit the entire amount of security deposit

K. S. 28-10-2015

**Seal & Signature of
Quotation/Tender Calling Authority with Designation**

GENERAL INFORMATION

Annexure-II

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration number of Vehicle	
7	Year Of Manufacturing	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of vehicle	
11	Fitness certificate validity	
12	Pollution Certificate validity	
13	Permit Validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L No. & Validity of the D.L of the Driver	
17	Proposed hire charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption/Mileage per litre:	
19	Contact Number of the Service provider (Tenderer / Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer