

ପୌରପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ପାରଳାଖେମୁଣ୍ଡି, ଗଜପତି

OFFICE OF THE MUNICIPAL COUNCIL PARALAKHEMUNDI, GAJAPATI
Phone No.: 06815-222052 e-Mail: parala.mply@gmail.com

Letter No.: 4603

Date: 30.12.2025

QUOTATION CALL NOTICE

Sealed quotations are invited from agency having relevant certificates and past experience for the work "Ward level wall painting on IEC activities relating to sanitation theme for wide awareness of ward habitants". The tender paper will be available on payment of Rs.3000/- (Rupees Three Thousand) only (which is non refundable) in shape of Demand Draft in any Nationalized Bank payable at Paralakhemundi in favour of Executive Officer, Paralakhemundi Municipality or payment of cash. The prescribed bid documents & related terms conditions can be downloaded from www.gajapati.odisha.gov.in or purchased from office from dated 01.01.2026. The Quotations with double cover must comprise with technical bid & the Financial bid. The quotations should reach this office on or before 09.01.2026 by 01.00 PM through Speed Post / Register Post only and the technical bid will be opened on 12.01.2026 at 11.00 AM and financial bid will be open on 16.01.2026 at 11.00 A.M. in presence of the agency or their authorized representative if any.

Quotation incomplete in any respect / received after due date & time will be summarily rejected. The undersigned reserves, the right to accept or reject any or all quotations without assigning any reason thereof.

Yours Faithfully,

[Signature]
30/12/2025
Executive Officer

[Signature]
Paralakhemundi Municipality

Memo No. 4604 Date. 30.12.2025

Copy submitted to the Director, I & PR Department, Odisha, Bhubaneswar for Advertisement in Two Local Odia Daily News Paper with a request to publish the above notice.

[Signature]
30/12/2025
Executive Officer

[Signature]
Paralakhemundi Municipality

Memo No. 4605 Date. 30.12.2025

Copy submitted to the District E-Governance Manager, Collectorate, Gajapati for information & requested to upload in District Website.

[Signature]
30/12/2025
Executive Officer

[Signature]
Paralakhemundi Municipality

Memo No. 4606 Date. 30.12.2025

Copy to Tender Committee Member of this office for kind information.

Shubram
30/12/2025
Executive Officer
Paralakhemundi Municipality

Memo No. 4607 Date. 30.12.2025

Copy submitted to the Collector & District Magistrate, Gajapati / the Project Director, DUDA, Gajapati for kind information.

Shubram
30/12/2025
Executive Officer
Paralakhemundi Municipality

Memo No. 4608 Date. 30.12.2025

Copy to the office notice board / Cash section, Paralakhemundi Municipality for information.

Shubram
30/12/2025
Executive Officer
Paralakhemundi Municipality

TERMS AND CONDITIONS FOR WALL PAINTING

The following terms and conditions must be fulfilled by the successful bidder for conducting ward level painting.

1. The agency shall have all necessary valid documents such as:- Valid GST Registration Certificate, Pan Card, Bidder Aadhar card and up to date tax payment etc all the times.
2. The agency should have submit experiences like Proof of work order, invoice copy & photo copies in similar nature of work in other ULBs / any Government department along with quotation.
3. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
4. The application form must be signed by the owner of bidder and properly sealed also attaching all relevant documents including drafts as per the terms and conditions should be submitted in the office of the undersigned within the stipulated date and times as fixed.
5. No advance payment will be made by the office.
6. After completion of the work the bidder should submit the invoice bill with Geo tag photo copies for payment charges to be paid after deduction of any other tax as applicable by law.
7. The Bid amount should not exceed the Analysis of rate-2024, Govt. of odisha.
8. The eligible bidder will be selected on L-1 basis.
9. If there is a tie between the price of two agencies, then the work will be assigned to the agency having maximum ULB work experience.


Executive Officer
Paralakhemundi Municipality

FORMAT FOR TECHNICAL BID

1. Name of the Agency :
2. Address :
3. GST Registration certificate along with GST return Updates:
4. Pan Card No along with IT return of last 2 financial year:
5. DD No. & Date / MR No. & Date:
6. Experience certificate, if any :

Seal and signature of the bidder

FORMAT FOR FINANCIAL BID

To,

**The Executive Officer
Paralakhemundi Municipality
Gajapati**

Sl. No.	Work Name	Unit	Rate per Unit (including of All Taxes)
1	Conducting Ward level wall painting relating to sanitation theme for wide awareness of ward habitants	In square feet	

(Certified that the information submitted above is true to the best of my knowledge and belief).

Seal and signature of the bidder