



ଜିଲ୍ଲା ଶିକ୍ଷା କାର୍ଯ୍ୟାଳୟ, ଗଜପତି

DISTRICT EDUCATION OFFICE, GAJAPATI

Email ID - deogajapati10@gmail.com

Notice No. ୯୧୬

Date: 31/12/2025

Quotation Call notice

Quotation/Expression of Interest (EOI) is invited from intending reputed Firms/Agencies/ Catering Service Providers for the District level PM SHRI UTSAV 2-day celebration to be held on 10.01.2026 and 11.01.2026 at Minority Hostel, Betaguda, Paralakhemundi with 740 (Seven Hundred Forty) nos. of participants. Interested firms/agencies / Catering Service Providers having a valid GST certificate may submit their quotation in a sealed envelope, latest by 07.01.2026 at 01:00 PM, to be submitted in the office of District Education Officer, Gajapati At-Betaguda, via-Jhami, Paralakhemundi, Gajapati, during office hours on working days. Any proposal received after the due date will not be entertained. The Quotations will be opened on the same day at 04:00 PM at the O/o District Education Officer, conference hall, At-Betaguda, Via-Jhami, Paralakhemundi. The quotationer may remain present or send their authorised representative while opening the quotation /EOI. The authority reserves the right to cancel/modify any or all quotations in part or whole without assigning any reason thereof.

1. REQUIREMENT

- Breakfast
- Lunch
- Refreshment / Snacks
- Dinner
- Drinking Water

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2. Scope of Work: For smooth management of the District Level PM SHRI UTSAV Catering Service is required. The Rate should be quoted both in figures and words to be quoted in a separate sheet at Annexure-A

3. The application form of quotation containing General information and terms and conditions will be available with the undersigned or can be downloaded from 31.12.2025 to 07.01.2026 at 01:00 PM on the website www.gajapati.odisha.gov.in

4. The Firm/Agency/Catering Service Provider must have experience in organising 2000 nos. participants in the past.

5. Evaluation process: Firm/Agency/Catering Service Providers have to submit all the documents mentioned above, including the attached format with quoted price, for evaluation of the EOI. After evaluation, the Firm/Agency/Catering Service Provider will be finalised by the Committee with due negotiation if required.

6. Document to be submitted by the Agency:

- A. GST Registration Certificate
- B. PAN Card
- C. Experience Certificate, if any (optional)
- D. Food License (Registered FSSAI Certificate)

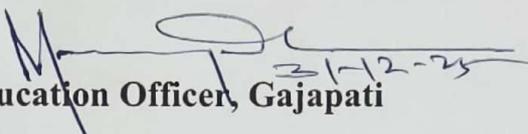
7. Penalty: If the quality of the food in Breakfast, Lunch, Refreshment/Snacks/ Dinner/ Drinking Water, etc., is found unsatisfactory during the event, then @ 10% of the bill amount will be deducted as per the decisions of the Committee.

8. The quotations shall be submitted to the O/o District Education Officer, At-Betaguda, Via-Jhami, Parlakhemundi Gajapati only on or before 07-01-2026 at 01:00 PM, and the same quotations will be opened on the same day, i.e., 07.01.2026 at 04:00 PM. Quotations received after the due date and time shall not be considered for evaluation of the quotation.

M. J. 31.12.25

9. Collector-cum-chairman, PSSS, Gajapati reserves the right to accept or reject any or all quotations in full or in part without assigning any reason thereof; no intimation will be given to the bidders.

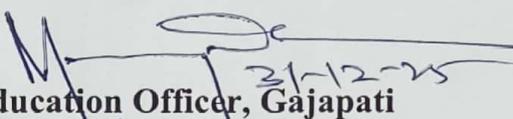
By order of the Collector-cum-Chairman, PSSS, Gajapati


District Education Officer, Gajapati

Memo. No. 7917 /PSSS/25

Dated 31/12/2025

Copy along with copy of the enclosure submitted to all District Offices, Gajapati for information and necessary action. They are requested to display in their notice board for wide publicity.

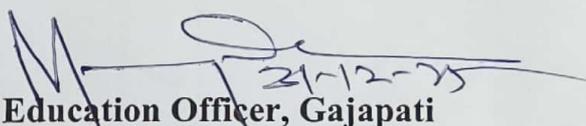

District Education Officer, Gajapati

Memo. No. 7918 /PSSS/25

Dated 31/12/2025

Copy to District e-Governance Manager, Collectorate, Gajapati, for information with a request to post the Tender Call notice in the NIC, Gajapati website, i.e., www.gajapati.odisha.gov.in, for wide publicity.

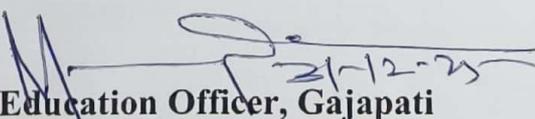
Copy to the notice board of this Office for wide publicity.


District Education Officer, Gajapati

Memo. No. 7919 /PSSS/25

Dated 31/12/2025

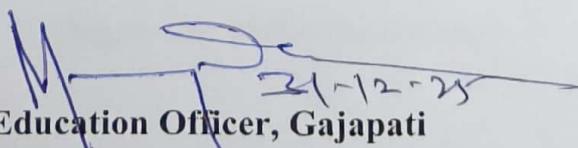
Copy submitted to the COO, Panchasakha Sikhya Setu Sangathan, Bhubaneswar, for the kind information and necessary action.


District Education Officer, Gajapati

Memo. No. 7920 /PSSS/25

Dated 31/12/2025

Copy submitted to Collector-cum-Chairman, PSSS, Gajapati, for the kind information and necessary action.


District Education Officer, Gajapati

ANNEXURE-A

**Format for quoting the rate/price per unit for 2 days for the Catering Service
for the District level PM SHRI UTSAV, Gajapati at Minority Hostel,
Betaguda, Paralakhemundi.**

Sl. No.	Breakfast/ Lunch/Snacks /Dinner	Items on Date 10.01.2026	Items on Date: 11.01.2026	Qty	Quoted price per unit for 2 days	TOTAL PRICE
1	Breakfast	1. Puri 2. Idli 3. Sambar 4. Chatni 5. Alu Mottar Curry 6. Drinking Water	1. Puri 2. Idli 3. Sambar 4. Chatni 5. Alu Mottar Curry 6. Drinking Water	740		
2	lunch	1. Rice 2. Dalma 3. Mix Veg 4. Alu Mottar Cauliflower Curry 5. Tomato Mix Khatta 6. Papad 7. Drinking Water	1. Rice 2. Chicken Curry 3. Dal 4. Paes 5. Papad 6. Ghanto 7. Alu Mottar Cauliflower Curry 8. Drinking Water	740		
3	Snacks	1. Mandia Soup with sweet corn 2. Vegetable Upma 3. Jalebi 4. Drinking Water	No	740		
4	Dinner	1. Rice 2. Dal 3. Roti 4. Mix Veg 5. Drinking Water	No	740		
Total Amount						
GST %						
Grand Total amount						

Signature of the Quotationer

M. T.
31-12-25